Sacramento Metropolitan Fire District

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Mark A. Wells
Fire Chief

ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, September 24, 2015
10545 Armstrong Avenue – Board Room
Mather, California

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Director Goold. Board members present: Barnes, Clark, Goold, Kelly, Orzalli, Scheidegger, and Wood. Board members absent: Jones. Vacant: Division 1. Staff present: Chief Wells, Board Clerk Penilla, and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT:

Roger Mitchell invited Board Members to attend the "All You Can Eat Dinner" benefiting the restoration of Firetruck #2 on October 3, 2015 at 6:00 p.m. The event will take place at the Rio Linda Elverta Recreation and Park District and will include some wonderful speakers.

CONSENT ITEMS

Action: Moved by Wood, seconded by Clark, and carried (Ayes – Barnes, Clark, Goold, Kelly, Orzalli, and Wood; Abstain – Scheidegger; Absent – Jones and Division 1) to adopt the Consent Calendar as follows:

1. **Action Summary Minutes**
   Recommendation: Approve the Action Summary Minutes for the Board meeting of September 10, 2015.
   Action: Approved the Action Summary Minutes.

2. **Disposal of Information Technology Division Surplus Equipment**
   Recommendation: Adopt resolution to authorize the disposal of surplus equipment.
   Action: Adopted Resolution No. 2015-84 to authorize the disposal of surplus equipment.

ACTION ITEMS

1. **Retroactive Pay Scale Equity Adjustment** *(DC Holbrook)*
   Recommendation: Authorize the retroactive pay scale equity adjustment for the position of Safety Technician from September 2011 through February 2015.
   Action: Moved by Scheidegger, seconded by Clark, and carried unanimously by the members present to authorize the retroactive pay scale equity adjustment for the position of Safety Technician from September 2011 through February 2015.

2. **Motorola Solutions Authorization of Material Expenditure and Lease Agreement** *(Scott Andrews)*
Recommendation: Adopt resolution to authorize the execution of the Lease Purchase Agreement with Motorola Solutions.
Action: Moved by Kelly, seconded by Wood, and carried unanimously by the members present to adopt Resolution No. 2015-85 to authorize the execution of the Lease Purchase Agreement with Motorola Solutions.

3. **Multiple Award Schedule Extension – Architecture and Engineering Services** *(Larry Davis)*
Recommendation: Adopt resolution to authorize a one year extension to the established Multiple Award Schedule for architecture and engineering services.

General Counsel Lavra clarified the original resolution language and changes made to the previous and proposed resolutions.

Action: Moved by Kelly, seconded by Wood, and carried unanimously by the members present to adopt Resolution No. 2015-86 to authorize a one year extension of the established Multiple Award Schedule for architecture and engineering services.

4. **Professional Services Agreement – MFDB Architects, Inc. – Live Fire Training Tower 3801 Zinfandel Drive** *(Larry Davis)*
Recommendation: Adopt resolution to authorize the execution of the professional services agreement with MFDB Architects.
Action: No action was taken. This item was removed from the agenda.

5. **Memorandum of Understanding – Cosumnes Fire Department 2014 State Homeland Security Grant Program Award – Rigid Inflatable Boats** *(Larry Davis)*
Recommendation: Adopt resolution to authorize the execution of an MOU with Cosumnes Fire Department for the FY2014 State Homeland Security Grant sub-award.
Action: Moved by Scheidegger, seconded by Wood, and carried unanimously by the members present to adopt Resolution No. 2015-88 to authorize the execution of an MOU with Cosumnes Fire Department for the FY2014 State Homeland Security Grant sub-award.

6. **FY14 AFG Fire Prevention and Safety Grant Award** *(Larry Davis)*
Recommendation: Adopt resolution to authorize acceptance of the grant.
Action: Moved by Kelly, seconded by Clark, and carried unanimously by the members present to adopt Resolution No. 2015-89 to authorize the acceptance of the FY14 AFG Fire Prevention and Safety Grant.

REPORTS

1. **PRESIDENT'S REPORT:**
Thanks Mr. Mitchell for allowing the Board meeting in December to be held at Station 111, with dinner to follow at the restoration project.

2. **FIRE CHIEF'S REPORT:**
Chief Wells discussed the impact on the current budget as it relates to Inter Government Transfer (IGT) funds. The budget will be reduced due to the IGT calculation used being different than last year. In the previous budget year we received $6.6 million and are anticipating this year's funds to be reduced from $3-$5 million. Additionally, Metro Fire

will be negatively affected by being put on a fiscal year schedule in line with the State's budgetary cycle. Since we were just made aware of this we will look at the final budget and the senior team will proactively make appropriate budgetary changes that best affect the community. Items in the final budget to be looked at will include the SAFER truck company, a rotating browned out engine, reducing the size of the spring fire academy, the three newly proposed positions, station alerting system technology project, and the burn tower.

