



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

**BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, October 10, 2019
10545 Armstrong Avenue – Board Room
Mather, California**

CALL TO ORDER

The meeting was called to order at 6:00 pm by Vice President Sheetz. Board members present: Barnes, Clark, Goold, Kelly, Saylors, Sheetz, and Wood. Board members absent: Jones and Orzalli. Staff present: Chief Harms, General Counsel Lavra, and Clerk Penilla.

PLEDGE TO FLAG

PUBLIC COMMENT:

Roger Mitchell thanked everyone who attended or donated to the Restoration Project for Engine No. 2. Supervisor Sue Frost and Chief Harms were in attendance and spoke at the event, he also thanked those Directors who were in attendance. He continued by expressing his appreciation for the Resolution the Board adopted regarding the preservation of Old Station 111.

Vice President Sheetz announced at the beginning of the meeting that Closed Session Item #1 has been removed from the agenda.

CONSENT ITEMS

Action: Moved by Wood, seconded by Goold, and carried unanimously by members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Board meeting of September 26, 2019.
Action: Approved Action Summary Minutes.
- 2. Surplus Vehicle Designation**
Recommendation: Adopt a Resolution authorizing the disposal of the totaled 2016 Sprinter cab and chassis.
Action: Adopted Resolution No. 2019-084.
- 3. Mobile Integrated Health (MIH) Program Pilot**
Recommendation: Approve moving forward with the Sacramento Mobile Integrated Health pilot project.
Action: Approved the Sacramento Mobile Integrated Health pilot project.
- 4. Purchase Approval – 4G Titan III Tri Modems**
Recommendation: Approve the sole-source purchase of 78 4G Titan III Tri Modems for all frontline Physio-Control LIFEPAK 15 (LP-15) cardiac monitor/defibrillators not to exceed \$137,257.50.

Action: Approved the sole-source purchase of 78 4G Titan III Tri Modems not to exceed \$137,257.50.

PRESENTATION ITEMS

1. **Milo and Moxie – Preschool Education Program Overview**
(Diana Schmidt, Fire Inspector II)
Recommendation: Receive presentation, no action needed.
Action: Presentation received, no action taken.

ACTION ITEMS

1. **FY 2019 Hazardous Materials Emergency Preparedness (HMEP) Grant Award** (Erin Castleberry, Administrative Specialist)
Recommendation: Adopt the Grant Acceptance and Budget Amendment Resolutions.
Action: Moved by Kelly, seconded by Wood, and carried unanimously by the members present to adopt Resolution Nos. 2019-085 and 2019-086 for the Grant Acceptance and Budget Amendment.

REPORTS

1. **PRESIDENT'S REPORT:**
Director Sheetz thanked Director Kelly for chairing the meeting in her absence, and reminded the Board to save-the-date for November 9th and the Strategic Planning Annual Workshop.
2. **FIRE CHIEF'S REPORT:**
Chief Harms thanked Fire Inspector Schmidt, Fire Marshal Barsdale, and the Community Risk Reduction Division, for their work on the Milo and Moxie Program.

Chief Harms reported out on a recent conference call with Holland and Knight which was a result of Cap-to-Cap. This is a firm that offers support at the national and state level related to legislative items.

Promotion

Effective 10/1, Battalion Chief Carl Simmons

Retirement

Effective 9/27, Battalion Chief JP Seivane – 17 years of service

Effective 10/4, Captain Jim Mandes – 32 years of service

Meetings

9/28, attended the California Firefighters Memorial Ceremony. Thank you to everyone who attended and assisted with the program. This was an opportunity to honor the sacrifice and dedication of our fallen brothers and sisters

10/5 & 10/6 California Capital Airshow

Thank you to those who assisted with the operational and logistical components of the airshow, especially BC Vestal, BC Greene, and AC Wagaman. There was a great turnout for this year's
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event, and it would not be possible without all of the collaboration support and effort of these members.

10/5, Old Station 111 Fundraiser

10/6, SMFAA Oktoberfest, well attended event

Upcoming Meetings/Events

10/16, Las Vegas Fire Department Executive and Command Staff will be visiting Metro Fire

Miscellaneous

Cancer Awareness Campaign for the months of October and November is underway. The Cancer Awareness Engine (CAE) made its debut at the CA Capital Airshow this past weekend. Thank you to the crews who will be operating this engine throughout the District in the cancer awareness months. In addition to the CAE, all front line apparatus will have temporary pink/blue logo decals applied. As a result of increased cancer throughout the fire service, Metro Fire is looking to change the hoods suppression employees wear, providing more protection over their long term careers.

