



**KURT P. HENKE**  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## AGENDA

### BOARD OF DIRECTORS - REGULAR MEETING

**Thursday, June 12, 2014 – 6:00 p.m.**

**Sacramento Metropolitan Fire District  
10545 Armstrong Avenue  
Board Room – Second Floor  
Mather, California**

*The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.*

#### CALL TO ORDER

#### PLEDGE TO FLAG

#### METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Saturday, June 14, 2014 at 1:00 P.M. and Monday, June 16, 2014 at 6:00 P.M. on Channel 14; Webcast at [www.sacmetrofire.com](http://www.sacmetrofire.com).

The open session Meetings are also available for viewing on the District website at [www.metrofire.ca.gov](http://www.metrofire.ca.gov)

#### PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Policy No. 119.01).*

*In accordance with Public Communications Policy No. 119.01, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

#### CONSENT ITEMS

*Matters of routine approval including but not limited to board meeting synopses, deposit reports, general ledger expense lists, workers' compensation expense reports, payroll reports, referral of issues to committee, other consent matters, and ratified to committee, other consent matters, and ratification of district claims. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

Serving Sacramento and Placer Counties

**Randy Orzalli**  
Board President  
Division 3

**Grant B. Goold**  
Board Vice President  
Division 2

**Dave Pierson**  
Board Secretary  
Division 9

**Gary Monk**  
Board Member  
Division 1

**Ted Wood**  
Board Member  
Division 4

**Jack Scheidegger**  
Board Member  
Division 5

**D'Elman Clark**  
Board Member  
Division 6

**Matt Kelly**  
Board Member  
Division 7

**Gay Jones**  
Board Member  
Division 8



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## REGULAR BOARD MEETING AGENDA

THURSDAY, JUNE 12, 2014

	<u>Page No.</u>
<b>CONSENT ITEMS</b>	
1. <b>Action Summary Minutes</b> <b>Recommendation:</b> Approve the Action Summary Minutes for the Board meeting of May 22, 2014.	6
2. <b>Notice of Material Expenditure – Single Role Paramedic Program Academy</b> <b>Recommendation:</b> Receive notification of an expenditure of \$68,268.54 and payment to the California Fire and Rescue Training Authority (CFRTA) Academy Services to provide the Single Role Paramedic Academy 14-01.	10
<b>ACTION ITEMS</b>	
<i>Normally are matters that have previously been presented to the Board of Directors for consideration and are now scheduled for board decision. Members of the public may address the Board on Action Items as they are presented.</i>	
1. <b>Tax Assessment Refunds (Empedrad / McFarlane)</b> <b>Recommendation:</b> Approve authorizing the Fire Chief to refund Special Fire Tax Assessments collected in error from Fiscal Year 2005/06 through Fiscal Year 2008/09 for a maximum fiscal impact of \$1,220,000.	13
2. <b>Purchasing and Contracting Policy (Jones)</b> <b>Recommendation:</b> Adopt the revised Purchasing Policy as recommended by the Policy Committee.	15
3. <b>Resolution to Adopt the Uniform Public Construction Cost Accounting Procedures (Jones)</b> **FCF Separate Attachment <b>Recommendation:</b> Adopt the resolution to implement the Uniform Public Construction Cost Accounting Procedures.	40
4. <b>Disclosure of Material Expenditure – Commercial Insurance – Special District Risk Management Authority – (Wells)</b> <b>Recommendation:</b> Receive Presentation and approve Staff Recommendation	42
5. <b>Disclosure of Material Expenditure – Excess Workers' Compensation Insurance – Safety National Casualty Corporation (Wells)</b> <b>Recommendation:</b> Receive Presentation and approve Staff Recommendation	44
6. <b>Disclosure of Material Expenditure – Aviation Liability Insurance – Ace Westchester Fire Insurance Company (Wells)</b> <b>Recommendation:</b> Receive Presentation and approve Staff Recommendation	46
7. <b>Disclosure of Material Expenditure – Insurance Brokerage Services – Wells Fargo Insurance Services (Wells)</b> <b>Recommendation:</b> Receive Presentation and approve Staff Recommendation	48



