



Sacramento Metropolitan Fire District

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KURT P. HENKE
Fire Chief

BOARD OF DIRECTORS – ACTION SUMMARY **Thursday, September 27, 2012 – 5:00 p.m.**

City of Rancho Cordova City Hall-Council Chambers
2729 Prospect Park Drive
Rancho Cordova, California

CALL TO ORDER

The meeting was called to order by President Jones. Board Members present: Goold, Jones, Monk, Newcomer, Orzalli, Pierson [arrived 6:42 p.m.], Scheidegger. Directors Clark, Kelly, absent. Staff: Fire Chief Henke, Board Clerk Tilson, General Counsel Lavra.

PLEDGE TO FLAG

METRO CABLE 14 ANNOUNCEMENT

The open session meeting is videotaped for cablecast on Metro Cable 14. Replay on Saturday, September 29, 2012 at 1:00 PM and Monday, October 1, 2012 at 6:00 PM on Channel 14; Webcast at www.sacmetrofire.com.

The open session meetings are also available for viewing on the District website at www.metrofire.ca.gov

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA None

CONSENT AGENDA:

1. Board Meeting Action Summary – September 13, 2012

Board Action:

Goold/Monk—Approve the Consent Agenda. Roll Call: Directors Goold, Jones, Monk, Newcomer, Orzalli, Scheidegger, AYE. Directors Clark, Kelly, Pierson, absent. Motion passed.

ACTION ITEM(S):

1. **Resolution No. 2012-94 – Approving Services Agreement With Benefits Communication Network (BCN)—(D/C Wells)**
 - Due to recent staffing changes and streamlining of operations in the Finance Division, there is no longer staff available to provide assistance to pending retirees and those already retired as the District has done in the past. The current Administration has been exploring options to continue assisting employees in navigating the CalPERS retirement process and counseling with respect to other post-retirement benefits and decision-making.
 - Administration staff and labor representatives met to consider different options and felt an outside service provider with expertise in dealing with CalPERS retirement and related benefits would best serve the interests of the employees, retirees, and the District and would be more cost-effective than providing this service with in-house staff.
 - Staff solicited proposals from a select group of firms to provide employee benefit and retirement counseling and assistance with the CalPERS retirement process: Keenan Associates (Rancho Cordova, CA); Mercer (Sacramento, CA); Benefits Communications Network (Alameda, CA); TIAA CREF (San Francisco, CA); and SST Benefits Consulting (El Dorado Hills, CA). Benefits Communication Network was the only firm to respond. Staff believes the lack of response from the other firms is attributable to the unique nature of the services requested relevant to dealing with CalPERS.
 - Benefits Communication Network has been providing benefit and retirement counseling and assistance to public safety groups throughout California since 1988 and currently represents more than 175 agencies. BCN is highly regarded by its clients and CalPERS staff, with a demonstrated track record of delivering a high quality level of service to employees. Their fee is \$3.00 per month per active employee or around \$21,600 per year at current staffing. The fee is fixed for the life of the agreement (no CPI or inflation adjustment) and the term is open-ended with a provision that the agreement can be terminated at the option of either party upon written notice. Services continue to all retirees even though the fee is based on the active employee count only.

- Discussion included:
 - ✓ BCN is located in Alameda, CA but has a network all over the State and will meet with a client at any location requested.
 - ✓ The District and personnel are protected against disclosure of confidential financial and personal information.
 - ✓ Director Newcomer noted for information that the deferred compensation third party administrator already handles financial planning and works with retirement calculations.

Chief Wells stated the two systems integrate with each other and are not in competition. The District is just trying to provide more information to increase awareness of available options.

General Counsel Lavra stated the intent of Paragraph 6 is to prevent the District from contracting for the same services provided by BCN while the contract is in place. It does not prevent the District from contracting for other services not covered nor does it prevent individual members from contacting any other person or group for these same services or any financial or other related services regarding their retirement.

