



Mark A. Wells
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, July 23, 2015
10545 Armstrong Avenue – Board Room
Mather, California

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Director Goold. Board members present: Goold, Jones, Kelly, Monk, Scheidegger, and Wood. Board members absent: Barnes, Clark, and Orzalli. Staff present: Chief Wells, Board Clerk Penilla, and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Kelly, seconded by Wood, and carried unanimously by members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Board meeting of July 9, 2015.
Action: Approved the Action Summary Minutes.
- 2. Fiscal Year 2015/2016 Strategic Plan**
Recommendation: Approve the FY 2015/2016 Strategic Plan as recommended during the Special Board Meeting on July 9, 2015.
Action: Approved staff's recommendation.
- 3. Revisions to Current Board of Directors Policies and Procedures**
Recommendation: Consider revisions to the Board of Directors Policies and Procedures as recommended by staff and the Policy Committee and adopt revised policy.
Action: Approved staff's and Policy Committee's recommendation.
- 4. Revised 2015 Schedule of Regular Board and Committee Meetings**
Recommendation: Approve the revised 2015 Schedule of committee meetings.
Action: Approved staff's recommendation.

- 5. Ground Emergency Transport Program (GEMT) – Disclosure of Material Expenditure and Updated Agreements**
Recommendation: Adopt the Resolutions ratifying the agreement and payment not to exceed \$700,000 annually, and authorize entering into agreements with each agency participating in the GEMT program.
Action: Adopted Resolution 2015-69 and 2015-70 ratifying the agreement and payment not to exceed \$700,000 annually, and authorize entering into agreements with each agency participating in the GEMT program.

PRESENTATION ITEMS

- 1. Life Saving Commendation – Civilian Awards**
Gina Oswalt
Lisa Childers
Patty Spore
Recommendation: Receive presentation. No action required.
Action: Received presentation, no action taken.

ACTION ITEMS

- 1. Request for Proposal Award – Fire Inspection and Plan Check Software (Lozano)**
Recommendation: Approve staff's recommendation to award the RFP 14-08 to K & G Associates, Inc. DBA Trademaster Inc. (Mobile-Eyes).
Action: Moved by Kelly, seconded by Jones, and carried unanimously by the members present to award the RFP 14-08 to K & G Associates, Inc. DBA Trademaster Inc. (Mobile-Eyes).
- 2. Election of Representative to SDRMA's Board of Directors (Penilla)**
Recommendation: Select up to three (3) candidates for election to SDRMA's Board of Directors for the 2016-2019 term.
Action: Moved by Jones, seconded by Wood, and carried unanimously by the members present to cast a ballot for R. Michael Wright, Ed Gray, and Sandy Seifert-Raffelson for SDRMA's Board of Directors.

REPORTS

- 1. PRESIDENT'S REPORT:**
President Gould recognized the citizens who received the life saving commendation awards. He reminded the community how important CPR could be. He also thanked the employees of Metro Fire who teach CPR in the community, their work is a huge benefit to saving lives in our community.
- 2. FIRE CHIEF'S REPORT:**
In a continuing effort to share important information, Senior Staff will be producing weekly video segments that will be posted on our intranet. Each video will be hosted by a different Chief, and will cover topics relevant to their specific division.
July 10th – DC Holbrook's video was distributed
July 7th – AC Maurice Johnson's video was distributed

Meetings/Events attended

July 13th - 10 Year Memorial Ceremony of crash of Sheriff Helicopter Star 6 at Lake Natomas. The crew Pilot, Joe Kievernagel, and Tactical Flight Officer (TFO), Kevin Blount lost their lives and TFO Prospect was severely injured. Metro Fire employees were there throughout the day showing support and a truck was present to display the flag.

July 23rd – Met with District Administrator Wigginton of the Rio Linda Park and Recreation District.

Upcoming Meetings/Events

July 28th – Meeting with Assemblywoman Beth Gaines

July 31st – SRP 15-2 Graduation, 6:00pm Citrus Heights Community Center

August 7th - Speaker at Orangevale Rotary – 7:00am at La Placita Restaurant

August 7th - 9th Annual Guns and Hoses Wine & Brew Fest, 6:30pm, Rancho Cordova Marriot Hotel, 11211 Point East Drive

August 12th - KFBK at 8:10am

August 26th - Town Hall Meeting (A Shift) from 10:00am - 12:00pm at Station 50

OPERATIONS REPORT:

Assistant Chief Shannon reported out since June 25th there have been 7,636 calls, with 26 structure fires, and 105 wildland fires. Metro Fire was dispatched to 5,247 EMS calls and transported 70% of the time.

