



KURT P. HENKE  
Fire Chief

# Sacramento Metropolitan Fire District

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## ACTION SUMMARY MINUTES – REGULAR MEETING

### BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, June 26, 2014 10545 Armstrong Avenue – Board Room Mather, California

#### CALL TO ORDER

The meeting was called to order at 6:00 p.m. by President Orzalli. Board members present: Clark, Goold, Jones, Kelly, Orzalli, Pierson, Scheidegger and Wood. Board members absent: Monk. Staff present: Chief Henke, Board Clerk Penilla, General Counsel Lavra.

#### PLEDGE TO FLAG

**PUBLIC COMMENT:** None

#### CONSENT ITEMS

**Action:** Moved by Jones, seconded by Clark, and carried (Ayes – Clark, Goold, Jones, Kelly, Orzalli, Scheidegger and Wood; Abstain – Pierson; Absent – Monk) to adopt the Consent Calendar as follows:

1. **Action Summary Minutes**

**Recommendation:** Approve the Action Summary Minutes for the Board meeting of June 12, 2014.

**Action:** Approved the Action Summary Minutes.

#### ACTION ITEMS

1. **Fiscal Year 2014/15 & 2015/16 Preliminary Budgets** (*Henke and McFarlane*)

\*\***POB** Separate Attachment

A. Resolution – 2014/15 & 2015/16 Preliminary Budgets for the General Operating Fund 212A

B. Resolution – 2014/15 & 2015/16 Preliminary Budgets for the Capital Facilities Fund 212D

C. Resolution – 2014/15 & 2015/16 Preliminary Budgets for the Pension Obligation Bonds (POB) Fund 212E

D. Resolution – 2014/15 & 2015/16 Preliminary Budgets for the Grants Fund 212G

E. Resolution – 2014/15 & 2015/16 Preliminary Budgets for the Leased Properties Fund 212L

**Recommendation:** Receive Presentation/Adopt Budget Resolutions

**Action:**

A. Moved by Goold, seconded by Kelly, and carried unanimously by the members present to adopt Resolution No. 2014-72 for the General Operating Fund 212A.

- B. Moved by Jones, seconded by Clark, and carried unanimously by the members present to adopt Resolution No. 2014-73 for the Capital Facilities Fund 212D.
  - C. Moved by Jones, seconded by Scheidegger, and carried unanimously by the members present to adopt Resolution No. 2014-74 for the Pension Obligation Bonds (POB) Fund 212E.
  - D. Moved by Kelly, seconded by Clark, and carried unanimously by the members present to adopt Resolution No. 2014-75 for the Grants Fund 212G.
  - E. Moved by Kelly, seconded by Clark, and carried unanimously by the members present to adopt Resolution No. 2014-76 for the Leased Properties Fund 212L.
2. **Professional Services Agreement for Legal Services – Downey Brand (Henke)**  
**Recommendation:** Approve the contract for Professional Services with Downey Brand not to exceed \$100,000 for specialized legal services associated with a proposed Fire Suppression Assessment.  
**Action:** Moved by Wood, seconded by Scheidegger and carried unanimously by the members present to approve the agreement.
  3. **Election to the California Special Districts Association (CSDA) Board of Directors for Seat C (Penilla)**  
**Recommendation:** Motion to cast ballot for candidate for CSDA Board of Directors.  
**Action:** Moved by Scheidegger, seconded by Goold, and carried unanimously by the members present to cast a ballot for Director Pierson for the California Special Districts Association (CSDA) Board of Directors for Seat C.
  4. **CA Department of Water Resources (DWR) Statewide Grant Subaward Acceptance (Davis)**  
**Recommendation:** Adopt the resolution to accept the DWR Statewide Grant as a subgrantee of Sacramento County.  
**Action:** Moved by Goold, seconded by Scheidegger, and carried unanimously by the members present adopt Resolution No. 2014-77 to accept the DWR Statewide Grant as a subgrantee of Sacramento County.

