



KURT P. HENKE
Fire Chief

Matt Kelly
Board President

Randy Orzalli
Board Vice President

Grant B. Goold
Board Secretary

Gary Monk
Board Member

Ted Wood
Board Member

Jack Scheidegger
Board Member

D'Elman Clark
Board Member

Gay Jones
Board Member

Dave Pierson
Board Member

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

AGENDA

BOARD OF DIRECTORS - REGULAR MEETING

Thursday, December 12, 2013 – 6:00 p.m.

**Sacramento Metropolitan Fire District
10545 Armstrong Avenue
Board Room – Second Floor
Mather, California**

CALL TO ORDER

PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Saturday, December 14, 2013 at 1:00 P.M. and Monday, December 16, 2013 at 6:00 P.M. on Channel 14; Webcast at www.sacmetrofire.com.

The open session Meetings are also available for viewing on the District website at www.metrofire.ca.gov

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to three minutes (Policy No. 119.01).

In accordance with Public Communications Policy No. 119.01, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT AGENDA

Matters of routine approval including but not limited to board meeting synopses, deposit reports, general ledger expense lists, workers' compensation expense reports, payroll reports, referral of issues to committee, other consent matters, and ratified to committee, other consent matters, and ratification of district claims. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.



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REGULAR BOARD MEETING AGENDA

THURSDAY, DECEMBER 12, 2013

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AWARDS (Chief Henke)	6
1. Civilian Life Saving Commendations:	
A. Doug Smith	
B. Denis Svinarenko	
C. Ruslan Kiselev	
CONSENT ITEMS	
1. Action Summary Minutes	8
Recommendation: Approve the Action Summary for the Board meeting of November 14, 2013.	
2. Purchase – Ford Service Truck	13
Recommendation: Approve the purchase of one (1) Ford F550 Service Truck from Downtown Ford Sales in the amount of \$76,051.	
3. Purchase – Emergency Vehicle Equipment	15
Recommendation: Approve the purchase and installation of Emergency Code 3 Equipment in an amount of \$43,505 to be installed in five (5) recently purchased Chevy Tahoe SUVs.	
4. Purchase – Computer Hardware and Software	17
Recommendation: Approve the purchase of Computer Hardware and Software from Dell Inc. for a five (5) year period in an amount of \$93,683 per year.	
5. Bid Award – Microsoft Licenses and Software Assurance	19
Recommendation: Award Bid to PCMG Inc. for Microsoft Licenses and Software Assurance for a three (3) year period in an amount of \$32,743 per year.	
6. Bid Award – Fleet and Radio Shop HVAC Replacement	21
Recommendation: Award Bid to James Heating and Air in the amount of \$164,576 for replacement of HVAC systems for the Fleet and Radio Shop at 4425 and 4427 Dudley Blvd.	
7. Bid Award – Fleet Carport Concrete Work	23
Recommendation: Award Bid to M.C. White Construction in an amount not to exceed \$21,462 for installation of concrete footings and flat work in preparation for a new Carport at the Fleet Maintenance facility.	
8. Schedule of 2014 Board Meetings	25
Recommendation: Approve the 2014 Schedule of regular Board Meetings and cancel meetings that fall on holidays.	
9. Honoring Rancho Cordova City Manager Ted Gaebler	**
Recommendation: Adopt a Resolution in honor of Rancho Cordova City Manager, Ted Gaebler, upon his retirement.	



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ACTION ITEM(S)

Normally are matters that have previously been presented to the Board of Directors for consideration and are now scheduled for board decision. Members of the public may address the Board on Action Items as they are presented.