Fire Chief Henke stated this is a retirement planning tool in which BCN walks the retirees through the CalPERS system and corrects any issues.

- ✓ A pamphlet has been put together for distribution to the active members and the retirees that addresses only Metro Fire and the specific benefits of the agency. This frees up District staff and provides expert advice on how the system works.
- Staff recommended the Board adopt the Resolution authorizing the Fire Chief to execute the Agreement with Benefits Communication Network to provide benefit and retirement planning and counseling services to active employees and retirees of the District.

Typographical error on Page 7, Paragraph 16 of the Agreement to be corrected to reflect "BCN" instead of CITY.

- **Board Action:**
Goold/Scheidegger—Approve the staff recommendation and adopt the Resolution with the correction. Roll Call: Directors Goold, Jones, Monk, Newcomer, Orzalli, Scheidegger, AYE. Directors Clark, Kelly, Pierson, absent. Motion passed.

2. **Bid Award – Fire Station 65 Concrete Entrance and Exit Ramps—
(DC Cockrum)**

- In response to a Request for Bids, the following were received:

Delta Enterprises General Contracting	\$	90,549
Central Valley Engineering and Asphalt, Inc.	\$	114,900
Newland Entities, Inc.	\$	158,000

- The fiscal impact to the District for fiscal year 2012/2013 will be \$90,549. Funds are available through additional revenues from redevelopment fees. The reinvestment of these funds into the District's infrastructure is a fiscally sound decision to repair the District's properties.
- Staff recommended the bid be awarded to Delta Enterprises General Contracting.
- **Board Action:**
Goold/Monk—Approve the staff recommendation. Roll Call: Directors Goold, Jones, Monk, Newcomer, Orzalli, Scheidegger, AYE. Directors Clark, Kelly, Pierson, absent. Motion passed.

3. **Resolution No. 2012-95 – Industrial Disability Retirement – Frank Miranda—
(D/C Wells)**

[Taken Out of Order after Closed Session]

- Application filed with the Public Employees' Retirement System, effective June 1, 2012.
- Findings determine that the disability is a result of injury or disease arising out of and in the course of employment.
- Staff recommended adoption of the Resolution.
- **Board Action:**
Goold/Monk—Adopt the Resolution. Roll Call: Directors Goold, Jones, Monk, Newcomer, Orzalli, Pierson, Scheidegger, AYE. Directors Clark, Kelly, absent. Motion passed.

PRESENTATION ITEM(S) None

PRESIDENT'S REPORT—(Jones)

- The Fire Chief's annual evaluation has been completed and per our direction and Board consensus, need to think about moving forward with the Counsel and the Clerk evaluations. We have worked with the Survey Monkey and had multiple discussions about that process. Need to think about how we want to handle this process in the future for our remaining two employees of the Board. Just put that on your calendar and we will eventually get there.

FIRE CHIEF'S REPORT—(Fire Chief Henke)

- There have been a lot of questions regarding our recent business self-inspection program and the fee schedule we initiated through Fire Recovery USA. We are required to inspect around 20,000 business occupancies in our District. Under Fire Prevention, we have the ability to do cost-recovery for inspections as part of the business expense. He received calls from Roger Niello from the Sacramento Metro Chamber and the questions were about how we did the outreach. We hired an outside third-party evaluator to analyze and establish our direct and indirect cost and then put a program together with self-inspections done for two years. A uniformed inspector would then be sent out for the third year to actually conduct the more expensive inspection and this saves the business owner about one-third of the cost. We met with the Chambers of Commerce, City Councils in Citrus Heights and Rancho Cordova, the Builder's Exchange, a variety of people in the business community, and all of the stakeholders first before bringing it to the Board of Directors. It was voted upon in open session and then initiated. This is the first time businesses have received a bill but we are required to have inspections and the self-inspection program cuts the cost. Specific instructions are on the Sacramento Metro Fire website. A detailed analysis will be provided to Mr. Niello. Information was received tonight that some businesses have expressed a desire to opt out and pay the \$190 for someone to come out for the first time and do the inspection.
- October is National Breast Cancer Awareness Month and District members have been authorized to wear Metro Fire pink tee shirts.
- He and Deputy Chief Cockrum attended the IAFF Fallen Fire Fighter Memorial in Colorado Springs. Urged everyone who has the opportunity to go in support of the families.

