



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, September 14, 2017 10545 Armstrong Avenue – Board Room Mather, California

CALL TO ORDER

The meeting was called to order at 6:02 p.m. by President Wood. Board members present: Barnes, Clark, Gayle, Jones, Kelly, Sheetz, and Wood. Board members absent: Goold and Orzalli. Staff present: Chief Harms, Board Clerk Penilla, and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT:

Roger Mitchell thanked Directors Goold, Kelly, Clark and Wood for encouraging him to attend this Board Meeting and publically announce the upcoming fundraiser. Mr. Mitchell announced that Chief Harms will be the guest speaker at the fundraising dinner on October 14th at 5:00pm at the Rio Linda Park and Recreation District to benefit the restoration of Old #2. Everyone is welcome to purchase tickets, and for those who cannot make it they can still purchase tickets to be entered into the raffle. He thanked those who already purchased tickets and looks forward to seeing all those who can attend.

CONSENT ITEMS

Prior to adoption of the consent calendar, Clerk Penilla made an edit to the Operations Report. The correct number of calls since the last Board Meeting is 3,500.

Action: Moved by Clark, seconded by Kelly, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. **Action Summary Minutes**

Recommendation: Approve the Action Summary Minutes for the Board meeting of August 24, 2017.

Action: Approved the Action Summary Minutes.

PRESENTATION ITEMS

1. **Life Saving Commendation – Civilian Award (Chief Harms)**

Daniel Harvey

Recommendation: Receive presentation, no action required.

Action: Received presentation, no action taken.

2. **Facilities Overview and Annual Report** (George Gravin, Facilities Manager)
Recommendation: Receive presentation, no action required.
Action: Received presentation, no action taken.

ACTION ITEMS

1. **Memorandum of Understanding by and between the Sacramento Metropolitan Fire District and Sacramento Area Firefighters Local 522** (*Chief Harms*)
Recommendation: Adopt Resolution approving the MOU with a term of agreement from May 1, 2016 through December 31, 2018.
Action: Moved by Kelly, seconded by Clark, and carried unanimously by the members present to adopt Resolution No. 2017-082.
2. **Settlement Authority/Limits and Guidelines** (*Deputy Chief Casentini*)
Recommendation: Adopt Resolution to establish settlement authority/limits.
Action: Moved by Barnes, seconded by Jones, and carried unanimously by the members present to adopt Resolution No. 2017-083.
3. **Fiscal Year 2017/18 Final Budget** (*CFO Thomas*)
 - A. Resolution – 2017/18 Final Budget for the General Operating Fund 212A
 - B. Resolution – 2017/18 Final Budget for the Capital Facilities Fund 212D
 - C. Resolution – 2017/18 Final Budget for the Grants Fund 212G
 - D. Resolution – 2017/18 Final Budget for the Development Impact Fees Fund 212I
 - E. Resolution – 2017/18 Final Budget for the Leased Properties Fund 212L
 - F. Resolution – 2017/18 Final Budget for the IGT Fund 212M
 - G. Staff Report and Resolutions – Amending the FY 2016/17 and adopting the FY 2017/18 Appropriations Limits**Recommendation:** Receive Presentation/Adopt FY 2017/18 Budget Resolutions.
Action:
 - A. Moved by Kelly, seconded by Clark, and carried unanimously by the members present to adopt Resolution No. 2017-084 for the General Operating Fund 212A.
 - B. Moved by Kelly, seconded by Clark, and carried unanimously by the members present to adopt Resolution No. 2017-085 for the Capital Facilities Fund 212D.
 - C. Moved by Kelly, seconded by Clark, and carried unanimously by the members present to adopt Resolution No. 2017-086 for the Grants Fund 212G.
 - D. Moved by Kelly, seconded by Clark, and carried unanimously by the members present to adopt Resolution No. 2017-087 for the Development Impact Fees Fund 212I.
 - E. Moved by Kelly, seconded by Clark, and carried unanimously by the members present to adopt Resolution No. 2017-088 for the Leased Properties Fund 212L.
 - F. Moved by Kelly, seconded by Clark, and carried unanimously by the members present to adopt Resolution No. 2017-089 for the IGT Fund 212M.

