



KURT P. HENKE
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, August 22, 2013
City of Rancho Cordova City Hall-Council Chambers
2729 Prospect Park Drive
Rancho Cordova, California

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by President Kelly. Board members present: Clark, Goold, Jones, Kelly, Monk, Orzalli, Pierson, Scheidegger, and Wood. Staff present: Fire Chief Henke, Board Clerk Tilson, Interim Board Clerk Kelly, and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT: None

CONSENT AGENDA:

Action: Moved by Pierson, seconded by Jones and carried unanimously to adopt the Consent Agenda as follows:

- 1. Board Meeting Action Summary—August 8, 2013**
Action: Approved Action Summary.
- 2. Resolution collecting a Special Fire Tax for Sloughhouse/Rancho Murieta Area and authorizing the County to collect the Funds**
Action: Adopted Resolution No. 2013-93 authorizing the County to collect Special Fire Tax.
- 3. Disclosure of Material Expenditure—Nimble Storage Array—\$40,147.70 per year**
Action: Accepted report.
- 4. Disclosure of Material Expenditure – WebEx Video Conferencing License Renewal - \$38,800**
Action: Accepted report.

PRESENTATIONS:

Board President Kelly, Fire Chief Henke and Rancho Cordova Mayor Budge presented State Senate, State Assembly, Fire District and City of Rancho Cordova resolutions to retiring Board Clerk Tilson in recognition of her many years of service. Members of the Board expressed appreciation for her dedication and assistance over the years.

ACTION ITEMS:

- 1. Resolution No. 2013-92—Commending Board Clerk Charlotte Tilson**
Action: Moved by Jones, seconded by Orzalli and carried unanimously to adopt Resolution No. 2013-92 commending Board Clerk Tilson.

2. FISCAL YEAR 2013/2014 FINAL BUDGET

Chief Financial Officer McFarlane presented the staff report and a powerpoint presentation. There being no one from the public desiring to speak at the public hearing, the Board took the following actions:

- A. Resolution – 2013/2014 Final Budget for General Operating Fund 212-A**
Action: Moved by Goold, seconded by Wood and carried unanimously to adopt Resolution No. 2013-94.
- B. Resolution – 2013/2014 Final Budget for Capital Facilities Fund 212-D**
Action: Moved by Jones, seconded by Clark and carried unanimously to adopt Resolution No. 2013-95.
- C. Resolution - 2013/2014 Final Budget for Pension Obligation Bonds Fund 212-E**
Action: Moved by Goold, seconded by Wood and carried unanimously to adopt Resolution No. 2013-96.
- D. Resolution – 2013/2014 Final Budget for Other Post Employment Benefits (OPEB) Fund 212-F**
Action: Moved by Jones, seconded by Clark and carried (Abstain – Monk) to adopt Resolution No. 2013-97.
- E. Resolution – 2013/2014 Final Budget for Grants Fund 212-G**
Action: Moved by Goold, seconded by Wood and carried unanimously to adopt Resolution No. 2013-98.
- F. Resolution – 2013/2014 Final Budget for Leased Properties Fund 212-L**
Action: Moved by Jones, seconded by Clark and carried unanimously to adopt Resolution No. 2013-99.
- G. Resolution – 2013/2014 Final Budget for Simulator Grant Fund 212-S**
Action: Moved by Goold, seconded by Wood and carried unanimously to adopt Resolution No. 2013-100.
- H. Resolution – 2013/14 Appropriations Limit of \$278,706,877**
Action: Moved by Jones, seconded by Clark and carried unanimously to adopt Resolution No. 2013-101.

3. GROUND EMERGENCY MEDICAL TRANSPORT PROGRAM (GEMT)

Assistant Chief Clough presented the staff report and a powerpoint presentation.

