



Sacramento Metropolitan Fire District

Community Risk Reduction Division

www.metrofire.ca.gov

10545 Armstrong Ave., Suite 310 · Mather, CA 95655 · Phone (916) 859-4330 · Fax (916) 859-3717

MARK A. WELLS
Fire Chief

PLAN CHECK APPLICATION

Please print clearly and enter all of the information requested. Complete this form and return it by fax to 916-859-3717 or by E-mail to: crrdstaff@metrofire.ca.gov

Occupancy ID: _____	Received Stamp: _____
Permit #: _____	
Account#: _____	
Invoice #: _____	
	RCV'D By: _____

PROJECT INFORMATION: * REQUIRED FIELDS

* Parcel Number: _____  Call the Assessor at **916-875-0700** to obtain the **Parcel Number**

Building / Property Name: _____

* Project Address: _____ * Suite #: _____ * City: _____ * Zip: _____

* Project Name / Current Tenant: _____ * Type of Business: _____

Previous Tenant (if known): _____ Type of Business: _____

APPLICANT INFORMATION:

Company Name: _____

* Address: _____ * City: _____ * State: _____ * Zip: _____

* Contact Name: _____

* Fax #: _____ * Cell #: _____ * Phone#: _____

* E-mail: _____

Fire District inspection and approval are required prior to that of the Building Department having jurisdiction. Failure to comply may result in re-inspection fees and/or all inspections being placed on "Hold".

FIRE INSPECTION AGREEMENT: I agree to request a Fire District inspection prior to calling the Building Inspection Division for:

1. Frame Inspection (Residential)
2. Ceiling or T-Bar Inspection (Commercial)
3. Final Inspection (Commercial and Residential)

* By (Print Name): _____ * Signature: _____

* Check one: Contractor Owner Contractor Agent Owner Agent

***An application, fee payment, and two (2) sets of plans are required for each Plan Type.*
SEE PAGE 2 OF THIS APPLICATION FOR A LISTING OF PLAN TYPES**

Plans are approved for a term of one (1) year. A Permit is considered "Expired" when there has been no project activity for 12 or more months. Expired permits can not be reactivated; a new submittal is required and a different Permit Number will be assigned. Permits without project activity for between 6 and 12 months are considered "Inactive" and payment of one half of the current Plan Check fees is required to renew the existing Permit Number.

***Please note: all Civil Engineering plan reviews require that a digital drawing (DXF or DWG formats only) be submitted prior to Final Signature and Release.**

***Approved New Building and Tenant Improvement plans will not be released for permit until any required fire sprinkler or fire alarm plans have been submitted. * APPLICANT'S INITIALS REQUIRED: _____**

FAST-TRACK PLAN REVIEW (Check if applicable): OCP Over-the-Counter

RESIDENTIAL PLAN (CHECK ONE ONLY)

- COR Certificate of Release (Home - New or Addition) Total Sq Ft _____
- EPR Engineering Site w/approved COR
- LPR Propane Tank Install(Aboveground)-Residential # of Tanks _____
- RCF Residential Care Facility
- SIR Solar Panel – Residential
- Other _____
- SPR Sprinkler System – 1-99 Sprinklers – non-subdivision
- SPM Sprinkler System – Subdivision Model Homes Model Home Plan #: _____
- SPP Sprinkler System – Production Homes Metro Fire SPM Permit #: _____ Model Home Plan #: _____ Lot #: _____
- WSL Will Serve Letter

COMMERCIAL PLAN TYPES (CHECK ONE ONLY)

CONSTRUCTION

- New Building**
- NBP New Building Total Sq Ft _____
 - Commercial
 - Multi Unit Residential
 - Storage Warehouse

Tenant Improvement

- BCF Basic Construction Fee
- *TIP Tenant Improvement/Remodel Total Sq Ft _____
- HPS High Piled Storage Total Sq Ft _____
- RAC Rack/Shelving max. height 8'
- PBP Pain/Spray Booth (Fire Protection System Required) # of booths _____

CIVIL ENGINEERING (SITE PLAN)

- EPK Engineering Site w/ KNOX (Gates/Fences)
- EPP Engineering Site
- EPS Engineering Site – Public Schools
- TST Temporary Sales Trailer

LIQUID & COMPRESSED GASES

- CGHP Compressed Gas-Hazardous
- CGM Compressed Gas MEDICAL

SOLAR PANELS

- SIC Solar Panel Commercial
- SIG Solar Panel- Ground

TANKS

- AGT Aboveground Commercial (Flammable/Combustible Liquids, Generators) # of Tanks _____
- EVR Enhanced Vapor Recovery # of Tanks _____
- HMDA Hazardous Materials Dispense/Use # of Chemicals _____
- HMSAP Hazardous Materials Storage # of Chemicals _____
- LPGP Propane Tank Install (aboveground)-Commercial # of Tanks _____
- UGT Underground Propane # of Tanks _____

FIRE ALARM SYSTEMS

- FAL Fire Alarm System # Devices _____
- FTP Flow and Tamper Alarm /Communications Upgrade

FIRE SPRINKLER SYSTEMS

Systems involving hydraulic calculations are considered "NEW" systems.

New Building / New System

- FHT Fire Hydrant Flow Test
- SFP Stationary Fire Pump
- *SPA New Fire Sprinkler System 1-99 Sprinklers # of Heads _____ # of Risers _____
- *SPB New Fire Sprinkler System 100-199 Sprinklers # of Heads _____ # of Risers _____
- *SPC New Fire Sprinkler System 299 or more Sprinklers # of Heads _____ # of Risers _____

Tenant Improvement – Existing System with Changes

- *STP Fire Sprinkler System # of Heads _____ # of Risers _____

FIRE SUPPRESSION SYSTEMS

- CAS Clean Agent Extinguishing System # of systems _____
- HDP Hood & Duct System (Spray Booth/Industrial Dry Chemical System) # of Systems _____
- UGS Underground Fire Sprinkler/Mains # of Risers _____ # of Hydrants _____

MISCELLANEOUS

- AMR Alternative Method Request/Appeal
- AWY Automobile Wrecking/Junk Yard
- CEL Cell Tower (outside, roof, pole, etc.)
- DRC Design Review/Consultation Meeting
- EVAC Evacuation Plan Review/Fire Drill Monitoring
- FIF Fire Impact Fees (Placer Co. Only)
- HHH Haunted House
- KIO Kiosks, booths, concessions in mall (temp)
- STL Satellite Television Letter
- Other _____

* BASED ON QUANTITY