Sacramento Metropolitan Fire District

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TODD HARMS
Fire Chief

ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, January 12, 2017
10545 Armstrong Avenue – Board Room
Mather, California

CALL TO ORDER

The meeting was called to order at 6:01 p.m. by President Wood. Board members present: Clark, Gayle, Goold, Jones, Kelly, Orzalli, Sheetz and Wood. Board members absent: Barnes. Staff present: Chief Harms, Board Clerk Penilla, and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Goold, seconded by Clark, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. **Action Summary Minutes**
   Recommendation: Approve the Action Summary Minutes for the Board meeting of December 8, 2016.
   Action: Approved the Action Summary Minutes.

2. **Resolution No. 2017-001 – Commending Roger Mitchell**
   Recommendation: Adopt Resolution commending Director Mitchell.
   Action: Adopted Resolution No. 2017-001 acknowledging the contributions of Director Mitchell.

3. **Sacramento County Fiscal Documents - District Signatory List**
   Recommendation: Approve list of employees authorized to sign all fiscal documents for Metro Fire.
   Action: Approved the District signatory list.

4. **Contract extension for ARFF services with Metro Fire and the County of Sacramento**
   Recommendation: Authorize the Board President to execute the contract extension on behalf of the District.
   Action: Authorized the Board President to execute the contract extension.

5. **Surplus Equipment – Konica Minolta Copier**
Recommendation: Adopt resolution approving the disposal of the District's surplus IT equipment.
Action: Adopted Resolution No. 2017-002 approving the disposal of surplus IT equipment.

6. **Equipment Lease Financing**
Recommendation: Adopt resolution authorizing the Fire Chief and Chief Financial Officer to execute an Equipment Lease Schedule with Chase.
Action: Adopted Resolution No. 2017-003 authorizing the Fire Chief and CFO to execute an Equipment Lease Schedule with Chase.

ACTION ITEMS

1. **Surplus Real Property – Portion of 8681 Greenback Lane**
(Jeff Frye, Economic Development Manager)
Recommendation: Adopt resolution declaring the unused portion of Station 29 as surplus and authorize the Fire Chief to begin the disposition process.
Action: Moved by Goold, seconded by Clark, and carried unanimously by members present to adopt Resolution No. 2017-004 declaring the property as surplus and authorizing the Fire Chief to begin the disposition process.

2. **Surplus Real Property – APN # 261-0020-026-0000**
(Jeff Frye, Economic Development Manager)
Recommendation: Adopt resolution declaring the 3.4 acre lot at the corner of Greenback Lane and Kenneth Avenue as surplus and authorize the Fire Chief to begin the disposition process.
Action: Moved by Goold, seconded by Clark, and carried unanimously by members present to adopt Resolution No. 2017-005 declaring the property as surplus and authorizing the Fire Chief to begin the disposition process.

3. **Industrial Disability Retirement – Engineer John Gormley** *(Assistant Chief Shannon)*
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Engineer Gormley has suffered job related injuries and direct staff to work with Engineer Gormley through his Industrial Disability Retirement process with CalPERS.
Action: Moved by Goold, seconded by Jones, and carried (Ayes - Clark, Goold, Jones, Kelly, Orzalli, Sheetz and Wood; Absent – Barnes and Gayle) to adopt Resolution No. 2017-006.

REPORTS

1. **PRESIDENT'S REPORT:**
President Wood welcomed Director Sheetz and Director Gayle and apologized for missing the swearing-in ceremony last month.

2. **FIRE CHIEF'S REPORT:**
Chief Harms touched briefly on the storm and how busy crews have been. Chief Bridge will have more information during his Operations report.

Meetings Attended
Meet and Greets with elected officials, stakeholders and has continue to meet with Command Staff, day staff, crews and Union reps.

12/14 & 12/15, attended Joint Labor Management Behavioral Health Conference in Sacramento. The Fire Service continues to look for ways to support membership and Metro Fire will continue to take steps forward in this area.

