



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

ACTION SUMMARY MINUTES – REGULAR MEETING

**BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, March 22, 2018
10545 Armstrong Avenue – Board Room
Mather, California**

CALL TO ORDER

The meeting was called to order at 6:01 pm by Vice President Jones. Board members present: Clark, Goold, Jones, Kelly, Orzalli, Sheetz, and Wood. Board members absent: Barnes and Gayle. Staff present: Chief Harms, Board Clerk Penilla, and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT: Mr. Ray Riehle discussed his recent interaction with Metro Fire staff, and expressed his appreciation in the timely response. He approached Metro Fire with concerns of a speed bump illegally installed on his private street by a neighbor. He asked Metro Fire to intervene due to safety concerns for emergency response vehicles. He will continue to cooperate with Metro Fire and looks forward to working with staff to resolve this issue.

Director Gayle arrived at 6:04 pm during Mr. Riehle's public comment.

CONSENT ITEMS

Action: Moved by Kelly, seconded by Wood, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. Action Summary Minutes

Recommendation: Approve the Action Summary Minutes for the Board meeting of March 8, 2018.

Action: Approved the Action Summary Minutes.

2. Assignment of Agreement for Financial Advisor Services

Recommendation: Adopt Resolution authorizing the CFO to approve the assignment of Financial Advisor Services to Public Financial Management Financial Advisors LLC.

Action: Adopted Resolution No. 2018-047.

PRESENTATION ITEMS

1. Fill the Boot for Burns – Chief's Challenge Award

(Firefighters Burn Institute Executive Director, Mike Daw)

Recommendation: Receive presentation. No action required.

Action: Presentation received, no action taken.

2. **Arson Division Update**
(Assistant Chief Wagaman and Supervising Investigator Barsdale)
Recommendation: Receive presentation. No action required.
Action: Presentation received, no action taken.

ACTION ITEMS

1. **Copter 2 Lift and Floor Beam Modifications**
(Deputy Chief Bridge and Pilot Vanlandingham)
Recommendation: Approve the expenditure totaling \$121,865.60 for the lift beam and floor beam modifications to Pac West.
Action: Moved by Wood, seconded by Clark, and carried unanimously by members present to approve the expenditure of \$121,865.60 payable to Pac West.

2. **Sacramento Local Agency Formation Commission – Nominations for the Consolidated Redevelopment Oversight Board**
(Board Clerk Penilla and Director Jones)
 - A. Representative for the Consolidated Redevelopment Oversight Board
 - B. Alternate for Consolidated Redevelopment Oversight Board**Recommendation:** Separate Motion for each Candidate Nomination.

Action: Moved by Jones, seconded by Kelly, and carried unanimously by members present to nominate CFO Amanda Thomas as the representative, and Economic Development Manager Jeff Frye as the alternate representative, for the consolidated redevelopment oversight board.

REPORTS

1. **PRESIDENT'S REPORT:** No report.
2. **FIRE CHIEF'S REPORT:**

Recruitment

Battalion Chief Promotional Exam, Final Filing Date 5/4, 4:00 PM

Procurement Specialist – Internal ONLY – Final Filing Date, 3/20, 4:00 PM

Promotion

Community Risk Specialist Rebecca Alessandri

Meetings Attended

Continue to meet with Command Staff, day staff, and Local 522

3/13 Sac Metro State Legislative Summit – Chief Harms along with Chief Casentini, Chief Johnson, Jeff Frye were in attendance on behalf of Metro Fire

3/15 Sacramento County Fire Chiefs Executive Group

3/15, Fire Chief Walt White's retirement dinner

3/17, St. Patrick's Day Parade - attended the event in downtown Sacramento with Metro Fire and Sacramento City Fire crews marching in the parade and a get together afterwards.

OPERATIONS REPORT

Deputy Chief Bridge gave the Operations Report letting everyone know as of March 8th Metro Fire responded to approximately 3,500 calls, of which 15 were building fires. With the recent weather activity there has been an increase in calls related to the dangerous roadways. Lastly, crews been participating in live fire training, and Chief Bridge reported they are applying their training to tasks in the field.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Vice President Trevor Jamison was proud to represent fire agencies during his recent trip to Washington D.C. Also, he supports the nominations made to the LAFCo Redevelopment Oversight Committee, and is happy to see Metro Fire's involvement in that program.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (Barnes)

Next Meeting: Thursday, April 12, 2018 at 5:00 PM

B. Communications Center JPA – (AC Johnson)

Report Out: March 12, 2018 at 3:00 PM

The Board referred one item to the personnel committee and they will take action.

