



**TODD HARMS**  
Fire Chief

# Sacramento Metropolitan Fire District

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## ACTION SUMMARY MINUTES – REGULAR MEETING

**BOARD OF DIRECTORS**  
**SACRAMENTO METROPOLITAN FIRE DISTRICT**  
**Thursday, August 23, 2018**  
**10545 Armstrong Avenue – Board Room**  
**Mather, California**

### CALL TO ORDER

The meeting was called to order at 6:00 pm by President Barnes. Board members present: Barnes, Clark, Gayle, Goid, Jones, Kelly, Sheetz, and Wood. Board members absent: Orzalli. Staff present: Chief Harms, Board Clerk Penilla, and General Counsel Lavra.

### PLEDGE TO FLAG

### PUBLIC COMMENT:

Mr. Roger Mitchell announced a fundraiser to benefit Rio Linda Fire Truck #2. The dinner will be on Saturday, October 13<sup>th</sup> at 5:00 pm at the Rio Linda/Elverta Community Center at 810 Oak Lane. Chief Harms will be in attendance to introduce the key note speaker, County Supervisor Sue Frost.

### CONSENT ITEMS

**Action:** Moved by Jones, seconded by Clark, and carried unanimously to adopt the Consent Calendar as follows:

1. **Action Summary Minutes**

**Recommendation:** Approve the Action Summary Minutes for the Board meeting of August 9, 2018.

**Action:** Approved the Action Summary Minutes.

### PRESENTATION ITEMS

1. **IAFC Fellowship Program Completion**

*(Battalion Chief, Christopher Greene)*

**Recommendation:** Receive presentation. No action required

**Action:** Received presentation. No action taken.

### REPORTS

1. **PRESIDENT'S REPORT:** No report.

## **2. FIRE CHIEF'S REPORT:**

Chief Harms begins his report by thanking Battalion Chief Greene for his efforts with the IAFC Fellowship Program. With a great deal of organizational confidence BC Greene pushed people out of their comfort zone, and worked through the challenges that came with the program.

Chief Harms is proud of the membership for the work done over the past several months. Metro Fire has been very busy with deployments throughout the state and those who remain home to backfill those employees on deployments. Overall, the membership has done an outstanding job!

### **New Hire**

Effective 8/13, Fire Inspector II Cristian Ganea

Effective 8/20, Office Technician Yuri Marroquin

### **Retirement**

Effective 8/7, Captain Scott Fender – 26 years of service

### **Reassignment**

Effective 8/13, Captain Stephen Craig – EMS 24

### **Meetings Attended**

Continue to meet with Command Staff, day staff, and crews.

8/15, very productive Citrus Heights 2x2 Meeting attended by Director Orzalli and Director Goold. Conversations included community service events, code updates from CRRD, hazmat contract, and at length about Pathway Programs with San Juan Unified School District for the Fire and Police Departments.

8/16, Sac County Fire Chiefs Meeting – Chiefs from the region

8/17, Overview and Tour of HQ & Communications Center with Placer County. Placer County finds themselves where Metro Fire was 25 years ago. Currently they operate with five different dispatch centers. They wanted to come to Metro Fire for a historical perspective and see how the Communications Center came together and is working currently.

Lastly, Chief Harms showed a news media clip on the safety of cleaning turnouts and gear. This was a great story put together by KCRA 3 with the assistance of the Safety Division, particularly Safety Specialist Robert Sestitio. This video relates to the conference Chief Harms attended from 8/19 – 8/22 with Underwriters Laboratories. Over the course of three days representatives from across the country came together to focus on protective gear and best practices to protect the members wearing the gear and cleaning the gear.

### **OPERATIONS REPORT**

Assistant Chief Wagaman gave the Operations Report letting everyone know as of August 9<sup>th</sup> Metro Fire responded to approximately 3,742 calls, of which 2,681 were EMS related with a transport rate of 73%.

An update on out of county deployments including the Ferguson Fire which has burned over 96,000 acres, and has 2 employees still deployed, the Mendocino Complex which is the largest fire in California's history with 415,000 acres, and has 3 engine companies and a strike team leader deployed, the Stone Incident with 33,000 acres and 14 personnel assigned, the Donald Fire with 34,000 acres with 62% containment, and 4 personnel assigned.

AC Wagaman shares with the Board a recent line of duty death, Battalion Chief Burchett from the Draper Fire Department in Utah, was struck by a tree and succumbed to his injuries. Metro Fire's helicopter played a pivotal role during this incident. Copter 1 was called to rescue BC Burchett, arrived on scene in 12 minutes, a very quick response time, and performed a difficult 180 foot hoist operation. BC Burchett was delivered to the hospital in 47 minutes, within the golden hour for trauma patients. Job well-done to the crew for getting him to emergency care as quickly as possible.

### **3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:**

VP Jamison was not at the last Board Meeting due to his attendance at the 100<sup>th</sup> Anniversary for the IFF, a great event to celebrate the fire service. CPF President Rice was in attendance representing the state of California, he hopes to continue maintaining relationships throughout the nation and represent California on a national level.