Upcoming Meetings/Events
1/14, Pig Bowl Crab Feed, 5:00 PM

New Hire
Effective 12/12, Accounting Technician Alena Vereyko

Retirement
Effective, 12/8, Captain Joe Pick, 25 years of service

Effective, 12/22, Engineer David Castel, 24 years of service

Effective, 12/27, Firefighter Donald Godfrey, 22 years of service

Effective, 12/28, Engineer Dave Hardman, 24 years of service

Effective, 12/29, Captain Lynette Hall, 22 years of service

Effective, 12/29, Engineer Veronica Sorgi, 13 years of service

Effective, 12/30, Captain Phillip Zidek, 28 years of service

Effective, 12/30, Captain Erik Rubalcava, 18 years of service

Effective, 12/30, Captain Michael Haury, 27 years of service

Effective, 12/31, Accounting Specialist Matt Davies, 17 years of service

Effective, 12/31, Communications Technician John Cippolone, 14 years of service

Recruitment
Continuous recruitment for Single Role Paramedic

Reassignment Opportunity – Public Information Officer, Final Filing Date 1/6, 4:00 PM

Reassignment Opportunity – EMS Shift Captain, Final Filing Date 1/17, 4:00 PM

Chief Harms ended his Chief's report by describing an EMS incident that took place in November 2016. A 41 year old male suffered a cardiac arrest in an aisle at Raley's. From the dispatch time to definitive care at hospital a total of 16 minutes passed. To give you an idea this timeline was put together:

10:00 am	Dispatch
10:04 am	E110/M102 simultaneous arrival
10:12 am	Patient transported to Kaiser North
10:16 am	Arrive at Kaiser

At the beginning of the incident witnesses reported a man having seizure-like activity, who then collapsed, and went unresponsive. 9-1-1 was called while bystanders begin CPR. Metro crews arrived, one engine and one medic for a total of five employees, they took over CPR, defibrillated the patient, and applied the Lucas Device. A Lucas had been placed on M102 about a week earlier as part of the federal grant program. The patient was transported to Kaiser, as ALS care continued, patient care transferred to hospital staff. After a stay in the hospital, , he was transferred to a rehab facility and is recovering well. At the last update, he is expected to make a full recovery. He thanked the Board for allowing employees to have the necessary resources available when responding to calls like this.

Operations Report

Deputy Chief Bridge reported out since the Board Meeting on December 8th there have been 10,500 dispatches, with 38 structure fires. There were 7,500 EMS related dispatches with a transport rate of 72%.

DC Bridge included year-to-date information, with Metro Fire responding to approximately 96,000 calls, of which approximately 75,000 were EMS related. This is an overall increase of 2%.

Metro Fire prepared for the storm by doing some up-staffing and having the helicopter available. There were a few rescues along the American River, and one in Rio Linda where an area was significantly flooded and crews required additional resources to reach the person. A partial team from Metro Fire's Type 3 Incident Management Team is currently working with CalOES Emergency Operations Center and Cosumnes Fire in preparation for a levee break. Metro Fire's helicopter would be a valuable asset if a levee break occurred, they would direct boats and utilize hoist capabilities if necessary.

3. GENERAL COUNSEL'S REPORT: No report.

4. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Vice President Bailey congratulated the Directors who were reelected and welcomed those who are new to the Board.

He reported that 2017 is off to a great start with a recent Labor Management Committee meeting, they are making improvements and plan to deal with problems with solutions. He looks forward to working with Chief Harms and gaining from his experience with his previous agency in Arizona.

Local 522 will continue to work through grievance procedures, and reminds everyone that it is a procedure, nothing personal, and they are simply there to assist the employee through the process.

They recently reviewed the E-PCR policy and the draft version is approved.

He thanked Captain Rubalcava for his work for Local 522 and congratulated him on his retirement. He will continue to sit on the Board of Trustees for the Union.

Captain Bailey thanked Captain Eidam for her work as the Public Information Officer.

