



Mark A. Wells
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, February 12, 2015 10545 Armstrong Avenue – Board Room Mather, California

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Director Goold. Board members present: Barnes, Goold, Jones, Monk, Orzalli, Scheidegger, and Wood. Board members absent: Clark and Kelly. Staff present: Chief Wells, Board Clerk Penilla, General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT: None

Director Kelly joined the meeting at 6:04 p.m.

CONSENT ITEMS

Action: Moved by Jones, seconded by Wood, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. Retirement Commendations

Recommendation: Adopt Resolutions commending the following individuals upon their retirement and for their years of skilled performance and deepest commitment to the fire service.

1. Jon Chamness, Firefighter
2. Christopher Haban, Firefighter
3. Kenneth Mederios, Firefighter
4. Theodore Bragdon, Engineer
5. Russell Blair, Supervising Inspector
6. David McFarland, Engineer
7. Dale Martin, Engineer
8. Kelly Tassone, Captain
9. Ryan Keskeys, Captain
10. Curtis Cozad, Captain
11. Rowe Mitchell, Engineer
12. Harley Don, Captain
13. Renita Young, Office Technician
14. Patrick Plexico, Firefighter
15. Shannon Baker, Firefighter

16. Kyle Thomas, Firefighter
17. David Ball, Firefighter
18. George McKinnon, Supervising Investigator
19. Fredrick McKinley, Firefighter
20. Phillip Morell, Mechanic
21. Jeffrey Karges, Firefighter
22. Ty Eidam, Captain
23. James McDade, Firefighter
24. John Paul (JP) Santos, Engineer
25. Matthew Reyman, Firefighter
26. Troy Solorzano, Firefighter
27. Kevin Parsons, Captain
28. Scott Cardiff, Engineer
29. Tim Cronin, Logistics Technician
30. Tim Hernandez, Firefighter
31. Ron Denny, Battalion Chief
32. Jeff Bullock, Engineer
33. Raymond Jaramillo, Firefighter
34. Kenneth Pywell, Engineer
35. Keith Sulzen, Firefighter
36. Dominic Moreno, Firefighter
37. Daniel Faulkner, Engineer
38. Jeffrey Jones, Captain
39. Kimberly DeWein, Firefighter
40. Scott Cockrum, Deputy Chief

Action: Adopted the retirement commendations.

2. Revisions to Current Board Policies

A. Family Medical Leave Policy

Recommendation: Consider revisions to the Family Medical Leave Policy as recommended by the Policy Committee and adopt revised policy.

Action: Adopted the revised policy.

B. Military Leave of Absence Policy

Recommendation: Consider revisions to the Military Leave of Absence Policy as recommended by the Policy Committee and adopt revised policy.

Action: Adopted the revised policy.

3. Bid Award – RFB 15-01 Vehicular Modems & Combination Antennas

Recommendation: Award the Request for Bid for the purchase of GX440 devices and Antenna Plus antennas in the amount of \$169,604.17 to Tessco Inc.

Action: Awarded the bid to Tessco Inc.

4. Action Summary Minutes

Recommendation: Approve the Action Summary Minutes for the Board meeting of January 22, 2015.

Action: Approved the Action Summary Minutes.

PRESENTATIONS:

1. **5 Years of Service to Director Randy Orzalli** (*Wells*)
Recommendation: Receive presentation. No action required.
Action: Chief Wells presented the 5 years of service pin to Director Orzalli.

ACTION ITEMS:

1. **Sacramento Metropolitan Fire District Sphere of Influence Amendment Withdrawal** (*Davis*)
Recommendation: Adopt Resolution authorizing the withdrawal of the Municipal Services Review and application for Sphere of Influence Amendment.
Action: On a motion by Jones, seconded by Wood, and carried unanimously by members present to adopt Resolution No. 2015-41 authorizing the withdrawal of the Municipal Services Review and application for Sphere of Influence Amendment.
2. **Nominate a Candidate for CSDA's Board of Directors** (*Clerk Penilla*)
Recommendation: Nominate a Board Member or managerial employee for election to the CSDA's Board of Directors, representing Sierra Network, Seat C.
Action: On a motion by Kelly, seconded by Scheidegger, and carried unanimously by members present to nominate Director Monk for election to CSDA's Board of Directors.

REPORTS

1. **PRESIDENT'S REPORT:** None
2. **FIRE CHIEF'S REPORT:**
Medic 25 fire – Early morning on Monday, February 9th
 - Metro Fire will be responsible for the following deductibles:
 - Property Claim filed with SDRMA: \$2,000
 - Vehicle Claim filed with SDRMA: \$3,000
 - Additionally, we will submit for reimbursement to SDRMA for damaged items:
 - Estimate received on medical supplies: \$6,357
 - ServiceMaster (Restoration Company) Station 25:
 - Cleaning of station completed
 - Ducts, and carpets to be cleaned on
 - Exterior of the station to be pressure washed, sealing and painting of the interior of the apparatus bay to take place

Meetings/Events Attended

Meet and Greets / Stakeholder Meetings

- 1/27, Assemblyman Ken Cooley
- 2/4, Rancho Cordova City Manager Brian Nakamura
- 2/5, Cal Fire NYP Unit Chief George Morris, III
- 2/11, Members of Citrus Heights City Council

Committee Meetings

- 1/28, Sacramento Joint Terrorism Taskforce Executive Council Meeting

Other

- Ongoing – Meet and Confer with Local 522
- Mid-Year Budget Meetings – scheduled with Command Staff, Budget Officers and representatives from Local 522 (2/23 & 2/25)

Upcoming Meetings/Events

Meet and Greets / Stakeholder Meetings

- Sac County Supervisor Patrick Kennedy

Town Hall

- One of the most important aspects of our job as Senior Staff is to make sure we hear our personnel, their questions, concerns and ideas. Ensuring that we get information out to them in a timely manner is just as critical. With this as our goal, your Senior Staff will be hosting four (4) Town Hall meetings during 2015. These Town Hall meetings will be conducted in lieu of WebEx meetings that have been held in previous years.