	<u>Page No.</u>
1. Fire Inspection Program and Fees (Daniels) Recommendation: Conduct a Public Hearing to consider: a) eliminating the Small Business Self-Inspection Program and conducting fire inspections on commercial buildings under 5,000 square feet with trained fire personnel on a biennial basis and b) amending the Fee Schedule Ordinance. Upon conclusion of Public Hearing, approve staff's recommendations and adopt first reading of the Ordinance. Second reading scheduled for meeting of January 9, 2014.	27
2. Tax Assessment Refunds (Henke) Recommendation: Approve authorizing the Fire Chief to refund Special Fire Tax Assessments collected in error from Fiscal Year 2009/10 through Fiscal Year 2012/13 for a maximum of \$1,580,000 in refunds and expenses.	69
3. Assessment Engineers Report (Holbrook) Recommendation: Approve the development and delivery of an Assessment Engineers Report from Willdan Financial Services.	70
4. Employment of Retired Annuitant (Wells) Recommendation: Adopt a Resolution requesting an exception from CalPERS to the 180 day wait period and approving the hiring of retired annuitant, Debbie Kelly, to mentor and train the new Finance and Accounting Supervisor.	72
5. Election of Board Officers (Kelly) Recommendation: Nominate and elect members of the Board to serve as: a) President, b) Vice President and c) Secretary for one (1) year terms to commence January 1, 2014.	*
6. Nomination to Sacramento LAFCo's Special District Advisory Committee (Kelly) Recommendation: Consider nominating a Board Member to be considered for appointment by Sacramento Local Agency Formation Commission (LAFCo) to their Special District Advisory Committee (SDAC).	81
7. Nomination to California Special Districts Association Board of Directors (Kelly) Recommendation: Consider nominating a Board Member to be considered for appointment by California Special Districts Association Board of Directors to fill a vacancy for Region 2, Seat C Director, for the remainder of the 2012-2014 term.	84



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8. Industrial Disability Retirement (Wells) **

Recommendation: After discussion in Closed Session, consider adopting a Resolution finding that Firefighter Doug Bine suffered a job related injury and direct staff to continue working with Firefighter Bine through his Industrial Disability Retirement process with CalPERS.

PRESENTATION ITEM(S) - None

Are matters scheduled for presentation to the Board of Directors for information or for action at a subsequent board meeting. Time sensitive matters may be scheduled for immediate board action if approved by at least five members of the Board of Directors. Members of the public may address the Board on Presentation Items as they are presented.

PRESIDENT'S REPORT—(Kelly)

FIRE CHIEF'S REPORT—(Fire Chief Henke)

GENERAL COUNSEL'S REPORT—(Lavra)

SACRAMENTO METROPOLITAN FIRE DISTRICT – FIREFIGHTERS LOCAL 522 REPORT

COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

1. **Executive Committee—(Kelly)**
Next Meeting: January 9, 2014 - 4:30 P.M. Tentative
2. **Communications Center JPA—(Cockrum)**
Next Meeting: December 18, 2013 – 1:00 P.M.
3. **California Fire & Rescue Training JPA—(Kelly)**
Next Meeting: December 18, 2013 – 9:00 A.M.
Location: 9320 Tech Center Drive
Sacramento CA 95826
4. **Finance Committee—(Scheidegger)**
Next Meeting: January 9, 2014 – 5:00 P.M.
5. **Policy Committee—(Pierson)**
Next Meeting: January 23, 2014 – 5:00 P.M.

BOARD MEMBER QUESTIONS AND COMMENTS

RECESS TO CLOSED SESSION

CLOSED SESSION GOVERNMENT CODE:

1. Pursuant to California Government Code Section 54956.9(a) – four (4) matters of Workers Compensation Settlement Authority and one (1) matter of Industrial Disability Retirement



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- A. Michael Lozano and the Sacramento Metropolitan Fire District**
Claim No. SMDE-481702 – Workers Compensation Settlement Authority (Wells)
 - B. Kevin Summers and the Sacramento Metropolitan Fire District**
Claim No. SMDH-547678 – Workers Compensation Settlement Authority (Connor)
 - C. Timothy Maybee and the Sacramento Metropolitan Fire District**
Claim No. SMDH-547548 – Workers Compensation Settlement Authority (Connor)
 - D. Doug Bine and the Sacramento Metropolitan Fire District**
Claim No. SMDH-5447799 – Workers Compensation Settlement Authority and Industrial Disability Retirement (Connor)
- 2. Employee Discipline/Dismissal/Release**
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)
 - 3. Public Employee Performance Evaluation: Fire Chief**
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)

CLOSED SESSION REPORT

ADJOURNMENT

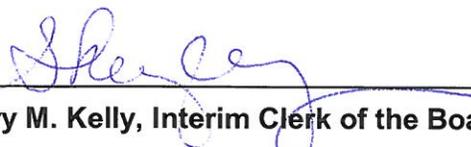
NEXT BOARD MEETING(S):

Regular Board Meeting: January 9, 2014 - 6:00 P.M.
Location: Sacramento Metropolitan Fire District
10545 Armstrong Avenue
Mather, CA

The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.

ANTICIPATED ACTION AND PRESENTATION ITEM(S): To Be Determined

Posted on December 9, 2013


Sherry M. Kelly, Interim Clerk of the Board

* No written report

** Under separate cover