



TODD HARMS  
Fire Chief

# Sacramento Metropolitan Fire District

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## ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS  
SACRAMENTO METROPOLITAN FIRE DISTRICT  
Thursday, December 8, 2016  
10545 Armstrong Avenue – Board Room  
Mather, California

### CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Secretary Barnes. Board members present: Barnes, Clark, Gayle, Goold, Jones, Kelly, Orzalli, and Sheetz. Board members absent: Wood. Staff present: Chief Harms, Board Clerk Penilla, and General Counsel O'Dea.

### PLEDGE TO FLAG

**PUBLIC COMMENT:** None

### CONSENT ITEMS

**Action:** Moved by Goold, seconded by Jones, and carried unanimously by members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**  
**Recommendation:** Approve the Action Summary Minutes for the Board meeting of November 10, 2016.  
**Action:** Approved the Action Summary Minutes.
- 2. 2017 Schedule of Regular Board Meetings**  
**Recommendation:** Approve the 2017 schedule of regular Board Meetings and cancel meetings that fall on or near holidays.  
**Action:** Approved the 2017 schedule of regular Board Meetings.
- 3. Resolution No. 2016-086 – Commending Edward J. Scheidegger**  
**Recommendation:** Adopt Resolution commending Director Scheidegger.  
**Action:** Adopted Resolution No. 2016-086 acknowledging the contributions of Director Scheidegger.
- 4. Certified Election Results – General Election, November 8, 2016**  
**Recommendation:** Accept certified results of the November 8, 2016 General District Election as provided by the Certificate of Facts from the Registrar of Voters, County of Sacramento and County of Placer.  
**Action:** Accepted the certified results of the November 8, 2016 General Election.

5. **Life Saving Commendations**

A. Ms. Sarah Debnekoff

B. Ms. Julianna Stowell

**Recommendation:** Adopt resolutions commending Ms. Sarah Debnekoff and Ms. Julianna Stowell for saving the life of a young child. Director Wood and District staff will present the resolutions during a meeting in the Anatolia Community later in December.

**Action:** Adopted Resolution No. 2016-87 and 2016-088 commending Ms. Sarah Debnekoff and Ms. Julianna Stowell.

6. **2017 105' Pierce Velocity Ladder Truck – Disclosure of Material Expenditure**

**Recommendation:** Approve the purchase of one 2017 105' Pierce Velocity Ladder Truck in the amount of \$984,290.24.

**Action:** Approved the purchase of one 2017 105' Pierce Velocity Ladder Truck.

7. **Ground Emergency Medical Transportation Program – Agreements for State Fiscal Years 2018 to 2020**

**Recommendation:** Adopt resolutions ratifying the agreement and payment not to exceed \$700,000 annually, and authorize entering into agreements with each agency participating in the GEMT program.

**Action:** Adopted Resolution No. 2016-089 and 2016-090 ratifying the agreement and payment annually, and authorized entering into agreements with each agency participating in the GEMT program.

**ACTION ITEMS**

1. **Election of Board Officers** (*Board Clerk Penilla*)

**Recommendation:** Nominate and elect members of the Board to serve as: a) President, b) Vice President, and c) Secretary for one (1) year terms to commence January 1, 2017.

**Action:** a) Moved by Kelly, seconded by Jones, and carried unanimously by the members present to elect Director Wood as President.

b) Moved by Kelly, seconded by Jones, and carried unanimously by the members present to elect Director Barnes as Vice President.

c) Moved by Kelly, seconded by Goold, and carried unanimously by the members present to elect Director Jones as Secretary.

2. **Specialized Legal Services – Best, Best and Krieger LLP**

(*Fire Marshal Casentini*)

**Recommendation:** Approve the contract for Specialized Legal Services with Best, Best and Krieger LLP not to exceed \$1,000 for the proposed adoption of the 2016 Fire Code.

**Action:** Moved by Goold, seconded by Clark, and carried unanimously by members present to approve the contract for Specialized Legal Services with Best, Best, and Krieger LLP.

## REPORTS

### 1. PRESIDENT'S REPORT:

Director Barnes welcomes Chief Harms to his first official Board Meeting.

Director Barnes congratulated Directors Gayle and Sheets on their election and welcomed them to the Board. He also congratulated Directors Clark, Goold, Jones, and Wood on their reelection. He is looking forward on what is to come in the next few years.

