



Mark A. Wells
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, September 8, 2016 10545 Armstrong Avenue – Board Room Mather, California

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by President Scheidegger. Board members present: Barnes, Goold, Jones, Kelly, Mitchell, Orzalli, Scheidegger, and Wood. Board members absent: Clark. Staff present: Chief Wells, Board Clerk Penilla, and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Goold, seconded by Jones, and carried unanimously by members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Board meeting of August 25, 2016.
Action: Approved the Action Summary Minutes.
- 2. Contract extension for ARFF services with Metro Fire and the County of Sacramento**
Recommendation: Authorize the Board President to execute the contract extension on behalf of the District.
Action: Authorized the Board President to sign the contract extension.
- 3. Agreement for Financial Advisor Services**
Recommendation: Adopt Resolution authorizing the Fire Chief or designee to enter into an agreement with Public Financial Management, Inc. for financial advisor services.
Action: Adopted Resolution 2016-068 authorizing the agreement with Public Financial Management, Inc.

PRESENTATION ITEMS

- 1. Radio Frequency Technologist of the Year for the Association of Public-Safety Communications Officials (APCO) International Recipient - Scott Andrews**
(Chief Wells)
Recommendation: Receive presentation. No action required.
Action: Received presentation.

ACTION ITEMS

1. **Fire Chief Employment Agreement – Todd Harms – (Lavra)**
Recommendation: Receive Presentation/Approve Employment Agreement
Action: Moved by Wood, seconded by Goold, and carried unanimously by the members present to approve the employment agreement.

2. **Industrial Disability Retirement – Christopher Marsh**
(Assistant Chief Shannon)
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Captain Christopher Marsh has suffered job related injuries and direct staff to work with Captain Marsh through his Industrial Disability Retirement process with CalPERS.
Action: Moved by Goold, seconded by Jones, and carried unanimously by the members present to adopt Resolution No. 2016-069.

3. **Fiscal Year 2016/17 Final Budget (CFO Thomas)**
****FOR Separate Attachment**
 - A. Resolution – 2016/17 Final Budget for the General Operating Fund 212A
 - B. Resolution – 2016/17 Final Budget for the Capital Facilities Fund 212D
 - C. Resolution – 2016/17 Final Budget for the Grants Fund 212G
 - D. Resolution – 2016/17 Final Budget for the Development Impact Fees Fund 212I
 - E. Resolution – 2016/17 Final Budget for the Leased Properties Fund 212L
 - F. Resolution – 2016/17 Final Budget for the IGT Fund 212M
 - G. Resolution – 2016/17 Final Budget for the Simulator Fund 212S
 - H. Staff Report and Resolution – 2016/17 Appropriations Limit**Recommendation:** Receive Presentation/Adopt FY 2016/17 Budget Resolutions.
Action:
 - A. Moved by Kelly, seconded by Jones, and carried unanimously by the members present to adopt Resolution No. 2016-070 for the General Operating Fund 212A.
 - B. Moved by Jones, seconded by Wood, and carried unanimously by the members present to adopt Resolution No. 2016-071 for the Capital Facilities Fund 212D.
 - C. Moved by Jones, seconded by Wood, and carried unanimously by the members present to adopt Resolution No. 2016-072 for the Grants Fund 212G.
 - D. Moved by Kelly, seconded by Wood, and carried unanimously by the members present to adopt Resolution No. 2016-073 for the Development Impact Fees Fund 212I.
 - E. Moved by Barnes, seconded by Wood, and carried unanimously by the members present to adopt Resolution No. 2016-074 for the Leased Properties Fund 212L.
 - F. Moved by Barnes, seconded by Jones, and carried unanimously by the members present to adopt Resolution No. 2016-075 for the IGT Fund 212M.
 - G. Moved by Barnes, seconded by Wood, and carried unanimously by the members present to adopt Resolution No. 2016-076 for the Simulator Fund 212S.
 - H. Moved by Barnes, seconded by Wood, and carried unanimously by the members present to adopt Resolution No. 2016-077 for the 2016/17 Appropriations Limit.

REPORTS

1. PRESIDENT'S REPORT:

Director Scheidegger thanked his fellow Board Members for approving Chief Harms' employment agreement, he also thanked Director Jones and Counsel Lavra for the work they put into developing the agreement. Director Scheidegger thanked Chief Wells for his service to Metro Fire and is happy to welcome Chief Harms.

2. FIRE CHIEF'S REPORT:

Meetings/Events attended

8/29, 5th Annual Sacramento County Sheriff's Activities League Golf Tournament

- Chief Wells, Deputy Chief Bridge, Assistant Chief Shannon and Assistant Chief Johnson participated.

