



Mark A. Wells
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, October 27, 2016
10545 Armstrong Avenue – Board Room
Mather, California

CALL TO ORDER

The meeting was called to order at 6:01 p.m. by Vice President Wood. Board members present: Barnes, Goold, Kelly, Mitchell, Orzalli, and Wood. Board members absent: Clark, Jones, and Scheidegger. Staff present: Chief Wells, Board Clerk Penilla, and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Goold, seconded by Orzalli, and carried unanimously by members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Board meeting of October 13, 2016.
Action: Approved the Action Summary Minutes.
- 2. Retirement Resolution – Mark A. Wells**
Recommendation: Adopt Resolution acknowledging the accomplishments and career of Fire Chief Mark A. Wells.
Action: Adopted Resolution No. 2016-081 acknowledging the accomplishments and career of Fire Chief Mark A. Wells.
- 3. Agreement Extension – General EMS Consulting with AP Triton, LLC**
Recommendation: Authorize the Fire Chief to sign an agreement extension with AP Triton, LLC for consulting services.
Action: Authorized the execution of the agreement extension with AP Triton, LLC.
- 4. Contract Amendment – Ambulance Transport Services**
Recommendation: Approve the amendment to the agreement for ambulance transport services with American Medical Response for a period of one year.
Action: Approved the amendment to the agreement with AMR.

5. **Multiple Award Schedule for Legal Services Extension**
Recommendation: Adopt Resolution approving the extension of the multiple award schedule for legal services.
Action: Adopted Resolution No. 2016-082 approving the extension of the multiple award schedule for legal services.

6. **District Employment of Former Board Members**
Recommendation: The Policy Committee recommends the Board incorporate the edited policy in the Board Policies and Procedures and retract stand-alone policy number 158.01.
Action: Authorized the incorporation of the policy into Board Policies and Procedures and retraction of the stand-alone policy.

7. **Notification of Board Members on Sensitive Issues**
Recommendation: The Policy Committee recommends the Board incorporate the edited policy in the Board Policies and Procedures and retract stand-alone policy number 117.01.
Action: Authorized the incorporation of the policy into Board Policies and Procedures and retraction of the stand-alone policy.

PRESENTATION ITEMS

1. **Pink Cancer Awareness Engine** (*Chief Wells*)
Recommendation: Receive presentation. No action required.
Action: Received presentation, and took a 5 minute recess for photos with the Pink Engine.

2. **Single Role Paramedic Program** (*Assistant Chief Hein*)
Recommendation: Receive presentation. No action required.

Director Scheidegger arrived at 6:33, during the SRPP Presentation.

Action: Received presentation.

ACTION ITEMS

1. **Mobile Data Computers (MDC) – Disclosure of Material Expenditure**
(*Communications Manager Scott Andrews*)
Recommendation: Approve the purchase of \$501,958 to L3 Mobile Vision for the purchase of 123 MDCs.
Action: Moved by Goold, seconded by Kelly, and carried unanimously by members present to approve the purchase of MDCs from L3 Mobile Vision.

2. **Fire Station Alerting (FSA) – Disclosure of Material Expenditure**
(*Communications Manager Scott Andrews*)
Recommendation: Approve the purchase of \$2,632,492 to WestNet for the purchase fire station alerting.
Action: Moved by Goold, seconded by Mitchell, and carried unanimously by members present to approve the purchase of FSA from WestNet.

3. **Industrial Disability Retirement – Jeffrey Gibboney** (*Assistant Chief Shannon*)
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Engineer Gibboney has suffered job related injuries and direct staff to work with Engineer Gibboney through his Industrial Disability Retirement process with CalPERS.
Action: Moved by Goold, seconded by Wood, and carried unanimously by members present to adopt Resolution No. 2016-083.

REPORTS

1. **PRESIDENT'S REPORT:**
Director Scheidegger welcomes Chief Harms and is happy to have him as part of the Metro Fire family.
2. **FIRE CHIEF'S REPORT:**
Staff has recently distributed two Command Staff Videos:
- 10/19, AC Randall Hein, EMS
 - 10/26, Fire Chief and Chief Deputy Harms

Upcoming Meetings/Events

Transition meetings with Chief Deputy Harms – Several meet and greets with dignitaries and local fire representatives

10/25 – 10/26, CA Metro Fire Chiefs Association meeting (Chiefs Wells and Harms)

10/26 – 10/28, CalChiefs Conference at the Sheraton (ACs and above)

Special thanks to Jill Guzman for coordinating both Chiefs calendars.