### 2. FIRE CHIEF'S REPORT:

Chief Harms thanked the Board of Directors for a warm welcome.

#### Meetings Attended

11/12 Dean Baker Crab Feed

Continue Meet and Greet with elected officials, stakeholders, etc.

#### Upcoming Meetings/Events

12/16, 16-2 Fire Academy graduation for 12 recruits, 6:00pm at the Citrus Heights Community Center

#### New Hire

Effective 11/21, Fire Mechanic Charles (Dan) Stites

Effective 11/21, Facilities Technician Clarence (Joe) Eachus

#### Retirement

Effective, 10/28, Engineer Jeff Gibboney, 22 years of service

Effective 11/1, Captain Richard Schmiedt, 29 years of service

Effective 12/2, Firefighter David Terry, 26 years of service

#### Misc.

##### November was Movember

- Thank you to everyone who participated and donated to Movember.
- Donations raised by Metro Fire: \$25,668

##### California International Marathon (CIM)

- December 3<sup>rd</sup>
- CIM course covered approximately 20 miles within the District's service area.
- Metro Fire had 3 bike teams participate in the event, and they encountered a few scrapes and bruises, but nothing significant.
- At the finish line, which was in Sacramento City's service area: A 28 year old female that was a participant in the race, collapsed and went unresponsive as she crossed the finished line. Bystander CPR was initiated, she was defibrillated and regained pulses with a GCS of 15 prior to transport to UCD. Care was provided by AMR crews that were on standby at the finish line.

### Santa Engine Program

- Program is up and running.
- Thank you to Metro Fire members and the Sac Metro Firefighters Association for keeping this community program up and running.

### Oakland Fire:

The event in Oakland has been a tragic loss close to home. The Fire Code and adoption and revisions are very important to improving life safety. Inspectors play a key role in making sure building are in fact up to code.

Recent events have come up in Metro Fire's jurisdiction and we worked collaboratively with other agencies and the building owners to make sure if the event happens and if they do the attendees are safe. We are using this event to remind us that we are doing things that are proactive, but there is always more to do.

### Operations Report

Deputy Chief Bridge reported out since the Board Meeting on November 10<sup>th</sup> there have been 7,000 dispatches, with 26 structure fires. There were 5,400 EMS related dispatches with a transport rate of 73%. DC Bridge included year-to-date EMS information with an advanced life support transport rate of 53% and basic life support transport rate of 47%.

Additionally, DC Bridge thanked Engineer Kevin Summers for his contributions to the Movember campaign. He reminded us daily to contribute to the cause.

**3. GENERAL COUNSEL'S REPORT:** No report.

**4. SMFD – FIREFIGHTERS LOCAL 522 REPORT:**

Director Barsdale welcomed Directors Gayle and Sheetz. He thanked Chief Harms for meeting with the Union, and looks forward to the future.

**5. COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

**A. Executive Committee – (Secretary Barnes)**

Next Meeting: Thursday, January 12, 2017 at 5:30 P.M.

**B. Communications Center JPA – (Bridge)**

Next Meeting: Tuesday, December 13, 2016 at 1:00 A.M.

**C. California Fire & Rescue Training JPA – (Kelly)**

Next Meeting: Thursday, December 15, 2016 at 4:00 P.M.

Location: California Exercise Simulation Center (CESC)  
10545 Armstrong Avenue, Suite 320  
Mather, CA 9655

**D. Finance and Audit Committee – (Jones)**

Report Out: Thursday, December 8, 2016 at 5:30 P.M.

The Committee went over the first quarter of this fiscal year, and although it is early, we are on track as expected.

Next Meeting: Thursday, January 26, 2017 at 5:00 P.M.

**E. Policy Committee – (Goold)**

Next Meeting: Thursday, February 9, 2017 at 5:00 P.M.

**BOARD MEMBER QUESTIONS AND COMMENTS**

The Board collectively welcomed Chief Harms and congratulated Directors Gayle and Sheetz, and welcomed them to the Metro Fire.

Director Jones recently attended the Dean Baker Crab Feed and the Movember Shave Off events. She was glad to see Chief Harms, Deputy Chief Bridge, and Director Sheetz and their families at the Dean Baker Crab Feed. She wished everyone a happy holiday season.

Director Kelly congratulated the retirees, especially Captain Schmiedt, they worked together while he was President of Local 522. He congratulated the newly elected Executive Committee. Lastly, he reminded everyone to help someone less fortunate during the holiday season.