- G. Moved by Kelly, seconded by Clark, and carried unanimously by the members present to adopt Resolution Nos. 2017-090 and 2017-091 for the 2016/17 and 2017/18 Appropriations Limits.

Director Goold joined the meeting at 7:09pm.

REPORTS

1. PRESIDENT'S REPORT:

President Wood announced that Metro Fire received a nomination for the Leadership Legacy Award. He asked Directors Clark, Jones, and Kelly to join the review committee which includes the Board President and Fire Chief.

2. FIRE CHIEF'S REPORT:

Promotions

Congratulations to the following for being promoted:

8/24 Fire Inspector II Janae Callison

9/1 SRP Paramedics:

- Gary Thavisay
- Brayton Vanni
- Kevin Steward

Retirement

Effective 8/25, Engineer Scott Schneider – 13 years of service

Recruitment

Fire Mechanic – Final Filing Date 9/15, 4:00 PM

Reserve FF – Final Filing Date 9/22

Meetings Attended

8/28, Executive staff members for Metro Fire and Sac City Fire met. The meeting this month was heavily influenced by the deployments for the hurricane in Houston. Our members were deployed for 14 days.

8/31, EMS 20/20 meeting was facilitated by Chief Harms and Vice President Bailey

- Attendees included Fire Chiefs, Executive Staff, Labor, and representatives from Metro Fire, Folsom, Cosumnes, City Fire, the Dispatch Center, and the Medical Director. The purpose of the meeting was to discuss the current EMS delivery service and the future of EMS in our area, specifically current EMS system strengths, challenges, and to determine areas of focus for the future EMS System.
- Areas of focus include the deployment model, how and when medics are dispatched by the Dispatch Center, a regional feasibility study, the strategic plan, political and education aspects, and culture of the area fire service.

- Plans to continue working with County Chiefs and labor to develop a plan going forward are in place It was productive for everyone from across the region to be together to discuss this important topic.

9/10, Capital Air Show – first time Chief Harms attended this event

9/10, 9/11 Run to Remember

9/11, Memorial Stair Climb – 110 stories – Chief Harms participated

9/13, Supervisor Susan Peters Fair Oaks Community Meeting

- Attended with Captain/PIO Chris Vestal and AC Johnson
- Provided a presentation about Metro Fire's mission and operations

9/14, Meet and Greet with Supervisor Phil Serna to discuss issues and opportunities in the County.

Upcoming Meetings

9/25 – 9/28, CA Metro Fire Chiefs and CalChiefs Conference in Riverside

- Attendees: Chief Harms and Deputy Chief Shannon
- Chief Casentini will be Acting Fire Chief

OPERATIONS REPORT

Assistant Chief Hein reported since the Board Meeting on August 24th there have been approximately 5,665 dispatches, this includes structure fires, vegetation fires, water rescues, and EMS incidents.

There are currently 19 personnel deployed across three incidents. Those who were deployed to hurricane Harvey have returned.

Metro Fire participated in the Urban Shield exercise on September 8th. This was the 11th meeting and is the largest training event for Fire, Police, EMS around the country related to natural disasters and terror attacks. AC Hein shared a few photos from the exercise where Metro Fire Station 21 B Shift, trained to respond to an earthquake with the USAR heavy rescue.

The Single Role Academy began this week with 7 paramedics and 5 EMTs with a completion date on October 20th.

Wall-times are below 30 minutes for the months of July and August, and trending that way for the month of September.

PIO Report

Captain/PIO Vestal shared a video from the academy burn which involved a news crew. The crew went live from the burn prop and were very appreciative of the firsthand experience they gained from the day.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Investigator Barsdale attended the recent meeting with Metro Fire Management, those meeting continue to be productive. He also attended the EMS 20/20 meeting and is glad to see efforts being made to improve EMS staffing for the region.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (Wood)

Next Meeting: TBD

B. Communications Center JPA – (AC Johnson)

Report Out: Tuesday, August 29, 2017 at 9:00 AM

During the last Communications Center Meeting several new projects were reviewed and the decision was made to postpone them until the new CAD system is in place.