- A. Resolution – Approving Agreement with California Department of Health Care Services for Administrative Services for GEMT**
Action: Moved by Goold, seconded by Wood and carried unanimously to adopt Resolution No. 2013-102.
- B. Resolution – Approving Agreement for Recovery of Administrative Costs for GEMT Payments and Authorizing the Fire Chief to enter into Agreements with Participating Agencies**
Action: Moved by Jones, seconded by Clark and carried unanimously to adopt Resolution No. 2013-103.

4. BID AWARD – FB 13-04 – HAZ-MAT AIR MONITORS

Mark Jones, Purchasing Manager, presented the staff report.

Action: Moved by Goold, seconded by Scheidegger and carried unanimously to authorizing the Bid Award to Industrial Safety Supply Corporation for the RAE Gas Detection Monitors and to approve purchasing the Air Monitor Rapid Deployment Kit (RDK) from RAE Systems.

5. **RESOLUTION – MEMORANDUM OF UNDERSTANDING (MOU) with SACRAMENTO AREA FIREFIGHTERS LOCAL 522**
Deputy Chief Wells presented the staff report.
Action: Moved by Goold, seconded by Wood and carried unanimously to adopt Resolution No. 2013-104 amending the MOU to clarify what is included in holiday pay.
6. **RESOLUTION – MEMORANDUM OF UNDERSTANDING (MOU) with BATTALION CHIEF’S ORGANIZATION, SACRAMENTO AREA FIREFIGHTERS LOCAL 522**
Deputy Chief Wells presented the staff report.
Action: Moved by Goold, seconded by Pierson and carried unanimously to adopt Resolution No. 2013-105 amending the MOU to clarify what is included in holiday pay.

PRESIDENT’S REPORT - None

FIRE CHIEF’S REPORT – Fire Chief Kurt Henke

- Thanked everyone who attended the August 12th Promotion Ceremony for 24 people.
- A field representative for Assembly member Pan’s office toured the CESC. A representative from Senator Boxer’s office will tour the simulator on August 29th and other state and federal legislative members have expressed interest in touring the simulator. The simulator program has been turned over to the Office of Emergency Services. The District will be reimbursed for approximately \$1.5 million. A grand opening and press event will most likely occur in January and will involve officials from local, state and federal agencies.
- The District’s new board room will be ready for use within the next two weeks. The contractor is ahead of schedule and has done an excellent job.
- Attended the Sacramento County Fire Chiefs Association Meeting.
- A retirement luncheon was held for Board Clerk Charlotte Tilson on August 22nd.
- Today the Fire Chief, Chief Clough and Battalion Chief Ted Peterson, out of Novato, met with legislative advocates regarding the GEMT suppression component. GEMT Workshops are scheduled for August 27th in Long Beach and August 29th in Sacramento.
- There will be a presentation to PG&E on the Zinfandel Training Facilities on August 27th.
- Save the date for the following:
 - September 8th – 9/11 Memorial Run to Remember
 - September 9th – FEMA Press Conference and Event for Fire Prevention and Safety Grant Award – 1 P.M., American River Parkway
 - September 11th – 9/11 Memorial Stair Climb
 - September 14th – Safetyville Firefighters Chili Cook-Off – 12 P.M. to 4 P.M.
 - September 15th – 11th Annual Northern California Fire Equipment and Memorabilia Swap Meet – 8 A.M. to 1 P.M., Drill Grounds

- Effective August 19th Assistant Chief Bill Daniels has been assigned to run the Community Risk Reduction Division.
- Thanked the civilian staff, which has had to do more with fewer resources. They have been instrumental in ensuring grant funds.
- Expressed appreciation to the firefighters, and to their families for their sacrifices, as the firefighters continue to fight fires throughout the state.

