



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

**BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, March 9, 2017
10545 Armstrong Avenue – Board Room
Mather, California**

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by President Wood. Board members present: Barnes, Clark, Goold, Kelly, Sheetz and Wood. Board members absent: Gayle, Jones and Orzalli. Staff present: Chief Harms, Board Clerk Penilla, and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Goold, seconded by Clark, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. 2016 Retirement Commendations

Recommendation: Adopt Resolutions commending the following individuals upon their retirement and for their years of skilled performance and deepest commitment to the fire service.

Action: Adopted Resolutions 2017-009 through 2017-040 commending the following individuals for their retirement in 2016.

- | | |
|---------------------|---------------------------|
| 1. Borglund, Steven | Facilities Supervisor |
| 2. Casteel, David | Engineer |
| 3. Cipollone, John | Communications Tech III |
| 4. Davies, Matthew | Accounting Specialist |
| 5. Davis, Larry | Chief Development Officer |
| 6. Daw, Michael | Battalion Chief |
| 7. Dessert, Brad | Captain |
| 8. Eggiman, Steven | Captain |
| 9. Ellis, Pat | Assistant Chief |
| 10. Gibboney, Jeff | Engineer |
| 11. Godfrey, Donald | Firefighter |
| 12. Gormley, John | Engineer |
| 13. Hall, Lynette | Captain |
| 14. Hardman, David | Engineer |

15. Haury, Michael	Captain
16. Hazlett, Michael	Captain
17. Heitzman, Dale	Engineer
18. Holbrook, Chris	Deputy Chief
19. Johnson, David	Engineer
20. Lewis, Janice	Logistics Technician
21. Marsh, Christopher	Captain
22. McKenney, Scott	Captain
23. Mehlhaff, Terry	Engineer
24. Nickles, Thomas	Firefighter
25. Pick, Joe	Captain
26. Rubalcava, Eric (Roman)	Captain
27. Schmiedt, Richard	Captain
28. Sorgi, Veronica	Engineer
29. Staker, Dale	Accounting Technician
30. Terry, David	Firefighter
31. Wells, Jeff	Firefighter
32. Zidek, Phil	Captain

2. Action Summary Minutes

Recommendation: Approve the Action Summary Minutes for the Board meeting of February 23, 2017.

Action: Approved the Action Summary Minutes, with a correction to the vote referenced in Action Item 2, Industrial Disability Retirement for Phillip Zidek, a motion was made by Director Goold, seconded by Director Clark, and carried unanimously by members present.

3. 8890 Roediger Lane (Station 32) Easements

Recommendation: Adopt Resolution approving an easement and authorize approval of required documents for 8890 Roediger Lane.

Action: Adopted Resolution No. 2017-041 approving the easement and authorizing the Fire Chief to approve the required documents.

The Board recessed to Closed Session at 6:03pm (taken out of order).

PRESENTATION ITEMS

1. Conflict of Interest Code – Amendment (Board Clerk Penilla)

Recommendation: Receive presentation, no action required.

Action: Presentation received, no action taken.

ACTION ITEMS

1. Mid-Year Budget Review (CFO Thomas)

- A. Resolution – 2016/17 Mid-Year Budget Adjustment for the General Operating Fund 212A
- B. Resolution – 2016/17 Mid-Year Budget Adjustment for the Capital Facilities Fund 212D
- C. Resolution – 2016/17 Mid-Year Budget Adjustment for the

Grants Fund 212G

D. Resolution – 2016/17 Mid-Year Budget Adjustment for the
Leased Properties Fund 212L

Recommendation: Receive Presentation/Adopt Budget Resolutions

Action:

- A. Moved by Kelly, seconded by Jones, and carried unanimously by members present to adopt Resolution No. 2017-042 for the General Operating Fund 212A.
 - B. Moved by Kelly, seconded by Jones, and carried unanimously by members present to adopt Resolution No. 2017-043 for the Capital Facilities Fund 212D.
 - C. Moved by Kelly, seconded by Jones, and carried unanimously by members present to adopt Resolution No. 2017-044 for the Grants Fund 212G.
 - D. Moved by Kelly, seconded by Jones, and carried unanimously by members present to adopt Resolution No. 2017-045 for the Leased Properties Fund 212L.
2. **Industrial Disability Retirement – David Hardman**
(HR Manager Melisa Maddux)
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Engineer David Hardman has suffered job related injuries and direct staff to work with Engineer Hardman through his Industrial Disability Retirement process with CalPERS.
Action: Moved by Kelly, seconded by Goold, and carried unanimously by members present to adopt Resolution No. 2017-046.
3. **Industrial Disability Retirement – David Johnson**
(HR Manager Melisa Maddux)
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Engineer David Johnson has suffered job related injuries and direct staff to work with Engineer Johnson through his Industrial Disability Retirement process with CalPERS.
Action: Moved by Kelly, seconded by Clark, and carried unanimously by members present to adopt Resolution No. 2017-047.

REPORTS

1. **PRESIDENT'S REPORT:** No report

2. **FIRE CHIEF'S REPORT:**

Chief Harms thanked CFO Thomas and the Finance Division for the amazing work that went into preparing the mid-year budget. Chief Harms has spent time with CFO Thomas going over the budget and appreciates her knowledge.

Patient Care Review – Sacramento County Quality Improvement Program

- Received a notice from David Magnino, Sacramento County EMS Agency Administrator
- Their random sample review of Metro Fire's 2016 second quarter (April, May and June) patient care reports "met the standards" 100% of the time.
- This type of review will be an ongoing process to assist in improving the quality of care given by our service providers.

Administration and Support Services Branch Reorganization

- Information Technology (IT) has been moved from Administration to Support Services
- Community Risk Reduction Division has been moved from Support Services to Administration

Promotions

Effective 3/6, SRP Paramedic Kristian Geissler

Retirement

Effective 2/24, Captain Brian Sucatre – 24 years of service

Effective 3/1, Office Technician Alex Lawrence – 18 years of service

Effective 3/1, Captain Allen Getreu – 26 years of service

Recruitment

Firefighter/Paramedic, Final Filing Date April 3rd by 4:00pm

- Internal Only
- 17-2 Fire Academy, tentatively scheduled to start 7/31

Meetings Attended

3/1, Promotion Ceremony for 18 honorees

3/4, St. Baldricks Event, Galleria at Roseville

- To date, Team Metro Fire has raised \$12,002 and has taken 1st place in the Battle of the Badge competition, and 2nd in the overall funds raised.
- A total of 28 personnel shaved their heads, with many more wanting to participate but restricted due to coverage issues.
- A big thank you to everyone involved, who donated and shaved their heads.
- A special thanks to Captain Bob Bruce and Engineer Kevin Summers for spear heading Metro Fire's involvement and support of such an important cause.

3/4, Firefighters Burn Institute Crab Feed

3/9, Metro Chamber – State Legislative Summit

- Attendees: Fire Chief, AC Maurice Johnson and Jeff Frye

Upcoming Meetings

3/12 through 3/15, Capital Region Executive Leadership Mission in Washington, D.C.

Operations Report

Assistant Chief Quinn reported since the Board Meeting on February 23rd there have been 5,802 dispatches, including 15 structure fires, and 2,768 medical dispatches, with a transport rate of 69.5%. AMR received 352 medical dispatches and transported 56.8% of the time.

Additionally, Assistant Chief Quinn reported out on the recent trainings for "Preparation in Advance of the Alarm" that have been attended by Metro Fire employees. Training focused on what happens before the bell sounds and has included a Swift Water Rescue, L280, 0305, and Burn Behavior.

