



Mark A. Wells
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

**BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, February 25, 2016
10545 Armstrong Avenue – Board Room
Mather, California**

CALL TO ORDER

The meeting was called to order at 6:02 p.m. by President Scheidegger. Board members present: Clark, Goold, Jones, Kelly, Mitchell, Orzalli, Scheidegger. Board members absent: Barnes and Wood. Staff present: Chief Wells, Board Clerk Penilla, and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Jones, seconded by Kelly, and carried unanimously to adopt the Consent Calendar as follows:

1. **Action Summary Minutes**

Recommendation: Approve the Action Summary Minutes for the Board meeting of February 11, 2016.

Action: Approved the Action Summary Minutes.

ACTION ITEMS

1. **Appeal for 6241 Fair Oaks Boulevard – Security Gate**

(President Scheidegger)

Recommendation: Based on the evidence presented at the appeal hearing on February 11, 2016 motion to grant or deny the security gate be installed at Milagro Center 6241 Fair Oaks Boulevard as requested by appealing party Mr. Davis.

Action: Moved by Jones, seconded by Clark, and carried unanimously by the members present to deny the security gate be installed at Milagro Center, 6241 Fair Oaks Boulevard.

2. **2009 Emergency Management Performance Grant – Transfer of Assets** *(Davis)*

Recommendation: Adopt a Resolution allowing the transfer of equipment to the CFRTA.

Action: Moved by Goold, seconded by Jones, and carried unanimously by the members present to adopt Resolution No. 2016-03 allowing the transfer of equipment to the CFRTA.

REPORTS

1. PRESIDENT'S REPORT:

Director Schiedegger requested those Board Members interested in attending Cap-to-Cap submit an interest email to the Board Clerk no later than Monday, February 29th.

Director Scheidegger also notified the Board of the Annual Board Workshop date, May 26th. This is a regularly scheduled Board Meeting night, so the time will be adjusted to accommodate the Special Meeting, and more information will follow.

Finally, Director Scheidegger congratulated Larry Davis on his retirement on behalf of the Board, and recognized him for the incredible contributions throughout his tenure including:

- Managed the planning, development and installation of the California Exercise Simulation Center (CESC).
- Establishment of the District's grants program, resulting in \$22.5 million in grant funds for 23 grant awards received in the past 9 years (average of \$2.5 million per year) and a 74% success rate for submitted applications. Grant funded projects include:
 - HazMat diagnostic equipment
 - TEMS training, equipment and PPE
 - Turnouts
 - Avionics system for helicopter
 - Integrated Community Wildfire Prevention Program
 - Residential Care Facility Inspection Program
 - Firefighter immunizations, physicals, fitness assessments, and employee assistance program
 - Staffing for 48 firefighters for 2 years
 - 5 rigid hull inflatable boats (regional)

2. FIRE CHIEF'S REPORT:

Tonight we congratulate Larry Davis on his retirement. The Fire Chief thanked him for his accomplishments while working at Metro Fire, some of which include:

- In 9 years of employment has served as Grant and Economic Development Coordinator, Chief Administrative Officer, and Chief Development Officer
- Began his career with a predecessor fire agency in 1976
- Provided support to 4 fire chiefs during his tenure
- Represented the District by serving as the team lead for Cap to Cap for the past several years
- Managed the in-house development of an updated Municipal Services Review (MSR)
- Represented the District in Land Use and Development planning and issues

- Managed the District's land/property acquisition, including our HQ building
- Managed the planning and development of the Zinfandel Training Facility including the strategic business plan, installation of infrastructure, Urban Search and Rescue Training props, aircraft relocation, and lease agreement with the California Fire and Rescue Training Authority
 - Coordinated issuance of Lease Revenue Bonds in 2011 resulting in \$13 million in proceeds that funded capital improvements and capital asset equipment expenditures
 - Negotiated tax sharing agreements for annexations and detachments to recover costs for service provided
 - Established the Capital Facilities Fire Fee and the Development Impact Fee totaling \$11 million in revenue since 2008
- In total, Larry's work over the past 9 years has resulted in more than \$47.7 million in alternative revenue for the District

We cannot thank you enough for your contributions to this agency, you will be deeply missed!

Meetings/Events attended

- 2/11-14, FFBI Fill the Boot for Burns – Sunrise and Greenback
 - 2/13, 9:00 – 11:00 AM Chief's Challenge
 - Total amount raised during Chief's Challenge: \$8,275
 - Of that, total amount collected by Chief Wells: \$2,384
 - Total amount collected over course of four days: \$138,452
- 2/17, Meet and greet – Fire Chief Rick Bartee – Roseville Fire
- 2/18, Sacramento County Fire Chiefs Association meeting
- 2/19, 16-1 SRP Academy Graduation
 - 16 successfully completed
- 2/22, 16-1 Fire Academy began
 - 21 recruits
- 2/22, Negotiations – ongoing

Upcoming Meetings/Events

3/10, Mid-year budget to full board

Promotions

Effective 2/17, Single Role Paramedic Paramedic Evan Look

Effective 3/2, Battalion Chief Craig Westfall
 Captain Amerik Hayden

Retirements

Effective 2/15, Battalion Chief Mike Daw – 28 years of service

Recruitment

- Computer Systems Technician, Final Filing Date 2/26, 4:00 PM

Miscellaneous

Metro Fire has officially been named the 2015 Movember First Responder Challenge Winner!!

