



KURT P. HENKE  
Fire Chief

# Sacramento Metropolitan Fire District

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## BOARD OF DIRECTORS – ACTION SUMMARY Thursday, March 22, 2012 – 6:00 p.m.

City of Rancho Cordova City Hall-Council Chambers  
2729 Prospect Park Drive  
Rancho Cordova, California

### CALL TO ORDER

The meeting was called to order by President Jones. Board Members present: Clark, Jones, Kelly, Monk, Orzalli, Scheidegger. Directors Goold, Newcomer, Pierson, absent. Staff: Fire Chief Henke, Board Clerk Tilson, General Counsel John Lavra.

### PLEDGE TO FLAG

### METRO CABLE 14 ANNOUNCEMENT

The open session meeting is videotaped for cablecast on Metro Cable 14. Replay on Saturday, March 24 at 1:00 PM and Monday, March 26 at 6:00 PM on Channel 14; Webcast at [www.sacmetrofire.ca.gov](http://www.sacmetrofire.ca.gov). A DVD copy is also available for checkout from any library branch.

The open session meetings are also available for viewing on the District website at [www.sacmetrofire.ca.gov](http://www.sacmetrofire.ca.gov)

### PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA

### CONSENT AGENDA:

1. Board Meeting Action Summary – March 8, 2012
2. Sacramento County Annual Investment Policy/Pooled Investment Fund-Calendar Year 2012
3. Resolution #2012-59 – Mid-Year Budget Adjustment-Capital Facilities Fund 212-D \$14,244,353 (supersedes Res. #2012-55)

▪ ***Board Action:***

*Kelly/Clark—Approve the Consent Agenda. Directors Clark, Jones, Kelly, Monk, Orzalli, Scheidegger, AYE. Directors Goold, Newcomer, Pierson, absent. Motion passed.*

**ACTION ITEM(S):**

1. **Revision to Current Board Policy—(Deputy Chief Mark Wells)**
  - A. **Alternative Work Schedules Policy #21.006.02 (formerly #122.01)**
    - ***Board Action:***  
*Moved to the April 26, 2012 meeting.*
  
2. **CSDA Board of Directors Call for Nominations-Region 2, Seat A—(Jones)**
  - ***Board Action:***  
*General consensus to table this matter to the next meeting.*

**PRESENTATION ITEM(S):**

1. **Single Role Paramedic Program (SRPP)—(Assistant Chief Daniels)**
  - Fire Chief Henke stated the District has subcontracted many years with American Medical Response (AMR) for four 24-hour paramedic ambulance units and two flex units. Due to the economic situation, the District has lost \$22 million in annualized property tax revenue. HdL Consultants anticipate a 6.2% drop for the coming year or another cut in revenue of approximately \$6 million equating to an overall loss of 25%-27%. The Union and employees have stepped up with management and taken concessions; six engine companies have been closed over the last three years due to the drop in property tax revenue. The District is faced with tough decisions made out of necessity to maintain its level of service for fire protection, emergency medical and all-risk services to the citizens. The revenue in excess of \$2.5 million from the SRPP program in training the firefighters and paramedics will be enough to avoid the closure of two additional engine companies. AMR has been a great partner and they still will be the company we work with on surge protection but the District will have to bring some of the business back in-house. Any displaced employees from AMR who meet the criteria will be offered an opportunity to be employed by Metro Fire.
  
  - A two-page staff report was submitted outlining the proposed program. A PowerPoint presentation was made by Assistant Chief Bill Daniels accompanied by Assistant Chief Walt White and Battalion Chief Scott Clough which included, among other things:

- ✓ Background of the fire based Advance Life Support System
- ✓ Overview of the current EMS System for a total of 21 ambulances including AMR ambulances
- ✓ SRPP proposal –
  - Revise existing AMR contract
  - Transition AMR ambulances to Metro Fire SRPP ambulances
  - Convert both 12-hour overtime staffed FF/P ambulances to SRPP
- ✓ System Benefits –
  - Improve organizational diversity and efficiencies
- ✓ Next step –
  - Adopt a February 1, 2013 implementation timeline
  - Create new classification “limited term” EMS contract employee
  - Begin recruitment of single role paramedics and EMTs
  - Create 3 new EMS Captain positions funded with additional program revenue
- ✓ Outreach / Diversity –
  - Creates a new pathway into Metro Fire
  - Recruit earlier through high schools and Explorer Programs
  - Expands pool of qualified applicants
- ✓ Academy –
  - Four weeks of didactic classroom training
  - Four weeks / 10 shifts of ride along field evaluation
- ✓ Employee benefits –
  - Consistent with industry standard
  - Pending Labor/Management agreement
  - 3 steps per position
  - 3<sup>rd</sup> step of EMT = 1<sup>st</sup> step of Paramedic
- ✓ Work Schedule –
  - Adopt new schedule with 44 new positions, 22 paramedics minimum required; 2 platoon system working 12-hour shifts identical to Fire Dispatcher schedule; 3 EMS Captains to work current suppression 3 platoon schedule. Responsibilities include CQI and System coverage oversight.

|   |  |                     |
|---|--|---------------------|
| ✓ | Fiscal impact obligations (Start up)               |                     |
|   | - Recruitment                                      | \$ 150,000          |
|   | - Academy  | \$ 670,846          |
|   | - Uniforms   | \$ 44,000           |
|   | - Equipment  | \$ 200,000          |
|   | - Totals   | <u>\$ 1,064,846</u> |
| ✓ | <b>Annual Revenue –</b>                            |                     |
|   | - Revenue generated from ambulance billing         | \$ 6,858,180        |
| ✓ | <b>Annual Program Cost –</b>                       |                     |
|   | - Personnel (44 new EMT/Paramedics)                | \$ 3,702,364        |
|   | - Fleet Operating costs (Additional 5 medic units) | 243,535             |
|   | - Equipment & replacement costs                    | 350,000             |
|   |  | <u>\$ 4,295,899</u> |
| ✓ | <b>Annual Net Revenue –</b>                        | <b>\$ 2,562,281</b> |

- Suppression personnel currently authorized in the District's Position Authorization Document (PAD) would not be reduced.
- The SRPP meets the needs of our District to help restore lost services. It is an opportunity to capture new revenue and maximize the utilization of assets. It provides a rare opportunity to actually expand services rather than contracting services.
- Director Orzalli stated in the next two weeks he is meeting with the leadership of Gateway Community Charters, one of the largest charter providers in Northern California, on this specific project in helping to build this to be systemic and create pathways for our schools. Very proud of the work done.
- Staff recommended move to action and authorize the Fire Chief to take the necessary actions to implement the Single Role Paramedic Program effective February 1, 2013.
- **Board Action:**  
*Scheidegger/Clark—approve the staff recommendation. Directors Clark, Jones, Kelly, Monk, Orzalli, Scheidegger, AYE. Directors Gold, Newcomer, Pierson, absent. Motion passed.*

**2. Consideration of On-Line Agendas—(Jones/Orzalli)**

- Director Orzalli stated this was prompted by his previous experience with on-line agenda provided through CSBA for the area of education. The agenda would be delivered electronically as opposed to coming through the mail or being hand-delivered. Inquired about the level of interest on the part of the Board in on-line agendas.
- President Jones felt on-line agendas could be efficient. Several years ago there was this option and it was done in-house. Supported the electronic version being done in-house.
- Fire Chief Henke stated this could be facilitated and suggested the use of iPads. The new Board room being designed will be computerized with screens and terminals to plug in the iPads. The Directors will have the ability to open up the electronic file from any location and to use the screen at a meeting if an iPad is forgotten. With consensus of the Board, a work group comprised of Technical Services (IT), the Board Clerk and a representative from the Board can start the process.
- President Jones stated there was a general consensus that the Fire Chief and his staff, Board Clerk Tilson and Director Orzalli, the Board representative, explore and come up with a plan for this transition.

