



Todd Harms
Fire Chief

Ted Wood
Board President
Division 4

Jim Barnes
Board Vice President
Division 9

Gay Jones
Board Secretary
Division 8

Frederick Gayle
Board Member
Division 1

Grant Goold
Board Member
Division 2

Randy Orzalli
Board Member
Division 3

Jennifer Sheetz
Board Member
Division 5

D'Elman Clark
Board Member
Division 6

Matt Kelly
Board Member
Division 7

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING

Thursday, October 12, 2017 – 6:00 PM

Sacramento Metropolitan Fire District
10545 Armstrong Avenue
Board Room – Second Floor
Mather, California

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

CALL TO ORDER

PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Saturday, October 14, 2017 at 12:00 noon and Sunday, October 15, 2017 at 4:00 p.m. on Channel 14; Webcast at www.sacmetro cable.tv.

The open session Meetings are also available for viewing on the District website at www.metrofire.ca.gov.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Policy No. 119.01).*

In accordance with Public Communications Policy No. 119.01, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS

Matters of routine approval including but not limited to board meeting synopses, deposit reports, general ledger expense lists, workers' compensation expense reports, payroll reports, referral of issues to committee, other consent matters, and ratified to committee, other consent matters, and ratification of district claims. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

Serving Sacramento and Placer Counties



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REGULAR BOARD MEETING AGENDA

THURSDAY, OCTOBER 12, 2017

CONSENT ITEMS

Page No.

1. **Action Summary Minutes** 5
Recommendation: Approve the Action Summary Minutes for the Board meeting of September 28, 2017.
2. **Metro Fire Aircraft Support Contract with DynCorp** 9
Recommendation: Approve the executed contract for aircraft support with DynCorp International, LLC effective July 1, 2016 through June 30, 2019.
3. **EMS Supplies Agreement – Life Assist, Inc.** 28
Recommendation: Approve the EMS Supplies Agreement between Metro Fire and Life Assist, Inc.
4. **Contract Amendment – Ambulance Transport Services** 48
Recommendation: Approve the amendment to the agreement for ambulance transport services with American Medical Response for a period of one year.
5. **Sacramento County Authorized Signature List** 55
Recommendation: Approve list of employees authorized to sign all fiscal documents for Metro Fire.
6. **Surplus Equipment - Firearms** 57
Recommendation: Adopt Resolution declaring firearms as surplus property and authorize the appraisal and sale.

PRESENTATION ITEMS

1. **Certificate of Achievement for Excellence in Financial Reporting** 59
(Ron Empedrad, Controller and Sara Roush, GFOA Liaison)
Recommendation: Receive presentation, no action required.

ACTION ITEMS

1. **RFP Award for Structural Turnout Purchasing** *(Deputy Chief Bridge)* 60
Recommendation: Authorize staff to enter into a three-year contract with Municipal Emergency Services for structural turnouts, with the option to extend for a fourth and fifth year.
2. **Lead Negotiator RFP Award** *(Deputy Chief Casentini)* 62
Recommendation: Approve the selection of Jack Hughes with Liebert Cassidy Whitmore as the District's Lead Negotiator.
3. **Sacramento Local Agency Formation Commission (LAFCo) Election** 64
(Board Clerk Penilla)
 - A. **Special District Commissioner, Office No. 7**
 - B. **Alternate Special District Commissioner, Office No. 6 & 7****Recommendation:** The Board nominate and vote for one candidate to be elected as Special District Commissioner, Office No. 7, and one candidate as the Alternate for Office No. 6 & 7.



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REGULAR BOARD MEETING AGENDA

THURSDAY, OCTOBER 12, 2017

REPORTS

1. **PRESIDENT'S REPORT**—*(President Wood)*
2. **FIRE CHIEF'S REPORT**—*(Chief Harms)*
OPERATIONS' REPORT – *(Deputy Chief Bridge)*
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT**
4. **COMMITTEE AND DELEGATE REPORTS**
All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.
 - A. **Executive Committee** – *(Wood)*
Next Meeting: TBD
 - B. **Communications Center JPA** – *(AC Johnson)*
Report Out: Special Meeting, Tuesday, October 3, 2017 at 9:00 AM
Next Meeting: Tuesday, October 3, 2017 at 9:00 AM
 - C. **California Fire & Rescue Training JPA** – *(Kelly)*
Next Meeting: Thursday, January 18, 2018 at 4:00 PM
Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 95655
 - D. **Finance and Audit Committee** – *(Kelly)*
Next Meeting: Thursday, October 26, 2017
 - E. **Policy Committee** – *(Goold)*
Next Meeting: Thursday, November 9, 2017

BOARD MEMBER QUESTIONS AND COMMENTS

CLOSED SESSION

1. **Public Employee Performance Evaluation: Fire Chief**
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)
2. **Public Employee Performance Evaluation: Board Clerk**
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)

ADJOURNMENT



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REGULAR BOARD MEETING AGENDA

THURSDAY, OCTOBER 12, 2017

NEXT BOARD MEETING(S):

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA

- Next Board Meeting – October 26, 2017 at 6:00 PM

The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.

ANTICIPATED AGENDA ITEM: TBD

Posted on October 6, 2017

Melissa Penilla, Clerk of the Board

* No written report

**  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.