



Todd Harms
Fire Chief

Jim Barnes
Board President
Division 9

Gay Jones
Board Vice President
Division 8

Jennifer Sheetz
Board Secretary
Division 5

Frederick Gayle
Board Member
Division 1

Grant Goold
Board Member
Division 2

Randy Orzalli
Board Member
Division 3

Ted Wood
Board Member
Division 4

D'Elman Clark
Board Member
Division 6

Matt Kelly
Board Member
Division 7

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING

Thursday, June 14, 2018 – 6:00 PM

Sacramento Metropolitan Fire District
10545 Armstrong Avenue
Board Room – Second Floor
Mather, California

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

CALL TO ORDER

PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Monday, June 18, 2018 at 6:00pm and Wednesday, June 20, 2018 at 12:00 noon on Channel 14; Webcast at www.sacmetroable.tv.

The open session Meetings are also available for viewing on the District website at www.metrofire.ca.gov.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Policy No. 119.01).*

In accordance with Public Communications Policy No. 119.01, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS

Matters of routine approval including but not limited to board meeting synopses, deposit reports, general ledger expense lists, workers' compensation expense reports, payroll reports, referral of issues to committee, other consent matters, and ratified to committee, other consent matters, and ratification of district claims. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

Serving Sacramento and Placer Counties



Sacramento Metropolitan Fire District

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REGULAR BOARD MEETING AGENDA

THURSDAY, JUNE 14, 2018

CONSENT ITEMS

Page No.

1. **Action Summary Minutes** 6
Recommendation: Approve the Action Summary Minutes for the Board meeting of May 10, 2018.
2. **Action Summary Minutes** 12
Recommendation: Approve the Action Summary Minutes for the Special Board meeting of May 24, 2018.
3. **Revision to Positions and Authorization Document** 17
Recommendation: Authorize the Positions and Authorization Document to reflect changes made to the Community Risk Reduction, Training, and Operations Divisions.
4. **Medical Aid and Ambulance Transport User Fee Annual Adjustment** 24
Recommendation: In accordance with Ordinance No. 2017-01, adopt the resolution amending the Ambulance Fee Schedule effective July 1, 2018.
5. **Grants Fund Mid-Year 17/18 Budget Amendment** 29
Recommendation: Adopt the resolutions to transfer appropriation to the correct Fund and increase the budgeted expenditures and revenues for the Grants Fund.
6. **Special Services Agreement – General EMS Consulting with AP Triton, LLC** 34
Recommendation: Authorize the Fire Chief to approve a two-year agreement with AP Triton, LLC for professional consulting services.
7. **Special Services Agreement – Hermocillo-Azevedo Strategic Communications LLC** 45
Recommendation: Authorize the Fire Chief to approve a one-year agreement with Hermocillo-Azevedo Strategic Communications, LLC for professional consulting services.
8. **Disclosure of Material Expenditure – Aviation Liability Insurance – Ace Westchester Fire Insurance Company** 51
Recommendation: Authorize payment of \$80,953 to ACE Westchester Fire Insurance Company for aviation liability insurance.
9. **Disclosure of Material Expenditure – Insurance Brokerage Services – USI Insurance Services** 53
Recommendation: Authorize payment of \$40,000 to USI Insurance Services for brokerage services.
10. **Disclosure of Material Expenditure – Fiduciary Liability Insurance – RLI Insurance Company** 54
Recommendation: Authorize payment of \$14,590 to RLI Insurance for fiduciary liability insurance.



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REGULAR BOARD MEETING AGENDA

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- 11. Disclosure of Material Expenditure – Storage Tank Pollution Liability – ACE/Illinois Union Insurance Company** **56**
Recommendation: Authorize payment of \$5,631.32 to ACE/Illinois Union Insurance Company for storage tank pollution liability.
- 12. Surplus Equipment – Information Technology Division Switches** **58**
Recommendation: Adopt a resolution authorizing the designation of surplus IT equipment and the disposal of equipment as deemed appropriate by the Fire Chief.
- 13. Surplus Equipment – Communications Division Satellite Phones** **60**
Recommendation: Adopt a resolution authorizing the designation of surplus outdated/inoperable satellite phones and the disposal of equipment as deemed appropriate by the Fire Chief.
- 14. Surplus Vehicles – Fleet Division** **62**
Recommendation: Adopt resolution establishing a list of surplus vehicles and authorizing the Fire Chief to sell or donate the vehicles as deemed appropriate.
- 15. Intergovernmental Transfer (IGT) Program - July 1, 2017 through June 30, 2018** **66**
Recommendation: Adopt a resolution to authorize the Fire Chief enter into necessary agreements to participate in the IGT Program covering the period of July 1, 2017 through June 30, 2018.