- September 20, 2012 – Attended the Sac Metro Chamber Perspectives.

[Director Pierson arrived at 6:42 p.m.]

- September 21, 2012 – Attended the California Fire Chiefs Association Fire Service EMS Delivery Workshop. Discussed ambulance transport, 201 rights, and the direction of fire service in the State of California and how it will relate to the transfer of the health care system under the national Affordable Health Care Act. This will save a lot of money in the health care industry with Fire Departments and private ambulances treating more people in their homes who don't need ALS capabilities instead of transporting to the hospital.
- Fire Chief Henke will be taking his annual vacation in October.

Upcoming Meetings/Events –

- October 5, 2012 – Tom Lawson Community Impact Golf Tournament at the Wildhorse Golf Club. Encouraged everyone to sign up and play golf to raise money to provide food and help for people who are out of work.
- October 6, 2012 – 2nd Annual Carolyn Martinez Memorial Golf Tournament.
- October 6, 2012–Safetyville Firefighter Chili Cook Off 12:00 noon.– 4:00 p.m.
- October 13, 2012 – Fire Fighter Burn Institute – Wine Bottling Fundraiser, 4:00 – 6:00 PM – Contact the Burn Institute to purchase tickets
- October 13, 2012 at 9:15 a.m. – Pioneer Mutual Hook and Ladder Society – Fallen Fire Fighter Memorial at the Firemen's Plot/Old City Cemetery

New Hires – Effective September 17, 2012:

- Erin Castleberry – Secretary to Deputy Chief Cockrum and Larry Davis. Part-time secretary to remain through a transition period.
- Gloria Bacani – Secretary, Community Risk Reduction Division

Promotions – Effective December 1, 2012:

- Ken Lin – Network Systems Technician

Recruitment –

- Firefighter/Paramedic Recruitment Academy starts October 15, 2012
- Single Role EMT/Paramedic Academy starts January 2, 2013
- Computer Systems Supervisor – Final filing date of 10/11/12 at 5 PM

OPERATIONS REPORT – Deputy Chief Chris Holbrook**EMS –**

Statistics since the last Board meeting:

- Metro – 1,788 dispatches – transported 71% of the time.
- AMR – 584 dispatches – transported 71% of the time.

Fire Incidents –

- 15 structure fires since the last meeting.

Strike teams/Overhead deployed –

- McGuire Fire, Idaho – single resource

Drawing Contest for 3rd, 4th, and 5th Graders–

- Information and Entry Form are on the District website
- Celebrating Fire Prevention Week, October 7 – 13, 2012
- Submission deadline: October 5, 2012
- Winners announced: October 10 (one from each grade level)
- Winners ride to school in a fire engine – Friday, October 12 (media event)

GENERAL COUNSEL’S REPORT – John Lavra

None

COMMITTEE AND DELEGATE REPORTS:**Executive Committee—(President Jones)**

- Next Meeting: TBD

Communications Center—(DC Wells)

- An offer was made to Teresa Murray from the City of Roseville for the Comm Center Manager position. Tentative start the first week in November.
- Next Meeting: October 30, 2012, 2012 – 9:00 AM
Cosumnes CSD Board Chambers
8820 Elk Grove Boulevard
Elk Grove, CA

California Fire & Rescue Training Authority—(Kelly)

- Next Meeting: October 4, 2012 – 9:00 AM (Updated information)
Location: 3012 Gold Canal Drive
Rancho Cordova, CA

Finance Committee—(Monk)

- Next Meeting: October 11, 2012 – 5:00 PM

Policy Committee—(Orzalli)

- No set meeting.