OPERATIONS REPORT – Assistant Chief Darren Taylor

- Since the last board meeting, there have been 8 structure fires, 2,463 EMS calls and 1,848 transports.
- Personnel from Stations 65 and 66 rescued a deer from the Folsom South Canal.
- Resources have been deployed to assist with fires as follows:
 - Forks Complex (Klamath National Forest) – REM Team of 4 personnel
 - Shirley Fire (Kern County) – 6 personnel as part of the Incident Management Team (IMT)
 - American Incident (Placer County) – Type 3 Strike Team of 22 personnel
 - Rim Fire (Stanislaus National Forest) – Type 1 Strike Team and part of an OES Strike Team of 30 personnel
 - Corral Complex (Six Rivers National Forest) – 1 person
- Captain Scott McKinney, Station 53, developed the REM, Rapid Extraction Module, approximately two years ago as a means of extracting a downed firefighter in areas that helicopters are unable to access. This module requires four to six personnel and uses a rope catch system. The module is now being used on all almost all forest fires in the state.

GENERAL COUNSEL'S REPORT - None

FIREFIGHTERS LOCAL 522 REPORT

Captain Goldberg invited everyone to attend the Local 522's 2013 Gala on September 21st at the Sacramento Convention Center. More information can be found at www.iaff522.org.

COMMITTEE AND DELEGATE REPORTS

- 1. Executive Committee (Kelly)**
No meetings scheduled.
- 2. Communications Center JPA—(Cockrum)**
Next Meeting: August 27, 2013 – 9:00 AM
Location: Cosumnes CSD Board Chambers
8820 Elk Grove Boulevard
Elk Grove, CA

3. California Fire & Rescue Training JPA—(Kelly)

Next Meeting: September 4, 2013 – 10:00 AM
Location: 9320 Tech Center Drive
Sacramento CA 95826

4. Finance and Audit Committee—(Scheidegger)

Next Meeting: September 12, 2013 – 5:00 PM

5. Policy Committee—(Pierson)

Director Pierson reported that the Policy Committee met this evening and reviewed a Records Retention Policy and changes to the Policy related to the Family Medical Leave Act. He stated that both policies will be coming before the full Board on September 12th. The next meeting of the Policy Committee is tentatively scheduled for September 26, 2013.

BOARD MEMBER QUESTIONS AND COMMENTS

Members of the Board expressed their best wishes to Charlotte Tilson, Board Clerk, upon her retirement.

Members of the Board recognized the Fire Chief and civilian and sworn personnel for their excellent work on the Budget and on the Ground Emergency Medical Transport (GEMT) Program.

Members of the Board thanked all of the firefighters who have been deployed to fight the most recent fires in California and acknowledged their sacrifices and the sacrifices made by their families. They also wished all firefighters a "safe shift".

CLOSED SESSION

The Board recessed to Closed Session at 6:30 p.m. and reconvened to the Open Session at 6:50 p.m.

CLOSED SESSION GOVERNMENT CODE:

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION -

Significant Exposure to Litigation pursuant to Government Code Section 54956.9(a):
One (1) matter of Workers' Compensation Settlement Agreement

Stewart Swift and the Sacramento Metropolitan Fire District
Claim #SMDH-547655 (Attorney Joel Kautz)

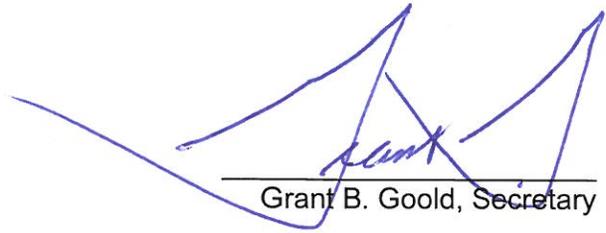
CLOSED SESSION REPORT

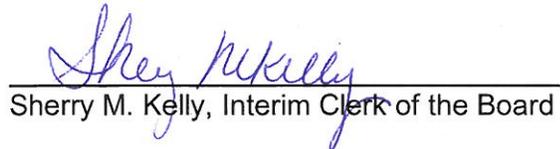
General Counsel Lavra reported that the Board, by a unanimous vote, gave authority to the Board's third party administrator and workers compensation attorney to effectuate a settlement of this claim.

ADJOURNMENT

The meeting adjourned at 7:55 p.m.


Matt Kelly, President


Grant B. Goold, Secretary


Sherry M. Kelly, Interim Clerk of the Board