ACTION ITEMS

- 1. Disclosure of Material Expenditure – Commercial Insurance – Special District Risk Management Authority** **96**
(Brad Svernungsen, USI Insurance Services Representative)
Recommendation: Receive Presentation and approve staff's recommendation.
- 2. Disclosure of Material Expenditure – Excess Workers' Compensation Insurance – Safety National Casualty Corporation** **98**
(Brad Svernungsen, USI Insurance Services Representative)
Recommendation: Receive Presentation and approve staff's recommendation.



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- 3. Fiscal Year 2018/19 Preliminary Budget (CFO Thomas) 100**
**** PDF Separate Attachment**
- A. Resolution – 2018/19 Preliminary Budget for the General Operating Fund 212A 101**
 - B. Resolution – 2018/19 Preliminary Budget for the Capital Facilities Fund 212D 103**
 - C. Resolution – 2018/19 Preliminary Budget for the Committed Fund Balance for the Pension Obligation Bond 212E 105**
 - D. Resolution – 2018/19 Preliminary Budget for the Pension Obligation Bond Fund 212E 107**
 - E. Resolution – 2018/19 Preliminary Budget for the Grants Fund 212G 108**
 - F. Resolution – 2018/19 Preliminary Budget for the Development Impact Fees Fund 212I 110**
 - G. Resolution – 2018/19 Preliminary Budget for the Leased Properties Fund 212L 111**
 - H. Resolution – 2018/19 Preliminary Budget for the IGT Fund 212M 113**
- Recommendation:** Receive Presentation/Adopt FY 2018/19 Budget Resolutions.
- 4. Industrial Disability Retirement – Ron Phillips ****
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding retired Engineer Ron Phillips has suffered job related injuries and direct staff to work with retired Engineer Phillips through his Industrial Disability Retirement process with CalPERS.

REPORTS

- 1. PRESIDENT'S REPORT—(President Barnes)**
- 2. FIRE CHIEF'S REPORT—(Chief Harms)**
OPERATIONS' REPORT – (Deputy Chief Bridge)
- 3. SMFD – FIREFIGHTERS LOCAL 522 REPORT**
- 4. COMMITTEE AND DELEGATE REPORTS**
All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.
 - A. Executive Committee – (Barnes)**
Next Meeting: TBD
 - B. Communications Center JPA – (AC Johnson)**
Report Out: Special Meeting, Wednesday, May 30, 2018
Next Meeting: Tuesday, June 26, 2018 at 9:00 AM
 - C. California Fire & Rescue Training JPA – (DC Shannon)**
Next Meeting: Thursday, June 21, 2018 at 4:00 PM
Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 95655



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REGULAR BOARD MEETING AGENDA

THURSDAY, JUNE 14, 2018

- D. **Finance and Audit Committee – (Kelly)**
Next Meeting: Thursday, June 28, 2018
- E. **Policy Committee – (Goold)**
Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

CLOSED SESSION

1. **Pursuant to California Government Code Section 54956.9 (a) – 1 matter of Workers' Compensation Settlement Authority**
Frank Miranda and the Sacramento Metropolitan Fire District
Claim # SMDH – 7697A1 – Workers Compensation Settlement Authority
Jessica Valenti of Lenahan, Lee, Slater and Pearse, LLP
2. **CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION**
Pursuant to California Government Code Section 54956.9 (a) – One (1) matter of Industrial Disability Retirement
Ron A Phillips Jr. and the Sacramento Metropolitan Fire District
Claim # SMDN - 549213 – Industrial Disability Retirement
Gregory Casentini, Deputy Chief Administration
3. **CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION**
Pursuant to California Government Code Section 54956.9 (a) – One (1) case
Tracey Valentine v. SMFD – Case No. 2:17-CV-00827-KJM-EFB

ADJOURNMENT

NEXT BOARD MEETING(S):

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA

- Next Board Meeting – June 28, 2018 at 6:00 PM

The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.

ANTICIPATED AGENDA ITEMS: TBD

Posted on June 11, 2018

Melissa Penilla, Clerk of the Board

* No written report

**  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.