



**TODD HARMS**  
Fire Chief

# Sacramento Metropolitan Fire District

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## ACTION SUMMARY MINUTES – REGULAR MEETING

**BOARD OF DIRECTORS**  
**SACRAMENTO METROPOLITAN FIRE DISTRICT**  
Thursday, August 9, 2018  
10545 Armstrong Avenue – Board Room  
Mather, California

### CALL TO ORDER

The meeting was called to order at 6 pm by Secretary Sheetz. Board members present: Clark, Gayle, Goold, Kelly, Orzalli, Sheetz, and Wood. Board members absent: Barnes and Jones. Staff present: Acting Chief Shannon, Board Clerk Penilla, and General Counsel Lavra.

### PLEDGE TO FLAG

**PUBLIC COMMENT:** None

### CONSENT ITEMS

**Action:** Moved by Kelly, seconded by Wood, and carried unanimously to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**  
**Recommendation:** Approve the Action Summary Minutes for the Board meeting of July 26, 2018.  
**Action:** Approved the Action Summary Minutes.
- 2. Special Fire Tax – Sloughhouse/Rancho Murieta Area**  
**Recommendation:** Adopt a resolution authorizing the County Assessor to incorporate the \$100 per parcel Special Fire Tax for the Sloughhouse/Rancho Murieta area with the 2018/19 Sacramento County property tax levy.  
**Action:** Adopted Resolution No. 2018-078.
- 3. Surplus Extrication Equipment**  
**Recommendation:** Adopt a resolution to designate the surplus extrication equipment for donation.  
**Action:** Adopted Resolution No. 2018-079.

### ACTION ITEMS

- 1. Enterprise Resource Planning System and Implementation Services**  
(CFO, Amanda Thomas)  
**Recommendation:** Adopt resolutions to authorize the Fire Chief to execute the agreements with AST and to declare the intent of the District to reimburse itself from the proceeds of future financing.  
**Action:** Moved by Wood, seconded by Clark, and carried unanimously by members present to adopt Resolution Nos. 2018-080 and 2018-081.

## REPORTS

1. **PRESIDENT'S REPORT:** No report

2. **FIRE CHIEF'S REPORT:**

### Retirements

Effective 7/27, Captain Tom Hansen – 34 years of service

Effective 8/5, Captain Scott Richardson – 27 years of service

### Promotions

Effective 8/3, SRP Paramedic Joshua Shelton, previously a SRP EMT

Effective 8/6, Battalion Chief Dave Durham

### Meetings Attended

8/2, FY 18/19 Final Budget meeting – All budget officers and Local 522

8/2, Promotion Ceremony – 33 members honored

### Reassignments

Effective 8/2, Battalion Chief Rick Griggs – EMS Day Battalion Chief

## OPERATIONS REPORT

Deputy Chief Bridge gave the Operations Report letting everyone know as of July 26<sup>th</sup> Metro Fire responded to approximately 4,000 calls, of which 2,700 were EMS related. He also relayed that since the last board meeting crews have responded to 18 structure fires.

There are currently 31 members out on deployments, most of whom are deployed to the Mendocino Complex Fire which has been declared the largest in California's history. The crews are making headway on the fire but there are still 30 miles of open fire line and lots of work to be done. Metro Fire is proud to be assisting with this mutual aid.

Copter 1 was also deployed to assist on the Mendocino Complex Fire and has been involved in two successful rescue operations over the last 10 days. During one of the operations, which occurred at night, the crew was able to utilize the night vision goggles which were purchased on a grant. Director Goold inquired on the status of other agencies deploying air resources, and requested Metro Fire staff inquire about grants that would assist with the helicopter program as the resource is being utilized throughout California.

3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT:**

Sean Scollard, Firefighter/Paramedic on B Shift reported out on behalf of VP Jamison, who was not in attendance because of a convention being held in Seattle with the International Association of Firefighters. He relayed that labor is happy with their continued positive relationship with the Board and that the crews are very busy but morale is up. He recognized the families of the members who are deployed for their continued support. Director Goold congratulated Sean on the new addition to his family.

#### 4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

**A. Executive Committee – (Barnes)**

Next Meeting: TBD

**B. Communications Center JPA – (AC Johnson)**

Assistant Chief Johnson reported out that no meeting has been held since the last board meeting, however, the job posting for the Executive Director position has closed and they have 11 candidates for consideration.

Next Meeting: Tuesday, August 28, 2018 at 9:00 AM

**C. California Fire & Rescue Training JPA – (DC Shannon)**

Next Meeting: Thursday, September 20, 2018 at 4:00 PM

Location: California Exercise Simulation Center (CESC)  
10545 Armstrong Avenue, Suite 320  
Mather, CA 95655

**D. Finance and Audit Committee – (Kelly)**

Next Meeting: Thursday, August 23, 2018 at 5:00 PM

**E. Policy Committee – (Goold)**

Next Meeting: TBD

#### BOARD MEMBER QUESTIONS AND COMMENTS

Director Gayle complemented the staff, especially with their increased work load due to deployments and wished their families the best.

Director Goold congratulated all retirees and echoed the sentiments of Director Gayle. He also acknowledged those who were promoted and recognized the fact that these are so frequent in part because of our consolidation efforts 18 years ago. He is proud to represent Metro Fire, who in his opinion, is unmatched in our field.

Director Orzalli attended the recent promotion ceremony and congratulated all those who were promoted.

Director Wood asked that everyone be safe.

Director Clark echoed the sentiments of his fellow Board Members and asked that we have a moment of silence to honor those who have fallen as a result of the California Wildfires.

Director Kelly congratulated all retirees and those promoted, and recognized that we are a high performing team which requires a robust ERP system to keep up with our staff. He is looking forward to seeing the system in action and running smoothly.

Director Sheetz relayed her condolences to the families of the people who have passed during the fires this year and recognized Andrew Brick, a Cal-Fire heavy equipment operator with six years on the job, who sadly perished in the Carr fire this week.

**ADJOURNMENT**

The meeting was adjourned at 6:39 PM with a moment of silence honoring Cal-Fire employee Andrew Brick.

  
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Jim Barnes, President

  
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Jennifer Sheetz, Secretary

  
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Melissa Penilla, Clerk of the Board