**PRESENTATIONS**

1. **Conflict of Interest Code (Penilla)**  
**Recommendation:** Receive presentation.  
**Action:** Presentation received.

**PRESIDENT'S REPORT:** None

**FIRE CHIEF'S REPORT:**

Chief Henke announces Metro Fire is extremely proud that the City of Sacramento has selected Assistant Chief Walt White to be their new Fire Chief.

CA Metro Fire Chiefs

6/25 CA Public Agency Fire/EMS Service Delivery Summit – Sacramento  
Attendees included: CA Metro Fire Chiefs, CalChiefs, CalFIRE, CalOES, CPF, FDAC and League of CA Cities.

7/9-7/10 Meeting in Burbank

### Meetings/Events Attended

6/18 Command Staff Strategic Planning Workshop  
6/16 Testified at Legislative Oversight Committee re Risks of Crude Oil Shipment by Rail

### Upcoming Meetings/Events

6/28 FF Burn Institute Tropical Affair  
7/3 Academy Class 14-1 Graduation – 6 PM at the Croatian American Cultural Center  
7/7-7/8 Las Vegas and No. Las Vegas Fire: Mgmt and Labor reps will be visiting Metro Fire to review our EMS System  
7/15-7/18 Fire Camp

### New Hires

Effective 6/16 Dana Lipps – Secretary in CRRD  
Effective 6/19 Sara Walter – Office Technician in CRRD

### Reassignments

Human Resources is accepting letters of interest to create a list for the position of Training Captain – Final Filing Date 6/30 at 5:00 PM.

### Promotions

Eff 6/29 – Captains:  
Rashawn Fulcher  
Bryce Mitchell  
Michael McDaniel  
Joel Roberts  
Brad Reynolds  
Christopher Ruscica  
Matt Cole  
Aaron Montgomery

### **OPERATIONS REPORT:**

Chris Holbrook, Deputy Chief of Operations, announced Metro Fire is currently on pace to increase the yearly call volume by 2,000 calls. In the last two weeks Metro Fire received 3,308 calls, 2,650 being EMS in nature, and 14 working structure fires. Chief Holbrook congratulated the 8 Captains recently promoted.

### **GENERAL COUNSEL'S REPORT: None**

### **SACRAMENTO METROPOLITAN FIRE DISTRICT – FIREFIGHTERS LOCAL 522 REPORT**

### **COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

#### **1. Executive Committee—(Orzalli)**

Next Meeting: TBD

The executive committee met earlier and is recommending the proposed annual calendar be brought to the full Board for consideration.

2. **Communications Center JPA—(Cockrum)**  
Next Meeting: July 29, 2014 – 9:00 A.M.
3. **California Fire & Rescue Training JPA—(Kelly)**  
Next Meeting: June 27, 2014 –11:00 A.M.  
Location: 9320 Tech Center Drive  
Sacramento CA 95826
4. **Finance Committee—(Jones)**  
Next Meeting: July 10, 2014 – 5:00 P.M
5. **Policy Committee—(Pierson)**  
Next Meeting: TBD

#### **BOARD MEMBER QUESTIONS AND COMMENTS**

All board members congratulated Chief White on his opportunity with Sacramento City Fire and wished him well on his new endeavor.

Board members thanked Chief Henke and CFO McFarlane for the preliminary budget presentation. Also, thanked staff for the time and energy put in to the process.

#### **CLOSED SESSION:**

The Board recessed to Closed Session at 7:48 p.m. and reconvened to the Open Session at 7:53 p.m.

#### **CLOSED SESSION GOVERNMENT CODE:**

Pursuant to California Government Code Section 54956.9 (a) – one (1) matter of Industrial Disability Retirement.

- A. Elizabeth Arellanez and the Sacramento Metropolitan Fire District  
Claim # SMDB - 313997– Industrial Disability Retirement – (Wells)  
**Action:** No action taken

#### **ADJOURNMENT**

The meeting adjourned at 7:55 p.m.

  
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Randy Orzalli, President

  
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Dave Pierson, Secretary

  
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Melissa Penilla, Clerk of the Board