



KURT P. HENKE
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, October 24, 2013 10545 Armstrong Avenue – Board Room Mather, California

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by President Kelly. Board members present: Clark, Kelly, Orzalli, Scheidegger and Wood. Board members absent: Goold, Jones, Monk and Pierson. Staff present: Deputy Chief Holbrook, Interim Board Clerk Kelly and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT: George McKinley stated that a fire engine and paramedics responded to a medical incident regarding his mother-in-law on August 3, 2013 in a public location. He reported that some one, other than a family member, must have called 911. He said that when the paramedics showed up, his mother-in-law did not need assistance, but that the paramedics took her vitals and also asked for insurance information. He stated that he told his mother-in-law that she did not need to provide this information. He informed the Board that his mother-in-law did receive a bill for this incident and that it took several inquiries by him before District staff assured him the charges would be waived. However, he said that in the process of speaking with several District staff he was told it was the District's policy to not pursue payment from people that could not afford to pay for services, but to pursue payment from those that have the means. He said he does not agree with this policy and also questioned the efficiency of having a full fire rig respond to a medical call. He asked the Board to reconsider their policies and practices and respond to his concerns. Debra McKinley expressed similar views.

AWARDS

- 1. Civilian Life Saving Commendation to Monique Robertson**
Action: Deputy Chief Holbrook presented Monique Robertson with a Civilian Life Saving Commendation as a result of her response to a choking child on July 17, 2013.

CONSENT ITEM:

Action: Moved by Wood, seconded by Clark and carried unanimously by the members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary for Board meetings of:
a) September 26, 2013 and b) October 10, 2013.
Action: Approved the Action Summary Minutes as submitted.

2. Medical Care Contributions

Recommendation: Adopt a Resolution fixing the employer's contribution under the Public Employees' Medical and Hospital Care Act for Health Benefits for employees and annuitants.

Action: Adopted Resolution No. 2013-111 fixing employer's Medical Care Contributions.

3. Bid Award – Fire Station 25 HVAC Replacement

Recommendation: Award the Bid for Fire Station 25 HVAC Replacement and authorize a Contract with James Heating and Air Conditioning in an amount not to exceed \$26,010.

Action: Approved Bid Award and authorized a Contract with James Heating and Air Conditioning.

ACTION ITEMS

1. 2101 Hurley Tenant Improvements (Davis)

Recommendation: Adopt a Resolution authorizing the Fire Chief, or his designee, to execute: a) an Amendment to Lease 1794 with the County of Sacramento Sheriff Department and b) a Project Authorization Amendment No. 2 with Roebbelen Construction to cover additional tenant improvements at 2101 Hurley in an amount not to exceed \$123,000.

Action: Moved by Wood, seconded by Scheidegger and carried unanimously by the members present to adopt Resolution No. 2013-112 authorizing execution of an Amendment to Lease 1794 and a Project Authorization Amendment No. 2 to cover additional tenant improvements at 2101 Hurley.

2. Agreement – Municipal Revenue Enhancement Services (Holbrook)

Recommendation: Authorize a sole source professional Consulting Agreement with MuniServices for purposes of providing revenue enhancement services in an amount not to exceed \$44,800 for a term to expire June 2014.

Action: Moved by Clark, seconded by Scheidegger and carried unanimously by the members present to authorize a sole source Consulting Agreement.

PRESIDENT'S REPORT

No report.

FIRE CHIEF'S REPORT

Deputy Chief Holbrook reported that Fire Chief Henke is on vacation through October 27th.

Deputy Chief Holbrook reported that there has been good attendance at the public outreach courses developed under the Community Wildfire Protection Plan. He informed the Board that there have been 180 attendees to date, including local and state elected officials and representatives from other public agencies. The next stakeholder meeting is scheduled for October 30th.

Upcoming Meetings/Events:

- October 31st – Groundbreaking Ceremony, Zinfandel Training Site, 11:30 a.m.
- November 4th to 7th – CFFJAC 12th Biennial Conference, Palm Springs

Save the Date:

November 23rd – Dean Baker Crab Feed

Retirements:

Effective October 13 – Mechanic Harold Bowers, 25 years

Effective October 22 – Captain Michael Wigginton, 26 years

Promotions:

Effective October 22 – Captain David Dabelich

Effective November 1 – Payroll Specialist Robyn Almeida

Recruitments:

Reassignment Opportunity – EMS Day Captain

OPERATIONS REPORT

Assistant Chief Darren Taylor reported that since the last Board meeting there have been 2,396 EMS dispatches with a 75% transport rate. He stated there have been 17 structure fires during this time period. Assistant Chief Taylor also reported that there are still two (2) employees deployed on the RIM fire.

GENERAL COUNSEL'S REPORT

No report.

SACRAMENTO METROPOLITAN FIRE DISTRICT –FIREFIGHTERS LOCAL 522 REPORT

Ty Bailey reported that Local 522 has formed a committee to work with management to address some contract issues regarding the Single Role Paramedic program. He also invited members of the Board to Local 522's Holiday Open House, December 10th and 11th, 3:00 p.m. to 7:00 p.m., at the Fire Fighters' Burn Institute, 3101 Stockton Blvd.

COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

1. **Executive Committee** — (Kelly)
Next Meeting: TBA
2. **Communications Center JPA**—(Cockrum)
Next Meeting: November 14, 2013 – 9:00 A.M.
3. **California Fire & Rescue Training JPA** — (Kelly)
Next Meeting: TBA
Location: 9320 Tech Center Drive
Sacramento CA 95826
4. **Finance Committee**—(Scheidegger)
Next Meeting: November 14, 2013 – 5:00 PM
5. **Policy Committee** — (Pierson)
Next Meeting: TBA

BOARD MEMBER QUESTIONS AND COMMENTS

Director Wood thanked Chief Holbrook for the District's recognition of Ms. Robertson at tonight's meeting and in recognizing the community's good work. He also thanked Captain McGrew for bringing this recommendation forward.

Director Clark thanked Ms. Robertson for her involvement and heroism in saving a child's life.

Director Scheidegger reported that Station 110 was the hit of Del Dayo Elementary School's Annual Event on October 12th. He asked that thanks be extended to the staff at this Station for their community involvement.

Director Scheidegger announced that he attended the Community Wildfire Protection Plan's public outreach course on "Assessing Residential Wildfires" and expressed his appreciation for the work of Captain Vestal and his staff. He stated that the information provided was extremely useful.

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 6:40 p.m. and reconvened to the Open Session at 7:08 p.m.

CLOSED SESSION GOVERNMENT CODE:

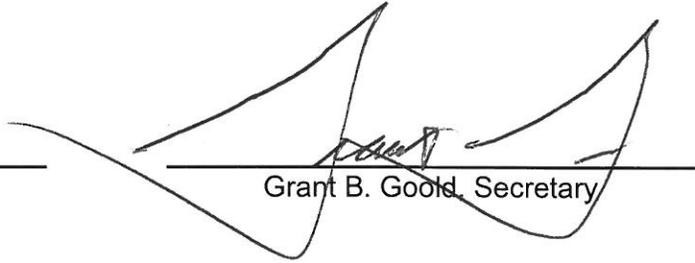
- 1. Public Employee Performance Evaluation: Fire Chief**
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)
Action: No reportable action.

ADJOURNMENT

The meeting adjourned at 7:09 p.m.



Matt Kelly, President



Grant B. Goold, Secretary



Sherry M. Kelly, Interim Clerk of the Board