Each meeting will be held in a different area of the District and is open to all personnel, from every division, assignment, and shift.

During each meeting, we will cover critical topics and significant District challenges, followed by Q&A. There are multiple avenues for questions to be asked:

- In person at the Town Hall meeting
- In advance on Rumor Central
- Anonymously ask a question on Metro Fire's intranet
- In advance via email

Town Hall meetings are currently scheduled for the following dates, times and locations:

| | | | |
|-------------|-----------|-----------|-------------|
| February 18 | (C Shift) | 1000-1200 | Station 106 |
| May 6 | (B Shift) | 1300-1500 | Station 65 |
| August 26 | (A Shift) | 1000-1200 | Station 50 |
| November 3 | (C Shift) | 1000-1200 | Station 21 |

Other

- 2/24 Promotion Ceremony – 5:30 PM Metro Fire HQ, Boardroom – honoring 24 retirees
- 3/6 SRP 15-1 Academy Graduation – Citrus Heights Community Center 6:00 PM

Save the Date

2/12 – 2/15 Firefighter Burn Institute – Fill the Boot for Burns – Sunrise & Greenback

- Chief's Challenge, 2/14 9 – 10 AM

Retirements

- 2/1 Fire Inspector Donna Clay – 27 years of service
- 2/1 Firefighter Lindie Thomas – 27 years of service

OPERATIONS REPORT:

Deputy Chief Taylor reported out since the last Board Meeting there have been 5,615 calls, with 27 structure fires, and one vegetation fire. We responded to 4,581 EMS calls, with a transport rate of 75%.

The Training Division now has a phase one fire behavior observation prop at Station 52, this will allow employees additional training time outside of the academy.

3. GENERAL COUNSEL'S REPORT: No report.

4. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Vice President Ty Bailey reports out on the recent Meet and Confer meetings which have been positive. He also discussed the Single Role Paramedic program and the recent meeting with EMS and Human Resources; they are narrowing down areas of focus needing adjustment from sixteen to five areas. Also, the Union met with CPF

regarding the issue of wall time throughout the region and state. They are looking forward to a sixty day study to help reduce the amount of time personnel spends in hospitals.

5. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

- A. **Executive Committee – (Goold)**
Next Meeting: TBD

- B. **Communications Center JPA – (Holbrook)**
Next Meeting: February 24, 2015 – 9:00 A.M.

- C. **California Fire & Rescue Training JPA – (Kelly)**
Next Meeting: February 19, 2015 – 4:00 P.M.
Location: 9320 Tech Center Drive
Sacramento CA 95826

- D. **Finance Committee – (Jones)**
Next Meeting: Thursday, March 12, 2015 – 5:00 P.M.

- E. **Policy Committee – (Scheidegger)**
Next Meeting: Thursday, February 26, 2015 – 5:00 P.M.

BOARD MEMBER QUESTIONS AND COMMENTS

Director Monk congratulated the retirees and those employees who received promotions.

Director Orzalli thanked Chief Wells for the 5 year service recognition and reminded staff of his previous request to notify Board Members when they would receive such recognition items.

Director Barnes congratulated the Fire Department for their win in the Guns and Hoses event, it was a well-attended event and was successful in fundraising for local charities.

Director Jones congratulated the retirees and wished luck to Chief Wells for his efforts during Fill-The-Boot this coming weekend. She is looking forward to the LAFCo Annual Conference in September 2015.

Director Kelly attended the Chief Henke's retirement dinner and thanked everyone for a nice evening.

Director Wood thanked Ken Campo for his financial report during the Finance and Audit Committee.

Director Scheidegger had the opportunity to join Battalion Chief Quinn for a ride-along with an overview of the cooperative training with local law enforcement on Rescue and Suppression Taskforce Training. He requested staff do a presentation on the program, as he feels it would be valuable for everyone to learn about the Taskforce.

Director Goold is looking forward to the wall time study; he feels that will bring valuable information to emergency medicine. He also appreciated the information on Medic 25, and will look forward to any future updates.

CLOSED SESSION:

The Board recessed to Closed Session at 6:32 p.m. and reconvened to the Open Session at 7:22 p.m.

1. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to California Government Code Section 54957.6

- A. District Negotiator: Fire Chief Mark Wells
Employee Organization: Sacramento Area Fire Fighters Local 522

- B. District Negotiator: Fire Chief Mark Wells
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522

- C. District Negotiator: Fire Chief Mark Wells
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522

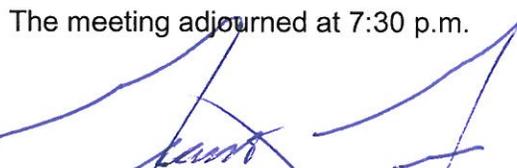
- D. District Negotiator: Fire Chief Mark Wells
Employee Organization: Safety Senior Management, Management
and Unrepresented Confidential Employees

- E. District Negotiator: Fire Chief Mark Wells
Employee Organization: Non-Safety Senior Management, Management
and Unrepresented Confidential Employees

Action: No action taken.

ADJOURNMENT

The meeting adjourned at 7:30 p.m.



Grant Goold, President



Melissa Penilla, Clerk of the Board



Ted Wood, Secretary