



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, California 95655 • Phone (916) 859-4305 • Fax (916) 859-3715

ACTION SUMMARY MINUTES – REGULAR MEETING

POLICY COMMITTEE
THURSDAY, September 12, 2019 – 5:30 P.M.
SACRAMENTO METROPOLITAN FIRE DISTRICT
10545 Armstrong Avenue
Board Room – Second Floor
Mather, California

CALL TO ORDER

The meeting was called to order at 5:38 p.m. by Director Goold. Committee members present: Barnes, Clark and Goold. Committee members absent: None. Staff present: Chief Harms and Clerk Penilla.

PUBLIC COMMENT:

CONSENT AGENDA

Action: Moved by Clark, seconded by Barnes, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. **Action Summary Minutes**

Recommendation: Approve the Action Summary Minutes for meeting of June 13, 2019

Action: Approved the Action Summary Minutes.

2. **Credit Card Acceptance Policy**

Recommendation: Review the new administrative policy for notification purposes, per the Policy Development and Implementation Policy.

Action: Reviewed the policy.

ACTION ITEM

1. **Nepotism Policy** (*Melisa Maddux, HR Manager*)

Recommendation: Approve the revision to the Nepotism policy and refer it to the full Board for approval.

Action: On a motion by Clark, seconded by Barnes, and carried unanimously by members present, to approve the revised policy and recommended it to the full Board for approval.

ADJOURNMENT

The meeting adjourned at 5:44 p.m.

Director Goold, Chair

Melissa Penilla

Melissa Penilla, Clerk of the Board