3. **GENERAL COUNSEL'S REPORT:** No report
4. **SMFD – FIREFIGHTERS LOCAL 522 REPORT:** No report

5. **COMMITTEE AND DELEGATE REPORTS**

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

- A. **Executive Committee – (Wood)**
Next Meeting: TBD
- B. **Communications Center JPA – (Bridge)**
Next Meeting: Special Meeting
Wednesday, April 5, 2017 at 9:00 AM
- C. **California Fire & Rescue Training JPA – (Kelly)**
Next Meeting: March 16, 2017 at 4:00 PM
Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 95655
- D. **Finance and Audit Committee – (Kelly)**
Next Meeting: Thursday, March 23, 2017 at 5:30 PM
- E. **Policy Committee – (Goold)**
Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

Director Gayle expressed his appreciation for the professionalism of Metro Fire. He asked about the difficulty in filling positions when so many employees retire throughout the year. Chief Harms addressed that it is difficult to find good talent, and right now it is felt throughout the region and state of California. We are seeing lower application numbers and fewer people showing up for the testing process. Director Gayle finished his comments by sending prayers to the troops.

Director Sheetz thanked CFO Thomas and the Finance Division as she is a wealth of knowledge. She congratulated the retirees.

Director Kelly echoed the comments of Director Sheetz.

Director Jones shared that when she began the application process to become a firefighter there were more than 3,000 applicants when she applied. She went on to thank Chris Dargan, Community Risk Reduction Specialist, for his work with the American River Parkway. She thanked Chief Quinn for his Operations report. Lastly, she wished Chief Harms safe travels.

Director Wood commented on the EMS Division for the results in the Sacramento County EMS audit, excellent work.

CLOSED SESSION

The Board recessed to Closed Session at 6:03 p.m. (taken out of order).

Director Barnes left the meeting at 6:03pm, he did not attend closed session, nor did he return for the regular session.

1. Pursuant to California Government Code Section 54956.9 (a) – Two (2) matters of Workers' Compensation Settlement Authority.

Director Jones arrived at 6:06pm.

- A. David Hardman and the Sacramento Metropolitan Fire District
Claim # SMDH – 547776, SMDM - 549014, SMDK - 548699 –
Workers' Compensation Settlement Authority
Colin Connor of Lenahan, Lee, Slater & Pearse, LLP

Action: Moved by Kelly, seconded by Jones, and carried unanimously by the members present to give the District's Third Party Administrator settlement authority.

Director Gayle arrived at 6:11pm.

- B. David Johnson and the Sacramento Metropolitan Fire District
Claim # SMDH – 548348 – Workers' Compensation Settlement Authority
Colin Connor of Lenahan, Lee, Slater & Pearse, LLP

Action: Moved by Goold, seconded by Jones, and carried (Ayes: Goold, Jones, Sheetz, Clark, Kelly and Wood; Abstain: Gayle; Absent: Barnes and Orzalli) to give the District's Third Party Administrator settlement authority for a compromise and release at a dollar amount agreed to in Closed Session.

2. Pursuant to California Government Code Section 54956.9 (a) – Two (2) matters of Workers Compensation Compromise and Release.

- A. John Costello and the Sacramento Metropolitan Fire District
Claim # SMDH – 548282 – Workers' Compensation Settlement Authority
Joel Kautz of Lenahan, Lee, Slater & Pearse, LLP

Action: Moved by Clark, seconded by Goold, and carried unanimously by the members present to give the District's Third Party Administrator settlement authority.

- B. James Stewart and the Sacramento Metropolitan Fire District
Claim # SMDH – 547989 – Workers' Compensation Settlement Authority –
Colin Connor of Lenahan, Lee, Slater & Pearse, LLP

Action: Moved by Goold, seconded by Jones, and carried unanimously by the members present to give the District's Third Party Administrator settlement authority.

3. Pursuant to California Government Code Section 54956.9 (a) –Two (2) matters of Industrial Disability Retirement.

- A. David Hardman and the Sacramento Metropolitan Fire District
Claim # SMDI - 548263 – Industrial Disability Retirement – Melisa Maddux

Action: No action taken.

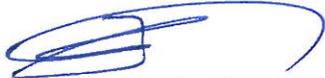
- B. David Johnson and the Sacramento Metropolitan Fire District
Claim # SMDH - 548348 – Industrial Disability Retirement – Melisa Maddux

Action: No action taken.

The Board reconvened to the Open Session at 6:36 p.m.

ADJOURNMENT

The meeting was adjourned at 7:22 p.m.



Ted Wood, President



Gay Jones, Secretary



Melissa Penilla, Clerk of the Board