Lastly, he is hopeful that MOU Language will be finalized soon and sent to the Board for approval. He continues to get questions from membership daily.

5. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – *(Wood)*
Report Out: Thursday, January 12, 2017 at 5:30 PM
Met earlier and chose the committee delegates for 2017.
Next Meeting: TBD

B. Communications Center JPA – *(Bridge)*
Report Out: Tuesday, December 13, 2016 at 1:00 PM
Met and approved the personnel contract that was presented.
Next Meeting: Tuesday, January 31, 2017 at 9:00 AM

C. California Fire & Rescue Training JPA – *(Kelly)*
Next Meeting: TBD
Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 9655

D. Finance and Audit Committee – *(Jones)*
Next Meeting: Thursday, January 26, 2017 at 5:00 PM

E. Policy Committee – *(Goold)*
Next Meeting: Thursday, February 9, 2017 at 5:00 PM

BOARD MEMBER QUESTIONS AND COMMENTS

Director Clark is thankful for the work being one during flooding and reminds everyone how important training and equipment is during times of need.

Director Goold thanked the retirees. He is in awe of the number of years of service leaving the agency and is hopeful the new generation can fill the shoes of the retirees.

Director Sheetz has seen a huge influx of patients in the emergency department. She also urged everyone to keep the community of Wilton in their thoughts and prayers during the flood.

Director Orzalli appreciates the messages and information from Chief Harms. He is also happy to hear about events involving the Lucas Device, he has always been a proponent of the device and is glad to see the effectiveness in the field.

Director Jones echoes the other Directors' comments. She add her thanked to Captain Eidam and the work she did as the PIO. She also comments on the call volume, 96,000 is a huge increase in number of calls run. She remembers times when they were responding to 20,000 calls per year.

Director Wood attended the community event in Anatolia where HOA President Craig Osborn recognized Sarah Debnekoff and Julianna Stowell with lifesaving commendations. He thanked AC Hein, AC Casentini, and Station 68 for attending the event on behalf of Metro Fire.

CLOSED SESSION

The Board recessed to Closed Session at 6:38 p.m.

1. **Pursuant to California Government Code Section 54956.9 (a) –three (3) matters of Workers Compensation Settlement Authority.**

   A. Donald Hoeckelberg and the Sacramento Metropolitan Fire District
   Claim # SMDH - 547708 – Workers Compensation Settlement Authority
   Colin Connor of Lenahan, Lee, Slater & Pearse, LLC

   Action: Moved by Jones, seconded by Clark, and carried unanimously by the members present to give the District's Third Party Administrator settlement authority.

   B. Peter Danielski and the Sacramento Metropolitan Fire District
   Claim # SMDH - 548422 – Workers Compensation Settlement Authority
   Jessica Valenti of Lenahan, Lee, Slater & Pearse, LLC

   Action: No action taken.

   C. John Gormley and the Sacramento Metropolitan Fire District
   Claim # SMDI - 5548302 – Workers Compensation Settlement Authority
   Colin Connor of Lenahan, Lee, Slater & Pearse, LLC

   Action: Moved by Jones, seconded by Gayle, and carried unanimously by the members present to give the District's Third Party Administrator settlement authority for staff's recommendation, or for a compromise and release at a dollar amount agreed to in Closed Session.

2. **Pursuant to California Government Code Section 54956.9 (a) –one (1) matter of Industrial Disability Retirement**

   A. John Gormley and the Sacramento Metropolitan Fire District
   Claim # SMDI – 5548302 – Industrial Disability Retirement
   Brian Shannon, Assistant Chief, Administration

   Action: No action taken.

3. **PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT**
   Pursuant to California Government Code Section 54957

   Fire Chief Employment

   Action: No action taken

The Board reconvened to the Open Session at 7:18 p.m.

Director Gayle left after closed session at 7:18 p.m. and did not return to Open Session.

ADJOURNMENT
The meeting was adjourned at 7:25 p.m.

Ted Wood, President

Melissa Penilla, Clerk of the Board

Gay Jones, Secretary