



Todd Harms
Fire Chief

Ted Wood
Board President
Division 4

Jim Barnes
Board Vice President
Division 9

Gay Jones
Board Secretary
Division 8

Frederick Gayle
Board Member
Division 1

Grant Goold
Board Member
Division 2

Randy Orzalli
Board Member
Division 3

Jennifer Sheetz
Board Member
Division 5

D'Elman Clark
Board Member
Division 6

Matt Kelly
Board Member
Division 7

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING

Thursday, July 13, 2017 – 6:00 PM

Sacramento Metropolitan Fire District
10545 Armstrong Avenue
Board Room – Second Floor
Mather, California

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

CALL TO ORDER

PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Saturday, July 15, 2017 at 12:00 noon and Sunday, July 16, 2017 at 9:00 a.m. on Channel 14; Webcast at www.sacmetroable.tv.

The open session Meetings are also available for viewing on the District website at www.metrofire.ca.gov.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Policy No. 119.01).*

In accordance with Public Communications Policy No. 119.01, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS

Matters of routine approval including but not limited to board meeting synopses, deposit reports, general ledger expense lists, workers' compensation expense reports, payroll reports, referral of issues to committee, other consent matters, and ratified to committee, other consent matters, and ratification of district claims. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

Serving Sacramento and Placer Counties



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REGULAR BOARD MEETING AGENDA

THURSDAY, JULY 13, 2017

CONSENT ITEMS

Page No.

1. **Action Summary Minutes** 5
Recommendation: Approve the Action Summary Minutes for the Board meeting of June 22, 2017.

2. **Disclosure of Material Expenditure – York Risk Services** 10
Recommendation: Authorize the payment not to exceed \$232,052 to York Risk Services for third party administration of workers' compensation claims.

3. **Review of Board Policies** 11
 - A. Policy 01.001.02 – Disabilities and Age Non-Discrimination 12
 - B. Policy 01.002.02 – Workplace Violence 17
 - C. Policy 01.004.02 – Equal Employment Opportunity 21
 - D. Policy 01.005.02 – Workplace Harassment 24**Recommendation:** Adopt policies with a review date effective July 13, 2017.

4. **Parking Lot Lease – 60 Parking Spaces Across From Headquarters** 29
Recommendation: Adopt resolution approving the lease agreement and authorizing the Fire Chief to sign the lease agreement.

ACTION ITEMS

1. **Surplus Real Property – Portion of Station 108 on Dewey Drive** 35
(Jeff Frye, Economic Development Manager)
Recommendation: Adopt resolution declaring a portion of Station 108 on Dewey Drive as surplus and authorize the Fire Chief to begin the disposition process.

2. **Sacramento Local Agency Formation Commission – Nominations for Special District Representation** 38
(Penilla and Director Jones)
 - A. Special District Commissioner Office No. 7
 - B. Alternate for Offices No. 6 and 7**Recommendation:** Separate Motion for each Candidate Nomination

3. **Industrial Disability Retirement – Michael Teague** **
(Deputy Chief Casentini)
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Captain Michael Teague has suffered job related injuries and direct staff to work with Captain Teague through his Industrial Disability Retirement process with CalPERS.

4. **Industrial Disability Retirement – Kevin Thompson** **
(Deputy Chief Casentini)
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Captain Kevin Thompson has suffered job related injuries and direct staff to work with Captain Thompson through his Industrial Disability Retirement process with CalPERS.



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REGULAR BOARD MEETING AGENDA

THURSDAY, JULY 13, 2017

REPORTS

1. **PRESIDENT'S REPORT**—(*President Wood*)
2. **FIRE CHIEF'S REPORT**—(*Chief Harms*)
OPERATIONS' REPORT – (*Deputy Chief Bridge*)
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT**
4. **COMMITTEE AND DELEGATE REPORTS**
All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.
 - A. **Executive Committee** – (*Wood*)
Next Meeting: TBD
 - B. **Communications Center JPA** – (*AC Johnson*)
Next Meeting: Tuesday, June 27, 2017 at 9:00 AM
 - C. **California Fire & Rescue Training JPA** – (*Kelly*)
Next Meeting: Thursday, September 21, 2017 at 4:00 PM
Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 95655
 - D. **Finance and Audit Committee** – (*Kelly*)
Next Meeting: Thursday, July 27, 2017, time is TBD
 - E. **Policy Committee** – (*Goold*)
Next Meeting: Thursday, August 10, 2017, time is TBD

BOARD MEMBER QUESTIONS AND COMMENTS

CLOSED SESSION

1. **CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION**
Pursuant to California Government Code Section 54956.9 (a) – Two (2) matters of Workers Compensation Settlement Authority
 - A. Peter Danielski and the Sacramento Metropolitan Fire District
Claim #s SMDH - 547959 and SMDM - 548970 –
Workers Compensation Settlement Authority –
Jessica Valenti of Lenahan, Lee, Slater & Pearce, LLP
 - B. Christopher Marsh and the Sacramento Metropolitan Fire District
Claim # SMDK – 8561A1 – Workers Compensation Settlement Authority –
Joel Kautz of Lenahan, Lee, Slater & Pearce, LLP



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REGULAR BOARD MEETING AGENDA

THURSDAY, JULY 13, 2017

2. **CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION**
Pursuant to California Government Code Section 54956.9 (a) – Two (2) matters of Industrial Disability Retirement
 - A. Michael Teague and the Sacramento Metropolitan Fire District
Claim # SMDM - 548929 – Industrial Disability Retirement –
Gregory Casentini, Deputy Chief Administration
 - B. Kevin Thompson and the Sacramento Metropolitan Fire District
Claim # SMDK - 548669 – Industrial Disability Retirement
Gregory Casentini, Deputy Chief Administration
3. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to litigation pursuant to California Government Code Section 54956.9 (b): Two (2) cases**
 - A. Claim Against Public Entity Pursuant to Government Code Section 910
Soloman Ng vs. Sacramento Metropolitan Fire District
Brian Shannon, Deputy Chief Support Services
 - B. Claim Against Public Entity Pursuant to Government Code Section 910
Francine Lyon, Mercury Insurance Claims Representative, on behalf of Stephanie Poland vs. Sacramento Metropolitan Fire District
Greg Casentini, Deputy Chief Administration

ADJOURNMENT

NEXT BOARD MEETING(S):

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA

- Next Board Meeting – July 27, 2017 at 6:00 PM

The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.

ANTICIPATED AGENDA ITEM: TBD

Posted on July 10, 2017

Melissa Penilla, Clerk of the Board

* No written report

**  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.