**PRESIDENT'S REPORT—(Gay Jones)**                      None

**FIRE CHIEF'S REPORT—(Fire Chief Henke)**

- An invitation was distributed to the Board on behalf of Metro Fire to attend an Appreciation Luncheon recognizing Stan Van Vleck and Family for their generous donation of land for a radio tower in the Rancho Murieta/Sloughhouse area to improve our communications. The luncheon will be held at Fire Station 59, 7210 Murieta Drive, Sacramento, on Wednesday, April 11, 2012, 12 Noon to 2:00 p.m.
- Announced the appointment of Ken Campo to the Redevelopment Agency Commissions of Sacramento County, Citrus Heights, and Rancho Cordova. He will be representing all special districts within the area since Metro Fire is the largest special district in Sacramento County. It is a seven-member panel responsible for assessing the assets of the former redevelopment agencies and coming up with a plan for disposition of the assets, payment of liabilities on a time schedule, and eventual return of funds that belong to the Districts.

- Ken Campo and Rhonda McFarlane and staff met with the City of Rancho Cordova on a tax sharing agreement. We can purchase products from outside of the State of California such as engines and the new cardiac monitors by going through the City of Rancho Cordova. Instead of the sales tax going to the State of California, it will be diverted to the City of Rancho Cordova and the City has agreed to split the money to help out Metro Fire.
- March 11 – 14, 2012 – Operations staff attended the Leadership Summit in Monterey, CA.
- March 15, 2012 – Both President Gay Jones and Director Grant Goold attended the Other Post Employment Benefits (OPEB) workshop relative to the prefunding of retiree medical. Thanked Rhonda McFarlane and staff, representatives from CalPERS, and Bickmore Risk Services for their hard work and presentation of information.
- March 20, 2012 – FY 2013 Budget Planning meeting was held. Meetings will be scheduled in May for Command Staff, Division Managers, and Labor.
- March 22, 2012 – Staff attended the Badge Pinning for Mike Richwine – Assistant State Fire Marshal.
- March 23, 2012 – Sacramento Metropolitan Firefighters Association Retirement Dinner at the Croation Cultural Center, 6:00 p.m.
- WebEx sessions continue with the next scheduled for the month of May.
- March 24, 2012 – Arden Arcade Rotary Horsepower – charity poker tournament benefitting the community works and children’s charities will be held at the California Automobile Museum, 2200 Front Street, Sacramento, 4:00 p.m. The Sheriff’s Community Impact Program is the co-benefactor this year. He will be playing in the tournament along with Sheriff Jones, County Supervisor Susan Peters, and a number of area business executives.
- March 30, 2012 – Attending the League of Cities Policy Committee Meeting in Ontario.
- March 31, 2012 – The 4<sup>th</sup> Annual Guns and Hoses Basketball Game will be held at Inderkum High School, 2500 New Market Drive at 6:00 p.m.

- Week of April 2, 2012 – 42<sup>nd</sup> Annual California Fire Mechanics Academy.  
  
April 5, 2012 – 12:00 p.m. – 5:00 p.m. – Equipment Showcase  
April 5, 2012 – 7:00 p.m. – Banquet  
3034 Peacekeeper Way, McClellan
- One of our mechanics has been in the hospital for some time. He visited him and stated our thoughts and prayers are with Don Hoeckelberg and his family. Wished him the best.

**New Hires –**

- Announced that a conditional job offer has been made to Ray Iverson who will be the new Fire Marshal for the Sacramento Metropolitan Fire District. Comes with a plethora of experience from both Contra Costa County as well as Benicia where he currently is the Fire Marshal. It was a nationwide search and he will be a great asset to the Fire Prevention Division.

**OPERATIONS REPORT – A/C Darren Taylor****EMS –**

Statistics since the last Board meeting:

- Metro – 1,892 EMS dispatches – transported 76% of the time.
- AMR – 616 EMS dispatches – transported 70% of the time.