OPERATIONS REPORT

Battalion Chief Lozano, acting out of class as the A Shift Commander, reported out for the Operations Division. Since the last Board Meeting there have been 3,776 total calls, including 12 structure fires, and the busiest medic unit being Medic 53, and the busiest engine being Engine 53.

He shared information related to the recent deployments, with the Dozer being sent to St. Helena for pre-positioning due to high winds, and a team being sent to the Briceburg Incident in Mariposa County. Lastly, he shared information about the training burn that took place at Denny's and drew a significant amount of public and media attention.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Vice President Jamison is proud to represent the membership, especially Andy Whaley who had a significant presence at the Firefighter Memorial, and Inspector Schmidt for her presentation tonight. The local and Chief Harms continue to work in the support of mental health in the fire service, and believes that with workers' compensation accepting claims, and the work being done with Congressman Ami Bera, they will continue to make strides in this area.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (Vice President Sheetz)

Next Meeting: TBD

B. Communications Center JPA – (AC Wagaman)

Next Meeting: October 22, 2019 at 9:00 AM

- C. **California Fire & Rescue Training JPA – (DC Shannon)**
Report Out: September 19, 2019 at 4:00 PM
Goals for FY 19/20 have been made, with the hope of offering 129 classes and training 1,875 students. So far they have already scheduled 94 classes, and trained 358 students. Currently, the JPA is conducting ACLS training for Metro Fire employees.
Next Meeting: January 16, 2020 at 4:00 PM

- D. **Finance and Audit Committee – (Director Kelly)**
Next Meeting: October 24, 2019 at 5:30 PM

- E. **Policy Committee – (Director Goold)**
Report Out: October 10, 2019 at 5:30 PM
Met earlier to talk about violations related to fire lane and hydrants, and reminded everyone they are a bad idea.
Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

Director Barnes thanked Inspector Schmidt for the Milo and Moxie presentation, it is nice to hear about an offensive program being taught in schools. He reminded everyone to take care of one another, especially those without power. Lastly, he appreciates hearing the mental health wellness update, and believes this is the tip of the spear on the forefront for getting the help necessary.

Director Clark appreciates Fire Marshal Barsdale for being so responsive anytime he reaches out with a question.

Director Wood thanked Roger Mitchell for the hospitality at the fundraising event, and thanked Inspector Schmidt for the Milo and Moxie presentation. He appreciates the work VP Jamison is doing with Congressman Bera. He shared his experience in attending the Denny's Training Burn, and was very appreciative of the time spent with AC Wagaman and Mitchell. He was also impressed to see BC Lozano talking to the Del Campo Fire Science Program and sharing information with them during the burn.

Director Saylor congratulated Battalion Chief Carl Simmons on his recent promotion. She also stressed the importance of cancer awareness, she currently has friends fighting their own battles, and reminded everyone of the importance of washing up as soon as possible.

Director Goold was appreciative of the hospitality at the Airshow. He thanked everyone for the work they do and the presentations received tonight.

Director Kelly shared his thoughts on the great Milo and Moxie program. He was also in attendance at the Denny's Training Burn, and thanked everyone who was there to witness the event. He thanked everyone for their support in the ALS Walk, as it was a big success.

Director Sheetz congratulated all of those who recently retired and those who received promotions.

The Board recessed to Closed Session at 6:43 pm.

CLOSED SESSION

1. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to California Government Code Section 54956.9 (b) (1) (3) (B):**
Recommendation: Confer with and receive advice from legal counsel regarding Request for Proposal (RFP: 19-04) involving legal allegations made by a proposer concerning the RFP process and District Board's decision on the proposal.
Action: This item was removed from the agenda, and not discussed during Closed Session.

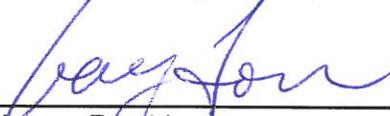
2. **Public Employee Performance Evaluation: Fire Chief**
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)
Action: The Board took no reportable action.

3. **Public Employee Performance Evaluation: Board Clerk**
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)
Action: The Board took no reportable action.

The Board reconvened to Open Session at 7:04 pm.

ADJOURNMENT

The meeting was adjourned at 7:05 pm.



Gay Jones, President



Matt Kelly, Secretary



Melissa Penilla, Board Clerk