8/30, Promotion Ceremony – Chief Wells congratulated the 34 honorees

Upcoming Meetings/Events

9/11 Events:

- 9-11 Stair Climb (Climb begins at 8 AM), Renaissance Tower - 801 K St., register at www.sac911climb.com
- 9-11 Run To Remember 5K Run/Walk (9:11 a.m. start time), register at www.sac911run.com

9/14 City of Rancho Cordova and Metro Fire Agency Coordination Meeting, 2:00 PM

9/21, Town Hall meeting (B Shift), 10:00 AM in Boardroom

Save the Date

10/1 & 10/2, California Capital Airshow

New Hire

Effective 9/6 Logistics Technician Kentrell Lamons

Retirement

Effective 9/1, Accounting Technician Dale Jones – 10 years of service

Recruitment

Facilities Technician, Final Filing Date 9/13 at 4:00 PM (internal and external)

Firefighter/Paramedic, closed 9/2 (internal only)

Operations Report

Deputy Chief Bridge reported out since the Board Meeting on August 25th there have been approximately 3,600 dispatches with 13 structure fires. Also, many of the employees deployed on fires throughout California have returned, there are only a few employees currently deployed.

Additionally, Deputy Chief Bridge provided more detailed EMS transport information as requested by Director Goold. Since August 25th, there have been approximately 2,700 EMS dispatches with Metro Fire responding to 2,500 and AMR responding to 170. Of those 2,500 calls, 47% were BLS and 53% were ALS, 70% of calls took place between 0900 and 2100, 21% were transported to MSJ, and the number one reason for dispatch was hypertension.

3. GENERAL COUNSEL'S REPORT:

General Counsel Lavra reported out from closed session, no action was taken on item one, and no action was taken on item two.

4. SMFD – FIREFIGHTERS LOCAL 522 REPORT: No report.

5. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (Scheidegger)

Next Meeting: TBD

B. Communications Center JPA – (Bridge)

Report Out: Tuesday, August 30, 2016 at 9:00 A.M.

The final budget was adopted.

Next Meeting: Tuesday, September 27, 2016 at 9:00 A.M.

C. California Fire & Rescue Training JPA – (Kelly)

Next Meeting: Thursday, September 15, 2016 at 4:00 P.M.

Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 9655

D. Finance Committee – (Wood)

Next Meeting: Thursday, September 22, 2016 at 5:00 P.M.

E. Policy Committee – (Goold)

Next Meeting: Thursday, October 13, 2016 – 5:00 P.M.

BOARD MEMBER QUESTIONS AND COMMENTS

Director Jones congratulated those who were promoted, newly hired, and newly retired. She also sent a special congratulations to Scott Andrews for his award, and she recalled some work he did at old station 111 to reenact the audio and visual components of when a call comes in to fire stations. She thanked Deputy Chief Bridge for his EMS break-down. Lastly, Director Jones congratulated Chief Harms, and welcomes his to Metro Fire.

Director Kelly congratulated Scott Andrews, he is proud to have him as part of the high performing team at Metro Fire. Thanked CFO Thomas for her presentation on the budget. Director Kelly is hopeful that Chief Harms will have a seamless transition into the Metro Fire Family, and he thanked Chief Wells for his career.

Director Orzalli welcomes Chief Harms, and thanked Chief Wells for a phenomenal job. Director Orzalli also thanked CFO Thomas for her budget report, and the data reported on, very well done.

Director Goold thanked everyone who works at Metro Fire.

Director Mitchell echoed comments made by Director Jones regarding Scott Andrews. He thanked Chief Wells for his support on the history of the Fire Museum in Rio Linda and the restoration of the engine.

Director Barnes thanked the men and women of Metro Fire, especially Scott Andrews and CFO Thomas, who make this a first class organization. He thanked Chief Wells for his service and is looking forward to welcoming Chief Harms. Lastly, he thanked everyone who worked on Labor Day.

Director Wood is glad Metro Fire was awarded the grant for chest compression devices, being that hypertension is the number one call. He also thanked Captain Eidam for getting the good word out.

CLOSED SESSION: (taken out of order)

The Board recessed to Closed Session at 6:13 p.m.

1. Pursuant to California Government Code Section 54956.9 (a) –one (1) matter of Industrial Disability Retirement.

- A. Christopher Marsh and the Sacramento Metropolitan Fire District
Claim # SMDK - 5548561 – Industrial Disability Retirement –
Assistant Chief Brian Shannon

Action: No action taken.

**2. PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT
Pursuant to California Government Code Section 54957**

Fire Chief Employment

Action: No action taken.

The Board reconvened to the Open Session at 6:21 p.m.

ADJOURNMENT

The meeting adjourned at 7:15 p.m.



Jack Scheidegger, President



Jim Barnes, Secretary



Melissa Penilla, Clerk of the Board