



TODD HARMS  
Fire Chief

# Sacramento Metropolitan Fire District

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## ACTION SUMMARY MINUTES – REGULAR MEETING

**BOARD OF DIRECTORS  
SACRAMENTO METROPOLITAN FIRE DISTRICT  
Thursday, February 13, 2020  
10545 Armstrong Avenue – Board Room  
Mather, California**

### CALL TO ORDER

The meeting was called to order at 6:00 pm by President Sheetz. Board members present: Barnes, Clark, Jones, Orzalli, Saylor, Sheetz, and Wood. Board members absent: Goid and Kelly. Staff present: Chief Harms, General Counsel Lavra, and Clerk Penilla.

### PLEDGE TO FLAG

### PUBLIC COMMENT:

Firefighter Tyler Craft from Rescue 21, B Shift, and spokesperson for the Firefighters Burn Institute thanked everyone who participated in Fill the Boot for Burns over the past weekend. He was incredibly grateful for the support from the Board, Executive Staff, Local 522, Support Staff Logistics, Fleet, Dozer, and Station 62. Also, this year's safety fair drew approximately 2,000 people, he is hopeful more people will become interested in careers at Metro Fire through events like this, Fire Camp, and the ROP program at Del Campo. He presented Metro Fire and the Board with a plaque thanking them for their efforts in helping raise over \$185,000, which is \$15,000 over last year. Metro Fire also won the Chief's challenge, and Joe Pick will be back for another meeting to present that award to Chief Harms.

### CONSENT ITEMS

**Action:** Moved by Jones, seconded by Clark, and carried unanimously by members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**  
**Recommendation:** Approve the Action Summary Minutes for the Regular Board meeting of January 23, 2020.  
**Action:** Approved Action Summary Minutes.
- 2. Boundary Lot Adjustment – Future Fire Station 68**  
**Recommendation:** Adopt a resolution authorizing the Fire Chief to execute all necessary documents to complete the lot line adjustment.  
**Action:** Adopted Resolution No. 2020-001.
- 3. Agreement for Services of an Executive Director at SRFECC**  
**Recommendation:** Approve the agreement and authorize the Fire Chief to execute the agreement for services.  
**Action:** Approved the agreement and authorized the Fire Chief to execute the agreement.
- 4. Revision to the Positions and Authorization Document (PAD)**  
**Recommendation:** Authorize the revisions to the PAD.  
**Action:** Authorized the revisions to the PAD.

## **PRESENTATION ITEMS**

- 1. 10 Years of Service to Director Orzalli (Chief Harms)**  
**Recommendation:** Receive presentation. No action required.  
**Action:** Presentation received, no action taken.

## **REPORTS**

- 1. PRESIDENT'S REPORT:** No report.

- 2. FIRE CHIEF'S REPORT:**

When Chief Harms first came to Metro Fire he learned about Fill-the-Boot and how it was different than his previous experience, with people sleeping in the bucket, running through the streets, and a Chief's challenge. It is a great event, and FF Craft is great representatives of the community and the District. He thanked everyone who participated and contributed to the event.

## **Recruitment**

Currently recruiting for two positions, Safety Specialist and Logistics Technician.

## **Meetings**

1/29, Labor Management Collaboration Meeting covered a number of issues including:

- Engineers Exam Date
- Flex Medic and 24 Hour Coverage
- Tactical Training
- HQ, Comm Center, and Training JPA
- Recruit Class Field Experience

1/30-1/31: Participated in Large District/Authority Roundtable Meeting

- "CBD" and Drug Testing
- Community Development Strategies
- Programs that address the increase in PTSD and behavioral health

2/11 Bridging the Generational Gap: Providing Peer Support from Newly Hired to Past Retired with Dr. Lori Moore-Merrell. She talked about the different generations and how they work together.