- Metro Fire's Goal: \$25,000
- Total of 75 teams in the challenge
- Total raised by all teams \$105,961
- Total raised by Metro Fire \$32,546
- Top five individual Team Leaders:
 - 1) Robert Bruce Metro Fire \$7300
 - 2) Tracey Valentine Metro Fire \$4855
 - 3) Jill Guzman Metro Fire \$4390
 - 4) Kevin Summers Metro Fire \$3162
 - 5) Mike Siuta Henderson Fire \$3007

Operations Report

Deputy Chief Bridge reported out since February 11th there have been 3,646 calls, with 10 structure fires, and approximately 3,000 EMS related calls with transport 75% of the time.

PIO Report

Captain Eidam reported out on a unique call Metro Fire responded to this week. Heather, a horse in Rio Linda, was assisted out from the mud. Her story has reached over 1 million people and had nothing but positive responses.

1. GENERAL COUNSEL'S REPORT:

General Counsel Lavra reported out on the Closed Session action that took place on the workers' compensation items.

Counsel Lavra also congratulated Larry Davis on his retirement, his firm has enjoyed working with Larry for several years and wish him the best.

2. SMFD – FIREFIGHTERS LOCAL 522 REPORT: No report.

5. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (Scheidegger)

Next Meeting: TBD

B. Communications Center JPA – (Bridge)

Report Out: Tuesday, February 23, 2016 – 9:00 A.M. – No report

Next Meeting: Tuesday, March 29, 2016 – 9:00 A.M.

C. California Fire & Rescue Training JPA – (Kelly)

Report Out: Thursday, February 18, 2016 – 4:00 P.M.

The CFRTA accomplished an executive leadership plan and are looking for things to come together shortly.

Next Meeting: Thursday, April 21, 2016 – 4:00 P.M.

Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 9655

- D. **Finance and Audit Committee – (Wood)**
 Report Out: Thursday, February 25, 2016 – 5:00 P.M.
 The Mid-Year Budget Review was presented to the Committee with plans to present it to the full Board at the March 10th meeting. There is currently a \$2.7 million deficit and reserve funds will be at \$11.2 million at the close of FY 15/16.
 Next Meeting: Thursday, March 24, 2016 – 5:00 P.M.
- E. **Policy Committee – (Goold)**
 Next Meeting: Thursday, March 10, 2016 – 5:00 P.M.

BOARD MEMBER QUESTIONS AND COMMENTS

The Board collectively thanked Larry Davis for his service to Metro Fire over the last nine years. They appreciated everything he has done for Metro Fire during tough economic times and wish him well in the future with hopes of continues friendship.

Director Jones thanked staff for the various reports throughout the evening.

Director Orzalli specially thanked Larry for his contributions to the Sacramento Regional Public Safety Foundation and Director Mitchell thanked him for his work on the Rio Linda Restoration projects.

CLOSED SESSION:

The Board recessed to Closed Session at 6:04 p.m.

1. Pursuant to California Government Code Section 54956.9 (a) –two (2) matter of Workers Compensation Settlement Authority.

- A. Harley Don and the Sacramento Metropolitan Fire District
 Claim # SMDH-548070 – Workers Compensation Settlement Authority –
 Jessica Valenti of Lenahan, Lee, Slater & Pearse, LLP

Action: Moved by Goold, seconded by Jones, and carried unanimously by the members present to give the District’s Third Party Administrator settlement authority.

- B. Matthew Owston and the Sacramento Metropolitan Fire District
 Claim # SMDI-548255 – Workers Compensation Settlement Authority –
 Jessica Valenti of Lenahan, Lee, Slater & Pearse, LLP

Action: Moved by Jones, seconded by Clark, and carried (Ayes – Clark, Goold, Jones, Kelly, Mitchell, Scheidegger; Abstain – Orzalli; Absent – Barnes and Wood) to give the District’s Third Party Administrator settlement authority.

The Board reconvened to the Open Session at 6:09 p.m.

The Board recessed to Closed Session at 6:56 p.m.

**2. CONFERENCE WITH LABOR NEGOTIATOR
 Pursuant to California Government Code Section 54957.6**

- A. District Negotiator: Fire Chief Mark Wells
 Employee Organization: Sacramento Area Fire Fighters Local 522

- B. District Negotiator: Fire Chief Mark Wells
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522
- C. District Negotiator: Fire Chief Mark Wells
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522
- D. District Negotiator: Fire Chief Mark Wells
Employee Organization: Safety Senior Management, Management
and Unrepresented Confidential Employees
- E. District Negotiator: Fire Chief Mark Wells
Employee Organization: Non-Safety Senior Management, Management
and Unrepresented Confidential Employees

Action: No action taken.

3. PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT
Pursuant to California Government Code Section 54957
 Fire Chief Selection Process

Action: No action taken.

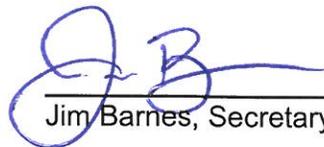
The Board reconvened to the Open Session at 7:56 p.m.

ADJOURNMENT

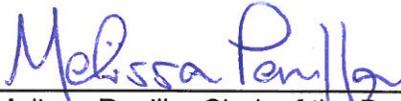
The meeting adjourned at 7:58 p.m.



 Jack Scheidegger, President



 Jim Barnes, Secretary



 Melissa Penilla, Clerk of the Board