**Fire Incidents –**

- 9 structure fires since the last meeting.

**Press Release –**

- March 21, 2012 – Responded to an arson fire at Sheldon High School, 8333 Kingsbridge Drive. Damage estimated at \$40,000.

**GENERAL COUNSEL'S REPORT – John Lavra**

- None

**LOCAL 522 REPORT – Captain Maurice Johnson**

- At this time Local 522 does not take a positive or a negative stance on the Single Role Paramedic Program (SRPP) but always reserves the right to meet and confer on items with respect to wages, benefits and working conditions. The District has indicated they are willing to do so and we look forward to getting to the table to talk more about the program.

**COMMITTEE AND DELEGATE REPORTS:****Executive Committee—(President Jones)**

- Next Meeting: TBD when more information becomes available on the 360 evaluation for Board employees.

**Communications Center Delegate—(Deputy Chief Duane Arend)**

- Next Meeting: March 27, 2012 – 9:00 AM  
Location: 2101 Hurley Way, Sacramento CA

**California Fire & Rescue Training Authority—(Kelly)**

- Next Meeting: April 18, 2012 – 10:00 AM  
Location: California Emergency Management Agency, Media Room  
3650 Schriever Avenue, Mather CA 95655

**Finance Committee—(Monk)**

- Next Meeting: April 12, 2012 – 5:00 PM

**Policy Committee—(Orzalli)**

- Today's meeting was not held due to a lack of quorum.
- Next Meeting: April 26, 2012 – 5:00 PM  
Location: City of Rancho Cordova City Hall – Council Chambers  
2729 Prospect Park Drive  
Rancho Cordova, CA

**BOARD MEMBER QUESTIONS AND COMMENTS:****Clark:**

- In favor of the Single Role Paramedic Program (SRPP). Very supportive because it provides a lot of kids in the community an opportunity to be exposed to the fire service. As mentioned, we need to work it out with the Union.
- Thanked the staff and personnel for their good work day in and day out.
- Thanked Fire Chief Henke for the innovative way he is adjusting to the problems in this District.

**Monk:**

- Appreciated the cooperation of AMR in working with the Fire District in these economic times. We all need to work together to co-exist.

It is difficult for us to provide programs and avenues for those in high school and young adults to pursue professional careers especially in the fire departments. The SRPP is an excellent opportunity for us to put a program together that will draw students from our high schools and colleges around the area to get involved in the fire service.

**Kelly:**

- Appreciates the Single Role Paramedic Program.

**Jones:**

- Thanked Rhonda McFarlane, Ken Campo, and the Fire Chief's office for arranging the OPEB Workshop. Directors, Management, Labor, and Finance people contributed with questions and areas of concerns and resolutions.
- Looking at May 10 for the Workshop. Check your calendars and respond as soon as possible to Board Clerk Tilson so we can get this underway.
- Thanked the City of Rancho Cordova for allowing us to use their facility.

**CLOSED SESSION 7:12 PM****RECONVENE TO OPEN SESSION 7:18 PM**

Report by General Counsel John Lavra:

**1. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION**

Significant Exposure to Litigation pursuant to California Government Code Section 54956.9 (b) – Two (2) Cases

- A. Claim against Public Entity pursuant to Government Code Section 910  
David Weldy vs. Sacramento Metropolitan Fire District

By a 6-0 vote, with Directors Goold, Newcomer and Pierson absent, the Board rejected the claim and referred the matter to the District's insurance carrier to defend any subsequent litigation.

- B. Claim against Public Entity pursuant to Government Code Section 910  
Amanda Ortiz vs. Sacramento Metropolitan Fire District

By a 6-0 vote, with Directors Goold, Newcomer and Pierson absent, the Board rejected the claim and referred the matter for representation to the District's insurance carrier to defend any subsequent litigation.

**ADJOURNMENT** –The meeting was adjourned at 7:22 p.m.

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Gay Jones, President

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Randy Orzalli, Secretary

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Charlotte Tilson, Clerk of the Board