



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

**BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, August 10, 2017
10545 Armstrong Avenue – Board Room
Mather, California**

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by President Wood. Board members present: Barnes, Clark, Gayle, Goid, Kelly, Orzalli, Sheetz, and Wood. Board members absent: Jones. Staff present: Chief Harms, Board Clerk Penilla, and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Kelly, seconded by Clark, and carried unanimously by members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Board meeting of July 27, 2017.
Action: Approved the Action Summary Minutes.
- 2. Disclosure of Material Expenditure – Westnet Server**
Recommendation: Authorize payment not to exceed \$369,280.90 to Westnet for First-In Alerting Program and radio interface controller.
Action: Authorized payment to First-In Alerting Program.
- 3. Disclosure of Material Expenditure – Extrication Equipment**
Recommendation: Authorize the payment not to exceed \$239,893.48 to Metro Fire Apparatus Specialists Inc. for six sets of extrication equipment.
Action: Authorized payment to Metro Fire Apparatus Specialists Inc.

PRESENTATION ITEMS

1. **Commendation of Valor and Company Commendation** (*Chief Harms and Chief Bridge*)
Recommendation: Receive presentation recognizing the following employees, no action required:

Commendation of Valor

Captain Josh Leonard

Company Commendation

Engine 21 – Captain Josh Leonard, Engineer Jaden Fitts, Firefighter Steven Powers

Rescue 21 – Captain Colin Swarouth, Engineer Ryan Ross, Firefighter John Lowe, Firefighter Tyler Craft

Medic 21 – Firefighter Matt Carlson, Firefighter James Doyle

Engine 23 - Firefighter Sean Scollard

Action: Received presentation, no action taken.

PUBLIC HEARING

1. **Medical Aid and Ambulance Transport User Fee Ordinance**
(*CFO Thomas and EMS Assistant Chief Hein*)

Recommendation: Conduct a Public Hearing to consider amending the Fee Schedule Ordinance for medical aid and ambulance transport user fees for the District. Upon conclusion of the public hearing, approve staff's recommendations and adopt first reading of the Ordinance. Second reading scheduled for meeting of August 24, 2017.

Prior to beginning the public hearing General Counsel Lavra read a change to Section 5 into the record. Section 5 now reads:

The fees and charges imposed by this ordinance are for the purpose of meeting operating expenses in connection with the services provided for the particular activity referred to in each charge. These include costs for employee wage rates and fringe benefits, supplies, equipment, or materials, related to the service being provided, and the cost to maintain the particular service within existing service areas.

- a. Staff presentation/recommendations:
Chief Harms, CFO Thomas, and EMS AC Hein presented the Board with the proposed ordinance and reasons for the recommended changes.
- b. Questions of the staff:
Several Directors commented on the presentation.
- c. Individuals speaking in support:
John Barsdale, representing Local 522, spoke in support of the proposed changes. EMS costs have continued to rise since 2012, which is the last time the ordinance was reviewed. He urges the Board to support the revised Ordinance.
- d. Questions of individuals speaking in support: None

- e. Individuals speaking in opposition: None
- f. Questions of individuals speaking in opposition: None
- g. Rebuttal: None
- h. Public input: None
- i. Board questions, discussion and disposition:
The Board will not take action during this meeting. Instead, the Ordinance will be agenzized as an action item for the Board Meeting on August 24th, during which time action will be taken.

Action: Presentation received. This was for introduction purposes, a vote will be taken during the meeting on August 24th. No action taken.

ACTION ITEMS

1. McClellan Airport Aircraft Rescue and Firefighting Services (ARFF)

(Fire Marshal/Assistant Chief Johnson)

Recommendation: Approve the retroactive agreement with Sacramento County for Aircraft Rescue and Firefighting services and the assignment agreement related to these services.

Action: On a motion by Goold, seconded by Clark, and carried (Ayes: Barnes, Clark, Goold, Kelly, Orzalli, Sheetz, and Wood; No: Gayle; Absent: Jones) to approve the retroactive agreement and the assignment agreement.