Next Meeting: March 27, 2018 at 9:00 AM

Additionally, Director Gayle requested a tour of the Comms Center.

C. California Fire & Rescue Training JPA – (DC Shannon)

Next Meeting: Thursday, June 21, 2018 at 4:00 PM

Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 95655

D. Finance and Audit Committee – (Kelly)

Report Out: Thursday, March 22, 2018 at 5:30 PM

The Committee received the financial report through December 2017, and things are trending upward, additionally money for GEMT and IGT was received.

Next Meeting: Thursday, April 26, 2018

E. Policy Committee – (Goold)

Next Meeting: Thursday, April 12, 2018

Director Goold reminded the Executive Committee to assign a third member to the Policy Committee.

BOARD MEMBER QUESTIONS AND COMMENTS

Director Gayle asked Chief Harms what Metro Fire does to reflect the diverse community we serve related to recruitment. He hopes to see a continuous emphasis on diversity and outreach to the community. Chief Harms replied to Director Gayle's question with the history of the recruitment committee and their emphasis on diversity, and the efforts they make to be in the community on a weekly basis. Additionally, we are working with the variety of agencies and community groups to make workforces more diverse.

Director Goold thanked the men and women of Metro Fire, keep up the good work!

Director Orzalli thanked CFO Thomas for the presentation during the Finance and Audit Committee. He also shared that he attended Chief White's retirement party.

Director Wood took a moment to recognize the amount of money Chief Harms raised for the Fill the Boot charity. He raised nearly \$10,000 which was 58% of the money Chiefs from the region brought in, job well done, you deserve the trophy! Director Wood also shared information about the upcoming Tropical Affair on June 23rd. There was great attendance last year, and is hoping for even better this year. He recently visited Station 68, and thanks Captain Cargile, Engineer Lee, and Firefighter Miller for the hospitality and conversation. Lastly, he wished Battalion Chief Jenkins a speedy recovery for the recent accident he was involved in.

Director Sheetz thanked staff for their presentations tonight. She congratulated Chief White on his retirement, and she wished Battalion Chief Jenkins a speedy recovery.

Director Jones is looking forward to attending the Tropical Affair again this year as it is always a great event.

The Board recessed to Closed Session at 6:57 PM.

CLOSED SESSION

1. Pursuant to California Government Code Section 54956.9 (a) – 1 matter of Workers' Compensation Settlement Authority.

Robert Bruce and the Sacramento Metropolitan Fire District
Claim # SMDN-549031; SMDN-549032 – Workers' Compensation Settlement Authority
Joel Kautz of Lenahan, Lee, Slater & Pearce, LLP

Action: Moved by Goold, seconded by Clark, and carried unanimously by members present to give the District's Third Party Administrator settlement authority.

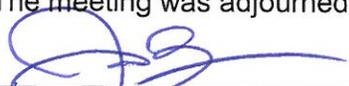
**2. Conference with Legal Counsel - Anticipated Litigation
Significant exposure to litigation pursuant to California Government Code
Section 54956.9(c) – 1 case**

Action: No action taken.

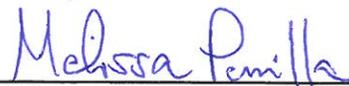
Reconvened to Open Session at 7:27 PM.

ADJOURNMENT

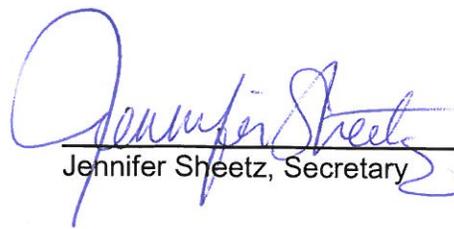
The meeting was adjourned at 7:29 PM.



Jim Barnes, President



Melissa Penilla, Clerk of the Board



Jennifer Sheetz, Secretary