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THURSDAY, JUNE 12, 2014

8. **Disclosure of Material Expenditure – Fiduciary Liability Insurance – RLI Insurance Company (Wells)** 50  
**Recommendation:** Receive Presentation and approve Staff Recommendation
9. **Disclosure of Material Expenditure – Storage Tank Pollution Liability – ACE/Illinois Union Insurance Company (Wells)** 52  
**Recommendation:** Receive Presentation and approve Staff Recommendation

## PRESENTATIONS

1. **Property Tax Trends and Budget Projections 2014/15 (McFarlane / Cone)** \*  
**Recommendation:** Receive presentation.

**PRESIDENT'S REPORT—(Orzalli)**

**FIRE CHIEF'S REPORT—(Chief Henke)**

**GENERAL COUNSEL'S REPORT—(Lavra)**

## SACRAMENTO METROPOLITAN FIRE DISTRICT – FIREFIGHTERS LOCAL 522 REPORT

### COMMITTEE AND DELEGATE REPORTS

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

1. **Executive Committee—(Orzalli)**  
Next Meeting: June 26, 2014 – 4:30 P.M.
2. **Communications Center JPA—(Cockrum)**  
Next Meeting: June 24, 2014 – 9:00 A.M.
3. **California Fire & Rescue Training JPA—(Kelly)**  
Next Meeting: June 12, 2014 – 9:00 A.M.  
Location: 9320 Tech Center Drive  
Sacramento CA 95826
4. **Finance Committee—(Jones)**  
Next Meeting: July 10, 2014 – 5:00 P.M.
5. **Policy Committee—(Pierson)**  
Next Meeting: TBD

## BOARD MEMBER QUESTIONS AND COMMENTS



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## REGULAR BOARD MEETING AGENDA

THURSDAY, JUNE 12, 2014

### CLOSED SESSION:

1. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
Pursuant to California Government Code Section 54956.9 (a) – one (1) matter of Workers Compensation Settlement Authority
  - A. Vince Elko and the Sacramento Metropolitan Fire District  
Claim # SMDH - 547675– Workers Compensation Settlement Authority –  
(Attorney Joel Kautz)
  
2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**  
Significant Exposure to Litigation Pursuant to California Government Code Section 54956.9(b)(1) and 54954.5 (c) - Two (2) cases
  - A. Beverly Scheeler Smiley on behalf of patient
  - B. Laura Vukosinovic
  
3. **EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**  
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)
  
4. **CONFERENCE WITH LABOR NEGOTIATOR**  
**Pursuant to California Government Code Section 54957.6**
  - A. District Negotiator: Fire Chief Kurt Henke  
Employee Organization: Sacramento Area Fire Fighters Local 522
  
  - B. District Negotiator: Fire Chief Kurt Henke  
Employee Organization: Battalion Chiefs Bargaining Group,  
Sacramento Area Fire Fighters Local 522
  
  - C. District Negotiator: Fire Chief Kurt Henke  
Employee Organization: Administrative Support Personnel (ASP)  
Affiliate of Sacramento Area Fire Fighters Local 522
  
  - D. District Negotiator: Fire Chief Kurt Henke  
Employee Organization: Safety Senior Management, Management  
and Unrepresented Confidential Employees
  
  - E. District Negotiator: Fire Chief Kurt Henke  
Employee Organization: Non-Safety Senior Management, Management  
and Unrepresented Confidential Employees

### CLOSED SESSION REPORT

### ADJOURNMENT



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## REGULAR BOARD MEETING AGENDA

THURSDAY, JUNE 12, 2014

### NEXT BOARD MEETING(S):

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA*

- Next Regular Board Meeting - June 26, 2014 - 6:00 P.M.

*The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.*

**ANTICIPATED ACTION AND PRESENTATION ITEM(S):** To Be Determined

Posted on June 9, 2014

**Melissa Penilla, Clerk of the Board**

\* No written report

\*\*  Separate Attachment