



Sacramento Metropolitan Fire District

Community Risk Reduction Division

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KURT P. HENKE
Fire Chief

SACRAMENTO METROPOLITAN FIRE DISTRICT			
FIRE PREVENTION STANDARD			
STANDARD TITLE:	Expired Permits		
STANDARD NUMBER:	16	EFFECTIVE DATE:	01/21/04
		REVISION DATE:	07/02/12

OBJECTIVE

To provide a uniform procedure for:

1. Re-issuance of construction permits where the original permit has expired and work is partially completed.
2. Re-signing of the drawings.

DEFINITIONS

Expired Permit – A permit is expired when there have been no inspections called for within a six-month period, and no extension has been requested in writing.

Exception: Owner built, single family dwellings

Suspension or abandonment of work – The suspension or abandonment of work will be established from the last inspection as recorded on the FPB records, or the “out” date of the plan review if no inspections have been recorded.

PROCEDURE AND FEES

1. When work has been abandoned or suspended for more than 180 days but less than one year, FPB staff shall collect ½ (one-half) of the fees for a NEW permit or plan check fee. No additional fees will be assessed provided there is no change to the plans.
2. The fee is one-half the amount required for a NEW permit regardless of the extent of the work completed.
3. Where the suspension or abandonment has exceeded one year, there is no provision for the issuance of a permit at reduced fees. FPB staff shall collect full fees based on the current fee schedule and review updated plans per any newly adopted codes.

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4. A supervisor shall approve any plans requiring new signatures. FPB staff shall collect ½ (one-half) of fees for a NEW plan check under the current schedule fees to cover the time required to verify that the plans have not been changed from the time of the original signature.



Ray Iverson, AC/Fire Marshal