Next Meeting: Special Meeting
Tuesday, October 3, 2017 at 9:00 AM

C. California Fire & Rescue Training JPA – (Kelly)

Next Meeting: Thursday, September 21, 2017 at 4:00 PM

Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 95655

D. Finance and Audit Committee – (Kelly)

Next Meeting: Thursday, October 26, 2017

E. Policy Committee – (Clark)

Report Out: Thursday, September 14, 2017 at 5:30 PM

Director Clark reported out as the vice-chair for the Policy Committee. Earlier the committee reviewed the Pension Funding Bonds Early Payoff Policy, and voted to refer the policy to the full Board for consideration.

Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

Director Kelly and Director Clark were disappointed to miss that air show this year.

Director Jones was happy to see the recognition of Daniel Harvey. She thanked George Gravin for the Facilities Division presentation, especially for the perspective on the age of our buildings. She acknowledged the 12% in reserves, and while that is reassuring she hopes we can continue to build on that.

Director Barnes was working at the Air Show this year, he was appreciative of the work that goes into the coordination with each pilot for safety checks. He asked that everyone save the date of October 7th at 4:00pm for a Guns and Hoses Baseball Game and Homerun Derby. The proceeds will benefit the Burn Institute.

Director Wood thanked Chief Harms and staff from bringing Mr. Harvey's recognition to the Board, and Deputy Chief Shannon for bringing George Gravin's facilities report.

Director Barnes honored Deputy Bob French by adding a few words about him. Director Barnes knew Deputy French well, as he was no stranger to anyone with his larger than life personality. Director Barnes described him as a trainee's best friend, a partner's safety net, a supervisor's nightmare, and a commander's VIP. While Bob was mortally hit that day, he still engaged the suspect. Everyone there that day was impacted, including the responding fire crews. He thanked everyone for the opportunity to share a little bit about Deputy French. The meeting will be closed with a moment of silence.

CLOSED SESSION

The Board recessed to Closed Session at 7:37 pm.

**1. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION
Pursuant to California Government Code Section 54956.9 (a) – One (1) matter of
Workers Compensation Settlement Authority**

- A. Donald Carroll and the Sacramento Metropolitan Fire District
Claim # SMDF - 549102, SMDI – 548876, SMDM - 548860
Workers Compensation Settlement Authority –
Colin Connor of Lenahan, Lee, Slater & Pearse, LLP

Action: On a motion by Goold, seconded by Kelly, and carried unanimously by the members present to give the District's Third Party Administrator settlement authority.

**2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION –
Significant Exposure to litigation pursuant to California Government Code
Section 54956.9 (b): Two (2) cases**

- A. Claim Against Public Entity Pursuant to Government Code Section 910
Attorney Daniel Alexander, on behalf of Kenneth Dandurand vs. Sacramento
Metropolitan Fire District (Deputy Chief Casentini)
- B. Claim Against Public Entity Pursuant to Government Code Section 910
Attorney Daniel Alexander, on behalf of Holly Dandurand vs. Sacramento
Metropolitan Fire District (Deputy Chief Casentini)

Action: Moved by Goold, seconded by Clark, and carried unanimously by members present to deny the claims and refer the matter to the District's insurance carrier.

**3. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION –
Pursuant to California Government Code Section 54956.9 (a): Two (2) cases**

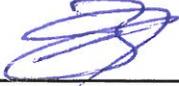
- A. Vukasinovic v. Sacramento Metropolitan Fire District
Case No. 34-2015-00177059
Action: No action taken.

B. Griffin v. Sacramento Metropolitan Fire District, et al.
Case No. 34-2017-00214654
Action: No action taken.

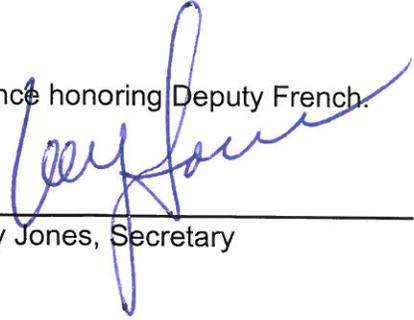
The Board reconvened to Open Session at 8:01 pm.

ADJOURNMENT

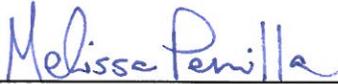
The meeting was adjourned at 8:07 p.m. with a moment of silence honoring Deputy French.



Ted Wood, President



Gay Jones, Secretary



Melissa Penilla, Clerk of the Board