



Mark A. Wells
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, April 14, 2016
10545 Armstrong Avenue – Board Room
Mather, California

CALL TO ORDER

The meeting was called to order at 6:02 p.m. by President Scheidegger. Board members present: Barnes, Clark, Goold, Jones, Kelly, Scheidegger, Wood. Board members absent: Mitchell and Orzalli. Staff present: Chief Wells, Board Clerk Penilla, and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Kelly, seconded by Wood, and carried unanimously by the members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Board meeting of March 24, 2016.
Action: Approved the Action Summary Minutes.
- 2. Contract extension for ARFF services with Metro Fire and the County of Sacramento**
Recommendation: Authorize the Board President to execute the contract extension on behalf of the District.
Action: Authorized the Board President to execute the contract extension.
- 3. FY2014 AFG Fire Prevention and Safety Grant Budget Amendment**
Recommendation: Adopt the resolutions authorizing the budget amendment to Grants Fund 212G.
Action: Approved Resolution No. 2016-44 and Resolution No. 2016-45 to authorize the budget amendments to Grants Fund 212G.
- 4. Travel and Conference Policy**
Recommendation: Adopt the proposed Travel and Conference Policy as recommended by the Policy Committee.
Action: Adopted the proposed Travel and Conference Policy.

5. Disclosure of Material Expenditure - Interwest Consulting

Recommendation: Authorize the Fire Chief to approve the contract with Interwest Consulting to increase the contract threshold to \$135,000.

Action: Authorized the Fire Chief to approve the contract with Interwest.

ACTION ITEMS

1. Notice of Settlement – United States et al. ex rel. Perez v. Stericycle, Inc. et al – Civil Action No. 1:08-cv-2390 (Wells and Lavra)

Recommendation: Accept the settlement terms and pro rata share of proceeds, dismiss the case.

Action: Moved by Jones, seconded by Clark, and carried unanimously by members present to accept the settlement terms and proceeds and dismiss the case.

2. Fire Chief Job Description (Wells)

Recommendation: Review edits to the Fire Chief Job Description for full Board approval.

Action: After discussion in Closed Session, moved by Jones, seconded by Goold, and carried unanimously to approve the Fire Chief's job description.

REPORTS

1. PRESIDENT'S REPORT: No report.

2. FIRE CHIEF'S REPORT:

Meetings/Events attended

4/1, Negotiations – ongoing

4/13, 2015 Awards Breakfast – during which time Firefighter Garner was honored as suppression employee of the year and Matt Davies was honored as support staff employee of the year, along with 17 employees who received peer recognition awards.

Upcoming Meetings/Events

4/15, SMFA Retirement Dinner – 5:30 PM, Croation American Cultural Event Center

4/16, AC Ellis will be attending Arden-Arcade Rotary Event
Horsepower and Hold'em Poker Tournament, Mercedes Dealership Show Room

4/18, KFBB at 8:12 AM

- Drowning Facts and Tips for Parents

4/26, FY 2016/17 Preliminary Budget – 1st meeting

4/30, Dare to Prepare Event at Sunrise Mall in Citrus Heights

Recruitment

- Administrative Specialist (CRRD) – Internal Only, Final Filing Date 4/8 at 4:00 PM
- Deputy Fire Marshal Promotional Examination, Final Filing Date 4/15 at 4:00 PM
- Office Technician, Final Filing Date 4/15 at 4:00 PM

Retirement

Effective 3/31, Engineer Terry Mehlhaff, 27 years of service

Effective 4/1, Engineer John Gormley, 22 years of service

New Hire

Effective 3/28, Fire Inspector I Mark Morris

Operations Report

Deputy Chief Bridge reported out since March 24th there have been 11 structure fires. There were approximately 3,172 EMS related calls with a transport rate of 74% of the time.

3. **GENERAL COUNSEL'S REPORT:** No report.

4. **SMFD – FIREFIGHTERS LOCAL 522 REPORT:** No report.

5. **COMMITTEE AND DELEGATE REPORTS**

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (Scheidegger)

Report Out: Thursday, April 14, 2016 at 5:00 P.M.

Executive Committee met to discuss matters related to the Fire Chief Selection, no action was taken.

Next Meeting: TBD

B. Communications Center JPA – (Bridge)

The Communications Center JPA met on March 29th and discussed matters related to the preliminary budget.

Next Meeting: Regular meeting on April 26, 2016 has been cancelled, the next Special meeting will be on May 2, 2016 at 1:00 P.M.

C. California Fire & Rescue Training JPA – (Kelly)

Next Meeting: Thursday, April 21, 2016 – 4:00 P.M.

Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 9655

D. Finance Committee – (Wood)

Next Meeting: Thursday, April 28, 2016 – 5:00 P.M.

E. Policy Committee – (Goold)

Next Meeting: Thursday, May 12, 2016 – 5:00 P.M.

BOARD MEMBER QUESTIONS AND COMMENTS

Director Jones had the pleasure and responsibility of attending Cap-to-Cap on behalf of the Board of Directors. Assistant Chief Johnson and Captain Perryman were also in attendance and she was very proud of their interactions and efforts, especially regarding EMS and law enforcement.

Director Goold requested an update related to any appeals that come before the Board. He would like the Board to be brought full-circle as to the results of fire code violations. He thanked those who attended Cap-to-Cap on behalf of Metro Fire. Finally, he thanked the men and women who work at Metro Fire, especially those who received awards at the ceremony yesterday.

Director Barnes thanked the retirees and congratulated them on their service. He thanked Community Services for the Fire Camp information.

Director Wood thanked Assistant Chief Johnson and Captain Perryman for their knowledge and skills while attending the Cap-to-Cap conference. He appreciated their efforts in scheduling meetings beforehand and setting up ad hoc meetings while in Washington DC. He thanked Congressman Bera, Congresswoman Doris Matsui, and all electeds for their time. Director Wood also thanked Engine and Medic 61 for attending his daughter's preschool, the school had a positive reaction to their visit. Lastly, he is also looking forward to Fire Camp, as he has witnessed the success it can bring to an attendees life.

CLOSED SESSION:

The Board recessed to Closed Session at 6:20 p.m.

1. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to California Government Code Section 54957.6

- A. District Negotiator: Fire Chief Mark Wells
Employee Organization: Sacramento Area Fire Fighters Local 522

- B. District Negotiator: Fire Chief Mark Wells
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522

- C. District Negotiator: Fire Chief Mark Wells
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522

- D. District Negotiator: Fire Chief Mark Wells
Employee Organization: Safety Senior Management, Management
and Unrepresented Confidential Employees

- E. District Negotiator: Fire Chief Mark Wells
Employee Organization: Non-Safety Senior Management, Management
and Unrepresented Confidential Employees

Action: No action taken.

2. PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT
Pursuant to California Government Code Section 54957
Fire Chief Selection Process

Action: No action taken.

3. PERSONNEL ISSUE
Pursuant to California Government Code Section 54957(b)(1)
(Fire Chief Mark Wells)

Action: No action taken.

The Board reconvened to the Open Session at 7:35 p.m.

ADJOURNMENT

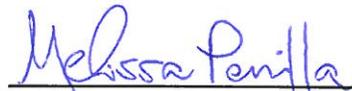
The meeting adjourned at 7:40 p.m.



Jack Scheidegger, President



Jim Barnes, Secretary



Melissa Penilla, Clerk of the Board