Chief Wells gave an opportunity for questions and comments from the Board as it relates specifically to this issue and then continued on with the Chief's Report.

Meetings/Events attended

- Thank you to everyone who assisted with the 9/11 events
- 9/17 Met with Assemblywoman Beth Gains and Rusty Dupray
- 9/18-9/20, DC's Holbrook and Taylor attended IAFF Fallen Firefighters Memorial – Colorado Springs

Committee Meetings

- 9/18, Speaker at Rancho Cordova Community Council
  - TOPIC: What does it mean to be All-Risk and how does it directly benefit the community.
- CalChiefs Conference: 9/21-9/24 – Wells, Bridge, Johnson and Lozano (Long Beach)

Other

- 9/14 Undersecretary-Michael Wilkening and Asst. Undersecretary Marko Mijic, Health and Human Services, ride along, District and Communications Center tour

Save the Date

- 9/29, Promotion Ceremony
  - 5:30 PM, Metro Fire HQ
  - 14 personnel will be honored
- 10/3-10/4 Cap Air Show from 9 am to 5 pm
- 10/10 Dinner for Rio Linda Restoration Project for Firetruck #2
- 11/21, Dean Baker Crab Feed, St. John Vianney Parish, 5PM

Promotions Eff 9/14 SRP Paramedic Daniel Weld
Eff 9/21 SRP Paramedic Richard Rodriguez

Recruitment Firefighter-Paramedic – Internal Only, FFD 10/2, 4 PM – for 16-1 Firefighter Academy

Career Development – Fire Academy Drill Instructors, FFD 10/9, 4 PM – ranks of Captain, Engineer and Firefighter

PIO

Sidewalk CPR

9/16, Taught roughly 30 Administrative staff in the IT, Finance, and HR Divisions

Pink Engine

October and November (Movember)

9/30, Cancer Awareness Engine Ceremony / Press Conference – Station 21 at 11 AM

- Rotation of Engine
  - E21, 9/30 (A) – 10/14 (B)
  - E61, 10/14 (B) – 10/25 (A) Will be attending Board Meeting on 10/22
  - E53, 10/25 (A) – 11/4 (C)
  - E109, 11/4 (C) – 11/19 (B)
  - E24, 11/19 (B) – 11/30 (A)

Fire Prevention Week

Using last year's winner's submission, 30 vehicle magnets will be made and placed on apparatus in B7, where the winner lives and attends school, for the month of October. PIO and Community Services will work with family of winner and winner's school to appropriately memorialize.

OPERATIONS REPORT:

Deputy Chief Taylor reported out since the last Board Meeting there have been 3,534 calls, with 12 structure fires, and 31 wildland fires. Metro Fire was dispatched to 3,013 EMS calls and transported 71.8% of the time.

There are currently six employees deployed on the Butte and Valley fires in California.

3. GENERAL COUNSEL'S REPORT: No report.

4. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Battalion Chief Griggs thanks the Board for the opportunity to enter into negotiations. He recognizes the Board has a duty to the community and the union recognizes that.

5. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – *(Goold)*
Next Meeting: TBD

B. Communications Center JPA – *(Holbrook)*
Next Meeting: Tuesday, September 29, 2015 – 9:00 A.M.

C. California Fire & Rescue Training JPA – *(Kelly)*
Next Meeting: Thursday, September 24, 2015 – 4:00 P.M.
Location: 9320 Tech Center Drive
Sacramento CA 95826
The JPA met earlier and they approved a Fiscal Year 15/16 Budget.

D. Finance Committee – *(Wood)*
Next Meeting: Thursday, October 22, 2015 – 5:00 P.M.

E. **Policy Committee** – *(Scheidegger)*
Next Meeting: Thursday, October 8, 2015 – 5:00 P.M.

BOARD MEMBER QUESTIONS AND COMMENTS

Director Kelly thanked staff for their hard work relative to the IGT news and is looking forward to thriving in the future.

Director Orzalli welcomes Devin Thomas, a member from the community joining us for his research project in Public Governance. He commends the fiscal team in light of the financial situation talked about earlier tonight. He stressed the importance of having a reserve fund for these situations.

Director Wood thanked the Chief for his work and for staff addressing the IGT issue.

Director Scheidegger appreciates work from staff in the area of grants.

CLOSED SESSION: None

ADJOURNMENT

The meeting adjourned at 6:58 p.m.

Grant Geold, President

Ted Wood, Secretary

Melissa Penilla, Clerk of the Board