BOARD MEMBER QUESTIONS AND COMMENTS:**Board Members:**

- Commended the leadership at Metro Fire for moving forward with a retirement planner for the District's current and retired employees.

Goold:

- On the Agenda for Closed Session items for workers' compensation claims delete the word versus (v) and change to "and" in conjunction with the claimant and the Sacramento Metropolitan Fire District.

Monk:

- Has been involved with Supervisor MacGlashan in her community meetings at North Highlands and Rio Linda. There was an update from the Rio Linda Water District that the pump in concern is being brought on line October 31. A lot of the issues with low water supply in Rio Linda will be resolved with the additional pump. A member of the public expressed a concern that the Fire District was not doing their job in following up on that but it was explained that it wasn't the District's job to enforce that for another elected agency.
- On October 6 the Centennial Parade will be held in downtown Rio Linda and invited everyone to attend. Some festivities will be held at the Old Fire Station 111 with some antique fire equipment. Supervisor MacGlashan will be out there and riding on one of the antique vehicles. He will be attending also with community members showing support.
- Commented on the Campbell Soup and Comcast closures stating that a lot of people in our community are going to be out of work. As the holiday season approaches, anything we can do as a group at Metro or individually to help would be appreciated.

Orzalli:

- Noticed an article in the newspaper about the San Juan School District's bond initiative and saw a direct parallel between the support of that initiative and our own mission. The District has many aged facilities in disrepair and there is a concern for the safety of our men and women. This is an issue that makes a real difference for the San Juan School District and our District as well. He encouraged support of Measure N on the November ballot.

Newcomer:

- Welcomed the new employees and congratulated those receiving future promotions.
- Thanked Fire Chief Henke for his time in meeting with him.
- Our staff in this District is very well recognized. At a breakfast, our Fire Chief and personnel were commended. Keep up the good work.

Scheidegger:

- Echoed the comments of appreciation for the retirement planning. Likes the good business aspect of it.

Pierson:

- BCN is a good organization to work with and it is a big benefit to our members.
- Just returned from the CSDA conference in San Diego. They are using Sac Metro as a template for ideas. The problems are similar but the solutions are different and we have positioned ourselves very well. Our staff is recognized across the State.

Jones:

- Attending the California LAFCo conference next week and a reoccurring question is Fire District consolidation. With the history of Metro Fire, it is a strong formula for a lot of consolidations and rural districts as well. She is happy to answer questions and engage in conversations on this question.
- The fire service is a unique career with physical challenges combining blue collar as well as white collar for a great combination.
- On the Affordable Health Care Act of 2010, Fire Departments and Districts have been used for the bottom safety net for health care and this provides a balance to the workload that has fallen on firefighters. She expressed hope for success in this area.
- Thanked Brian Rice for becoming involved and distributing voter applications to new first-time voters. Encouraged people to register to vote and to study the pamphlet carefully and vote on each measure because the elections impact the lives of everyone.

[Taken out of Order after Public Comment]

CLOSED SESSION 7:05 PM**RECONVENE TO OPEN SESSION 7:12 PM**

Report by Counsel O'Dea:

1. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION-**
Pursuant to California Government Code Section 54956.9(a) – Two (2) Matters of Workers' Compensation Settlement Authority and one (1) case of Industrial Disability Retirement– (DC Wells)
 - A. Christopher Marsh
Claim #SMDF – 526956

The Board voted to approve the settlement of the workers' compensation claim by a 7 – 0 vote, with Directors Kelly and Clark absent.
 - B. Dale Martin
Claim #SMDG – 546037

The Board voted to approve the settlement of the workers' compensation claim by a 7 – 0 vote, with Directors Kelly and Clark absent.

- C. Industrial Disability Retirement – Frank Miranda
Claim #SMDH-547697

No action was taken. Action to be taken in open session under Action Item No. 3.

ADJOURNMENT –The meeting was adjourned at 7:35 p.m.

Gay Jones, President

Randy Orzalli, Secretary

Charlotte Tilson, Clerk of the Board