2/12, Sacramento Regional Chief Officers Summit. Metro Fire hosted 100 officers from around the region with the day covering the following areas:

- Regional Chiefs discussion panel
- Generational Differences within the Fire Service with Dr. Lori Moore-Merrell
- Operations Chiefs discussion panel
- A Senior Fire Officer's Guide to Today's Buildings on Fire with Chief Christopher Naum

## **Upcoming Events**

2/20, Annual Awards Gala

- Honoring members selected for Member of the Year, Peer Recognition and Commendation, and Company Commendation for 2019

3/11, Line of Duty Death – Station Dedication

- St 65, will be dedicated to Captain Jim "Peet" Peterson who passed away on December 15, 2008.

## **OPERATIONS REPORT**

Assistant Chief Lozano reported out for the Operations Division. Since the Board Meeting on January 23<sup>rd</sup> we have responded to 5,755 calls with 16 structure fires. The busiest engine is E53 with 303 responses, and M24 with 309 responses.

He shared details on a fire that took place on February 5<sup>th</sup> in Citrus Heights on Indian River Road. Units were dispatched for a house fire with reports of four people trapped inside. En route dispatch provided an update that flames were coming up the stairwell, while two people were downstairs and two people upstairs on the balcony. The first truck performed a primary search and laddered the charlie-side balcony and assisted two people down, with three people accounted for, crews did both a primary and secondary search. It was later confirmed the fourth resident had left the residence prior to the start of the fire. The fire was knocked down quickly, and this is another example of the teamwork demonstrated by Metro Fire members.

3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT:** No report.

### 4. **COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

A. **Executive Committee – (President Sheetz)**

Next Meeting: February 27, 2020 at 5:00 PM

B. **Communications Center JPA – (DC Shannon)**

Report Out: February 11, 2020 at 9:00 AM  
3121 Gold Canal  
Rancho Cordova, CA 95670

During the last meeting they revised the Position Authorization Document to add five dispatchers. Also, they are expecting Deputy Director House to return from extended leave, and they are very excited to have her back.

Next Meeting: February 25, 2020 at 9:00 AM

C. **California Fire & Rescue Training JPA – (DC Shannon)**

Next Meeting: April 16, 2020 at 4:00 PM

D. **Finance and Audit Committee**

Next Meeting: February 27, 2020 at 5:15 PM

E. **Policy Committee**

Next Meeting: TBD

## **BOARD MEMBER QUESTIONS AND COMMENTS**

The Board collectively congratulated Director Orzalli on 10 years of service.

Director Orzalli appreciates the opportunity to serve Metro Fire.

Director Wood thanked FF Craft for spending time in the bucket during the fill-the-boot last weekend, and for volunteering all year to support the Firefighters Burn Institute. It is great to see the support from fire agencies across the region.

Director Clark congratulated Chief Harms for winning the Chief's Challenge. He wished everyone a Happy Valentine's Day.

Director Jones thanked everyone for supporting the Firefighters Burn Institute. She will be representing Special Districts at the LAFCo Meeting in San Diego in the next few weeks.

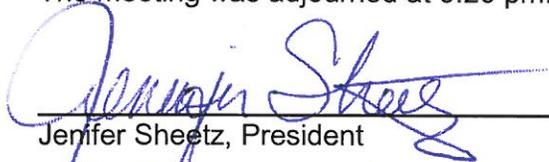
Director Barnes thinks it's great that the public supports public safety through events like fill-the-boot. The Guns and Hoses event was very successful this year with over 10,000 people attending the game. He thanked Chief Harms for the support, and the event raised over \$100,000.

Director Saylor attended a Milo and Moxie presentation. It was impressive to see the kids absorbed in the topic and learning about fire protection plans. She thanked Fire Marshal Barsdale for the invite. She also attended fill-the-boot and the chief's summit, both were great events.

Director Sheetz attended the fill-the-boot and it is incredible how much money was raised. She plans to attend the Awards Gala at the Station Dedication.

#### **ADJOURNMENT**

The meeting was adjourned at 6:26 pm.

  
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Jennifer Sheetz, President

  
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Cinthia Saylor, Secretary

  
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Melissa Penilla, Board Clerk