Director Clark echoed Director Kelly's thought on helping someone less fortunate during the holiday season. He thanked the men and women of Metro Fire for all the hard work they've done this year.

Director Sheetz thanked the community who elected her, she will work very hard over the next four years. She has been an ER nurse for 16 years and has a unique understanding of EMS. She currently serves as an emergency department supervisor and oversees the trauma committee. Lastly, she thanked those who are working on holidays, she recognizes their sacrifice, and sometimes families know Santa and the Easter Bunny come on different days.

Director Orzalli welcomes the new Directors and congratulates those who were reelected.

Director Goold's message was simply, "be kind".

Director Gayle talked about the importance of good communication. He knows the men and women of Metro Fire have dangerous and important jobs. His previous experience included serving the Suburban Water District as a Director.

Director Barnes echoed Director Sheetz's comments regarding sometimes holidays are celebrated on a different day. Thank you to all the men and women of Metro Fire, including those behind the scenes. The Pig Bowl is fast approaching, he will continue to make announcements leading up to January 28<sup>th</sup>, and the Crab Feed Kick-Off dinner is January 14<sup>th</sup>.

**CLOSED SESSION**

The Board recessed to Closed Session at 6:30 p.m.

**1. Pursuant to California Government Code Section 54956.9 (a) –three (3) matters of Workers Compensation Settlement Authority.**

- A. Peter Danielski and the Sacramento Metropolitan Fire District  
Claim # SMDH - 548422 – Workers' Compensation Settlement Authority – Jessica Valenti of Lenahan, Lee, Slater & Pearse, LLP

**Action:** Moved by Gayle, seconded by Jones, and carried unanimously by the members present to give the District's Third Party Administrator settlement authority.

- B. Randal Smith and the Sacramento Metropolitan Fire District  
Claim # SMDK – 548604 – Workers' Compensation Settlement Authority –  
Assistant Chief Brian Shannon

**Action:** Moved by Goold, seconded by Orzalli, and carried unanimously by the members present to give the District's Third Party Administrator settlement authority.

- C. Jeffrey Wells and the Sacramento Metropolitan Fire District  
Claim # SMDG – 547514 – Workers' Compensation Settlement Authority –  
Jessica Valenti of Lenahan, Lee, Slater & Pearse, LLP

**Action:** Moved by Goold, seconded by Jones, and carried unanimously by the members present to give the District's Third Party Administrator settlement authority for a compromise and release at a dollar amount agreed to in Closed Session.

**2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION –  
Significant Exposure to litigation pursuant to California Government Code  
Section 54956.9 (b): Four (4) cases**

- A. Claim Against Public Entity Pursuant to Government Code Section 910  
Nader Bouri, Allstate Claims Representative, on behalf of Haley Carlston vs.  
Sacramento Metropolitan Fire District (Assistant Chief Shannon)

**Action:** Moved by Goold, seconded by Clark, and carried unanimously by the members present to deny the Claim and refer the matter to the District's insurance carrier to defend any subsequent litigation.

- B. Claim Against Public Entity Pursuant to Government Code Section 910  
Alfredo Marin vs. Sacramento Metropolitan Fire District (Assistant Chief Shannon)

**Action:** Moved by Goold, seconded by Clark, and carried unanimously by the members present to deny the Claim and refer the matter to the District's insurance carrier to defend any subsequent litigation.

- C. Claim Against Public Entity Pursuant to Government Code Section 910  
Karina Garcia vs. Sacramento Metropolitan Fire District (Assistant Chief Shannon)

**Action:** Moved by Goold, seconded by Jones, and carried unanimously by the members present to deny the Claim and refer the matter to the District's insurance carrier to defend any subsequent litigation.

- D. Claim Against Public Entity Pursuant to Government Code Section 910  
Darla Modjeski, on behalf of Netlie Wilson vs. Sacramento Metropolitan Fire District  
(Assistant Chief Shannon)

**Action:** Moved by Goold, seconded by Jones, and carried unanimously by the members present to accept the Claim in the amount of \$3,700 and issue payment upon the receipt of a release of liability.

The Board reconvened to the Open Session at 7:06 p.m.

**ADJOURNMENT**

The meeting was adjourned at 7:15 p.m. with a moment of silence in memory of those who perished in the Ghost Ship fire in Oakland.



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Ted Wood, Vice President



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Jim Barnes, Secretary



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Melissa Penilla, Clerk of the Board