REPORTS

1. PRESIDENT'S REPORT: No report.

2. FIRE CHIEF'S REPORT:

Chief Harms began his report by congratulating Firefighter/Paramedic Russell Gardner who has been selected to participate on the Underwriters Laboratory Firefighter Safety Research Institutes Advisory Panel for the project titled "Study of Coordinated Attack in Acquired Structures". He is one of 19 individuals selected from more than 200 applicants to participate as a volunteer on this 3-year project. The project will incorporate experiments in acquired structures to evaluate the effectiveness of the strategic plan chosen during fire suppression operations with an emphasis on the coordination of ventilation and suppression.

Chief Harms also shared an update regarding Local 522. A video with him and VP Ty Bailey will be released soon and it includes improving communications between management and labor, and how they are working together.

Budget

Final Budget Review

- 7/31, Command Staff
- 8/3, All Budget Officers and Local 522

Promotion

Effective 8/1, Assistant Fleet Manager Tim Swank

Effective 8/4, SRP Paramedic Zakaree Cornell

New Hire

Effective 8/7, Communications Manager Steve Jordan

Effective 8/7, Office Technician Sean Leal assigned to the CRRD Division

Upcoming Meeting

8/16 – 8/18 Chiefs Bridge and Johnson will be attending the Firehouse High-Rise Fire & Life Safety Summit in Minneapolis. This summit is designed to focus on the critical issue of civilian and firefighter safety in high-rise structures throughout the U.S. The program will focus on the relationship between Operations and Risk Reduction.

OPERATIONS REPORT

Deputy Chief Bridge reported that all resources are home with the exception of five incident management team members. He did express his concerned with the lull we are seeing right now.

He also reported since the Board Meeting on July 27th there have been approximately 40,000 dispatches, including 16 structure fires.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

John Barsdale congratulated Captain Leonard and his crew for the commendation. He was glad to see them recognized publically. He also reported that MOU language has been approved and he looks forward to bringing it to the Board for approval at a future meeting.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (Wood)

Next Meeting: TBD

B. Communications Center JPA – (AC Johnson)

Next Meeting: Tuesday, August 29, 2017 at 9:00 AM

C. California Fire & Rescue Training JPA – (Kelly)

Next Meeting: Thursday, September 21, 2017 at 4:00 PM

Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 95655

D. Finance and Audit Committee – (Kelly)

Next Meeting: Thursday, August 24, 2017 at 5:00 PM

E. Policy Committee – (Goold)

Report Out: Thursday, August 10, 2017

The Committee met earlier and approved Director Goold to serve as the committee chair, and Director Clark as the Vice Chair. They also discussed changes to the Workplace Violence Policy, which will be brought to the full Board for approval, and they reviewed the new sick leave policy.

Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

The Board collectively congratulated Captain Leonard and crew for the outstanding save. They appreciated hearing the crew's life-saving story.

Director Kelly thanked staff for the presentation on EMS Fees, glad the District is looking at the Ordinance closely. He was also glad to see the ARFF contract approved, and expressed that the contract is a good thing for Metro Fire.

Director Clark thanked everyone for their presentations.

Director Sheetz congratulated FF/P Gardner on the panel selection.

Director Orzalli thanked CFO Thomas for her report on the EMS fee Ordinance.

Director Barnes thanked staff for the informative presentation on EMS fees. He expressed the importance of EMS Operations while understanding there is a cost incurred. He recognized the importance of cost recovery to keep the first class organization that is Metro Fire serving the community.

CLOSED SESSION (Taken out of order.)

The Board recessed to Closed Session at 6:17pm.

- 1. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION**
Pursuant to California Government Code Section 54956.9 (a) – One (1) case
Tracey Valentine v. SMFD – Case No. 2:17-CV-00827-KJM-EFB

Action: No action taken.

The Board reconvened from Closed Session at 6:39.

ADJOURNMENT

The meeting was adjourned at 7:37 p.m.



Ted Wood, President



Gay Jones, Secretary



Melissa Penilla, Clerk of the Board