In regards to the budget for FY 2018/19, it appears to be balanced, and he is looking forward to a great FY 18/19.

### **4. COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

#### **A. Executive Committee – (Barnes)**

Next Meeting: TBD

#### **B. Communications Center JPA – (AC Johnson)**

Next Meeting: Tuesday, August 28, 2018 at 9:00 AM

#### **C. California Fire & Rescue Training JPA – (DC Shannon)**

DC Shannon announced the JPA has increased their marketing and has added several classes to the training calendar.

Next Meeting: Thursday, September 20, 2018 at 4:00 PM

Location: California Exercise Simulation Center (CESC)

10545 Armstrong Avenue, Suite 320

Mather, CA 95655

#### **D. Finance and Audit Committee – (Kelly)**

Report Out: Thursday, August 23, 2018 at 5:00 PM

Earlier tonight the committee received the financial report through June 2018, and the Final Budget for FY 18/19 which appears to be balanced, with a surplus.

Next Meeting: Thursday, September 27, 2018 at 5:00 PM

#### **E. Policy Committee – (Goold)**

Next Meeting: TBD

## **BOARD MEMBER QUESTIONS AND COMMENTS**

Director Gayle comments that it has been a difficult and stressful year for firefighting. Thank you for the work you do.

Director Goold thanked staff for their presentations. He is proud that organizations around the world are coming to look at Metro Fire, and as a Director he is happy to share.

Director Kelly thanked staff for the reports, especially CFO Thomas for the presentation to the Finance and Audit Committee earlier. He is happy to see the results of the Saudi Aramco fellowship and the relationship that developed, and the warm welcome Metro Fire had to the program.

Director Clark thanked staff for their presentations. He sends prayers of safety to those fighting the wildfires.

Director Wood thanked Battalion Chief Greene for stepping in, and looks forward to more collaborations in the future.

Director Sheetz congratulated the retiree. She thanked everyone for their presentations, and AC Wagaman for the Operations report. She sends her condolences to the six members who passed away fighting the fires. She wishes for a safe return for all those members still out there.

Director Jones is proud to hear all the stories shared tonight, from the hoist rescue, to the work of the CFRTA JPA, to Metro Fire's work on an international stage, please continue to share those stories with the Board.

Director Barnes reminded everyone that the stories tonight included work being done at the ground level with washing turnouts. He thanked Chief Harms for his leadership and the connections he maintains on a national level. He thanked Director Sheetz for chairing the last meeting in his absence. He closed the Board Member Questions and Comments with a moment of silence honoring Battalion Chief Burchett. Thoughts and prayers are with those deployed and the families here at home waiting for the call that their family member is okay.

**Recessed to Closed Session at 6:50 pm.**

## **CLOSED SESSION**

### **1. CONFERENCE WITH LABOR NEGOTIATOR**

#### **Pursuant to California Government Code Section 54957.6**

- A.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Sacramento Area Fire Fighters Local 522
  
- B.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Battalion Chiefs Bargaining Group,  
Sacramento Area Fire Fighters Local 522
  
- C.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Administrative Support Personnel (ASP)  
Affiliate of Sacramento Area Fire Fighters Local 522

- D. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Safety Senior Management, Management and Unrepresented Confidential Employees
- E. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Non-Safety Senior Management, Management and Unrepresented Confidential Employees

**Action:** No action taken.

- 2. **CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION**  
**Pursuant to California Government Code Section 54956.9 (a) – One case**  
Barbara Law v. Sacramento Metropolitan Fire District and Does 1 through 100  
Case No. 34-2018-00228737

**Action:** No action taken.

- 3. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to litigation pursuant to California Government Code Section 54956.9 (b): Two cases**

- A. Claim Against Public Entity Pursuant to Government Code Section 910  
Sophia DeFelice, minor, by and through their Guardian ad Litem, Dennis DeFelice  
v. Sacramento Metropolitan Fire District  
Greg Casentini, Deputy Chief Administration

**Action:** Moved by Wood, seconded by Jones, and carried unanimously by members present to reject the claim and refer the matter to the District’s insurance carrier.

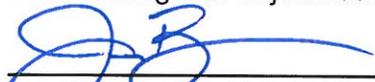
- B. Claim Against Public Entity Pursuant to Government Code Section 910  
Gianna DeFelice, minor, by and through their Guardian ad Litem, Dennis DeFelice  
v. Sacramento Metropolitan Fire District  
Greg Casentini, Deputy Chief Administration

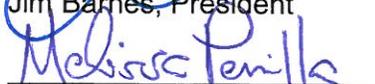
**Action:** Moved by Wood, seconded by Jones, and carried unanimously by members present to reject the claim and refer the matter to the District’s insurance carrier.

**Reconvened to Open Session at 7:37 pm.**

**ADJOURNMENT**

The meeting was adjourned at 7:40 pm.

  
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Jim Barnes, President

  
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Melissa Penilla, Clerk of the Board

  
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Jennifer Sheetz, Secretary