



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

**BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, September 28, 2017**

**SPECIAL LOCATION:
Sacramento Metropolitan Fire District, Station 29
8681 Greenback Lane
Orangevale, California 95662**

CALL TO ORDER

The meeting was called to order at 6:04 p.m. by President Wood. Board members present: Clark, Gayle, Goold, Jones, Kelly, Orzalli, Sheetz, and Wood. Board members absent: Barnes. Staff present: Acting Fire Chief Casentini, Board Clerk Penilla, and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT:

Roger Mitchell encouraged attendance at the upcoming fundraiser to benefit the restoration project for Old #2. The event will take place on October 14th at 5:00pm at the Rio Linda Park and Recreation District and will include dinner and guest speaker Chief Harms. A portion of the money will go to the ongoing work in the engine room at Rio Linda's original fire station.

CONSENT ITEMS

Action: Moved by Kelly, seconded by Jones, and carried unanimously by members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Board meeting of September 14, 2017.
Action: Approved the Action Summary Minutes.
- 2. Pension Funding Bonds Early Payoff Policy**
Recommendation: Approve the revised Pension Funding Bonds Early Payoff Policy.
Action: Approved the revised policy.
- 3. Reimbursement Resolution**
Recommendation: Adopt Resolution to reimburse the District for funds expended prior to issuing tax-exempt debt.
Action: Adopted Resolution No. 2017-092.

PRESENTATION ITEMS

- 1. Rescue Task Force 21** (*Deputy Chief Bridge*)
Engine 21 – Captain Joshua Leonard, Engineer Matthew Rust, Firefighter Bryce Beverage
Rescue 21 – Captain Colin Swarhout, Engineer Joel Greenfield, Firefighter John Lowe,
Firefighter Tyler Craft
Medic 21 – Firefighter Kurt Katsuyoshi, Firefighter Thomas DeGrace
Recommendation: Receive presentation, no action required.
Action: Received presentation, no action taken.

ACTION ITEMS

- 1. 2016 Sacramento County Local Hazard Mitigation Plan Adoption**
(*Deputy Chief Casentini*)
Recommendation: Adopt Resolution approving the 2016 Sacramento County Hazard Mitigation Plan.
Action: Moved by Goold, seconded by Jones, and carried unanimously by the members present to adopt Resolution No. 2017-093.

REPORTS

1. PRESIDENT'S REPORT:

President Wood thanked staff and the crew at Station 29 for hosting the Board meeting off-site.

2. FIRE CHIEF'S REPORT:

Deputy Chief Casentini reporting out for Chief Harms who is attending the CalChiefs Conference in Riverside.

New Hire

Eff 9/18, Facilities Technician Aldrey Almeria

Meetings Attended

Continue to meet with Command Staff, day staff, crews and Union reps.

9/27, Labor Management Collaboration, this month's meeting included about 20 people.

Upcoming Meetings

9/30, CA FF Memorial Ceremony at Capitol Park at 11:30 AM

- 31 names will be added to the wall, including Captain Timothy Anderson – Sacramento County Airport who passed away from cancer on April 4th
- Chiefs Casentini and Bridge will be in attendance

OPERATIONS REPORT

Deputy Chief Bridge reported since the Board Meeting on September 14th there have been approximately 3,500 dispatches, this includes 8 structure fires, 26 vegetation fires. Had an EMS transport rate at 70%. AMR responded to 332 incidents, and transported 62% of the time.

Director Barnes arrived at 6:25 pm during the Operations Report.

Metro Fire is currently deployed in Corona on the Canyon Complex Fire, and Task Force 7 was partially activated and is assisting with a grid search in Puerto Rico.

Metro Fire staff is preparing for a second cycle of the Professional Development Program (PDP), which runs October to April each year, with May & June as the Company or Chief Officer exam and academy. The PDP topic in October is *Organizational Leadership, Mentoring, and Team Building* and will include discussions with Chief Harms and Deputy Chief Bridge.

3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT:** No report.

4. **COMMITTEE AND DELEGATE REPORTS**

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. **Executive Committee – (Wood)**

Next Meeting: TBD

B. **Communications Center JPA – (AC Johnson)**

Next Meeting: Special Meeting
Tuesday, October 3, 2017 at 9:00 AM

C. **California Fire & Rescue Training JPA – (Kelly)**

Report Out: Thursday, September 21, 2017 at 4:00 PM

The JPA met last week and discussed the improvements to be made at the Zinfandel Training site, and the work with Sandia Labs for the technology system in the CESC.

Next Meeting: Thursday, January 18, 2018 at 4:00 PM

Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 95655

D. **Finance and Audit Committee – (Kelly)**

Next Meeting: Thursday, October 26, 2017

E. **Policy Committee – (Goold)**

Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

Director Goold was impressed to hear the Rescue Crew took first place at the Urban Shield competition. He encourages staff to continue supporting the crew at Rescue 21 to perform the skills necessary to serve the community at a high level. If that means purchasing tools or equipment to outfit the newly purchased rig, so be it. It is important for the community to know Metro Fire is ready and available when needed.

Director Orzalli complimented the work done on the Hazard Mitigation Plan. He was involved with a similar plan when he worked for the school district, and thought it was a well put together document.

Director Sheetz thanked the crew at Station 29 for hosting the Board Meeting. She was also happy to hear that crews are returning safely from deployments.

Director Kelly also complimented the Hazard Mitigation Plan, he understands the work that goes into preparing a document such as this one, and was appreciative of Metro Fire's involvement. Director Kelly also congratulated the Rescue Crew, the citizens of the District benefit from having a unit able to meet the needs during a hazardous situation.

Director Barnes reminds every one of the devastation crews witness and the importance of checking up on them.

CLOSED SESSION

The Board recessed to Closed Session at 6:35 pm.

1. **Public Employee Performance Evaluation: Fire Chief**
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)
Action: No action taken.
2. **Public Employee Performance Evaluation: Board Clerk**
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)
Action: No action taken.

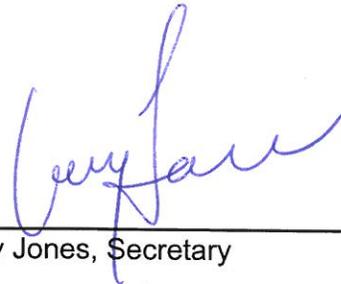
The Board reconvened to Open Session at 6:53 pm.

ADJOURNMENT

The meeting was adjourned at 6:54 p.m.



Ted Wood, President



Gay Jones, Secretary



Melissa Penilla, Clerk of the Board