Additionally, Metro Fire deployed the following resources to the Wragg Incident (Napa County): OES Strike Team, Type 1 Rainbow, Strike Team Leader (BC), and Single Resource.

Director Goold requested an update from Operations when employees are deployed out of Metro Fire's jurisdiction.

3. **GENERAL COUNSEL'S REPORT:** General Counsel Lavra reported out on closed session which is noted below.

4. **SMFD – FIREFIGHTERS LOCAL 522 REPORT:** None

5. **COMMITTEE AND DELEGATE REPORTS**

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (Goold)

Next Meeting: TBD

B. Communications Center JPA – (Holbrook)

Next Meeting: Tuesday, July 28, 2015 – 9:00 A.M.

C. California Fire & Rescue Training JPA – (Kelly)

Next Meeting: Thursday, September 24, 2015 – 4:00 P.M.

Location: 9320 Tech Center Drive
Sacramento CA 95826

- D. **Finance Committee – (Monk)**
Next Meeting: Thursday, August 27, 2015 – 5:00 P.M.
- E. **Policy Committee – (Scheidegger)**
Next Meeting: Thursday, August 13, 2015 – 5:00 P.M.

BOARD MEMBER QUESTIONS AND COMMENTS

Collectively the Board congratulated the civilians who received life saving commendation awards.

Director Jones thanked Chief Wells for allowing the boat to be available during Eppie's Great Race, she was happy to report there were no injuries.

Director Kelly will be absent from the meeting on August 27th.

Director Wood recognized Captain Salvestrin and crew for their work during the incident involving the life saving commendation.

Director Scheidegger requested a moment of silence before adjournment to remember Sergeant Scott Lunger, of the Hayward Police Department. He died in the line of duty on July 22nd.

Director Goold thanked the Center Joint Unified School District staff who attended the meeting to support the staff receiving the awards. He also thanked Metro Fire's staff who works behind-the-scenes, the employees who come to work every day and do their job well.

CLOSED SESSION:

The Board recessed to Closed Session at 6:13 p.m. and reconvened to the Open Session at 6:21 p.m.

1. Pursuant to California Government Code Section 54956.9 (a) –one (1) matter of Workers Compensation Settlement Authority.

- A. Russell Greve and the Sacramento Metropolitan Fire District
Claim # SMDH-548649 and Claim # SMDH-547914 –
Workers Compensation Settlement Authority
(Attorney Joel Kautz)

Action: Moved by Jones, seconded by Scheidegger, and carried unanimously by the members present to give the District's Third Party Administrator settlement authority.

2. CONFERENCE WITH LABOR NEGOTIATOR Pursuant to California Government Code Section 54957.6

- A. District Negotiator: Fire Chief Mark Wells
Employee Organization: Sacramento Area Fire Fighters Local 522
- B. District Negotiator: Fire Chief Mark Wells
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522

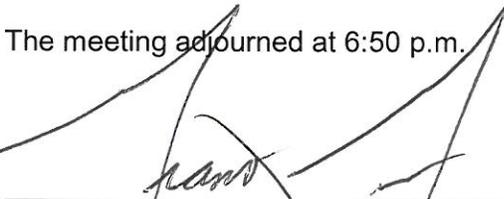
- C. District Negotiator: Fire Chief Mark Wells
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522
- D. District Negotiator: Fire Chief Mark Wells
Employee Organization: Safety Senior Management, Management
and Unrepresented Confidential Employees
- E. District Negotiator: Fire Chief Mark Wells
Employee Organization: Non-Safety Senior Management, Management
and Unrepresented Confidential Employees

Action: No action taken.

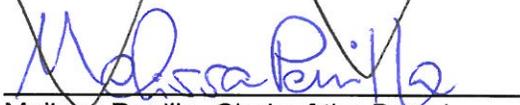
ADJOURNMENT

The meeting closes with a moment of silence for Sergeant Scott Lunger.

The meeting adjourned at 6:50 p.m.



Grant Goold, President



Melissa Penilla, Clerk of the Board



Ted Wood, Secretary