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ACTION SUMMARY MINUTES – REGULAR MEETING

POLICY COMMITTEE
THURSDAY, JUNE 25, 2015 – 5:00 P.M.
SACRAMENTO METROPOLITAN FIRE DISTRICT
10545 Armstrong Avenue
Board Room – Second Floor
Mather, California

CALL TO ORDER

The meeting was called to order at 5:05 p.m. by Chairperson Scheidegger. Committee members present: Barnes, Monk, and Scheidegger. Committee members absent: Goold. Staff present: Chief Wells and Board Clerk Penilla.

PUBLIC COMMENT: None

CONSENT AGENDA

Action: Moved by Monk, seconded by Barnes, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. **Action Summary Minutes**

Recommendation: Approve the Action Summary Minutes for meeting of April 23, 2015.

Action: Approved the Action Summary Minutes.

ACTION ITEMS

1. **Board of Directors Policies and Procedures** (*Penilla*)

Recommendation: Consider revisions to the Board of Directors Policies and Procedures and refer to the Board.

The committee agreed that switching the Finance and Audit Committee with the Policy Committee was appropriate. This would give staff ample time to brief the Finance and Audit Committee on budgets within the required timelines.

Director Orzalli presented the Committee with an additional recommendation. He suggested the policy elaborate on how a Director requests information, including a step-by-step process starting with how a Board Member initiates a request and going through staff's presentation to the Board.

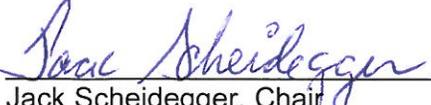
Director Goold arrived at 5:25 p.m. and did not participate as a voting committee member.

Action: Moved by Monk, seconded by Barnes, and carried unanimously to approve the Board of Directors Policies and Procedures revisions regarding the Finance and Audit Committee and Policy Committee meeting dates and forward to the full Board for consideration.

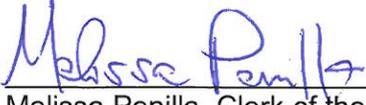
Action: Moved by Barnes, seconded by Scheidegger, and carried (Ayes – Barnes and Scheidegger; Abstain – Monk) to request staff to begin work on Director Orzalli's recommendation of how a Board Member requests information and bring back to the Policy Committee for consideration.

ADJOURNMENT

The meeting adjourned at 5:31 p.m.



Jack Scheidegger, Chair



Melissa Penilla, Clerk of the Board