Save the Date

11/12 Dean Baker Crab Feed (SMFFA)

- 6:00 pm, St. John Vianney Parish – Rancho Cordova
- Proceeds will be going to Metro Fire's Widows and Orphans Fund

Retirement

Effective, 10/21, Captain Michael Hazlett, 27 years of service

Promotion

Effective 11/1, Captain James Prichard

New Hire

Effective 10/18, Fleet Parts Buyer Matthew Freeman

Recruitment

Reassignment: Effective 11/11, EMS Day Captain, Jonathan Davis – thank you to Captain Jon Rudnicki who will return to the line

FF 17-1 Drill Instructors – Letters of Interest from Firefighters, Engineers and Captains

Final Filing Date: 10/10/16 at 4:00 pm

Academy Dates: 1/23/17 – 6/9/17

MISC / PIO

A Lucas Device Media Event is scheduled for Monday, November 7th at 9:00 am at Metro Fire Logistics Division, 3012 Gold Canal. We will be discussing the benefit to the public and how we received the devices by a grant and medic units will be rolling through to pick up their assigned Lucas Device. All news stations are invited to this event.

Operations Report

Deputy Chief Bridge reported out since the Board Meeting on October 13th there have been 3,655 dispatches, with 8 structure fires. There were 2,712 EMS related dispatches with a transport rate of 72%.

Additional EMS information includes, ALS transports for 2016 so far are at 53% while BLS transports are at 47%. DC Bridge thanks Captain Joel Roberts and the crew at Engine 101 for bringing the Pink Engine to the Board Meeting.

3. GENERAL COUNSEL'S REPORT:

General Counsel Lavra welcomes Chief Harms, after having many phone and email conversations, it is nice to meet one another. Looks forward to working with him and staff.

4. SMFD – FIREFIGHTERS LOCAL 522 REPORT: No report.

5. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (Scheidegger)

Next Meeting: TBD

B. Communications Center JPA – (Bridge)

Next Meeting: Tuesday, December 13, 2016 at 9:00 A.M.

C. California Fire & Rescue Training JPA – (Kelly)

Next Meeting: Thursday, December 15, 2016 at 4:00 P.M.

Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 9655

D. Finance and Audit Committee – (Wood)

Report Out: Thursday, October 27, 2016 at 5:00 P.M.

During the committee meeting Controller Empedrad reported out on the first two months of Fiscal Year 16/17. This included notice on the cash balance, when compared to last year, being lower due to pre-payment of CalPERS liabilities. Prepaying for liabilities now will save the District money in the long-run. He also reported Reserves are projected at 11.5%.

Next Meeting: TBD

E. Policy Committee – (Goold)

Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

Director Kelly welcomed Chief Harms to the Metro Fire family, and thanked Chief Wells for carrying the tradition of fine leadership.

Director Orzalli thanked Chief Wells, it has been an honor to work together. He also thanked the crew at Station 21, Captain Butler, Engineer Andersen, and Firefighter Van Brunt, for the EMS care they recently provided to a family in the Citrus Heights community. The employees on duty went above and beyond to care for everyone involved, and the family was very complimentary about the service they received.

Director Goold thanked Chief Wells for his leadership, especially during tough times, and Chief Wells' family for supporting him throughout his career with Metro Fire. Director Goold also thanked the employees who represent the numbers given during the Operations report. Lastly, he reminded everyone about how lucky we are and encourages everyone to help those who are less fortunate during the winter and holiday season.

Director Mitchell has known Chief Wells for a long time and his leadership will be greatly missed. He welcomes Chief Harms and thanks him for a great conversation the other day. Director Mitchell thanked the men and women of Metro Fire for being the greatest asset of this agency.

Director Barnes congratulated Chief Wells on his retirement, and hopes that with newly found free time Chief Wells works on his golf game. In all seriousness, Chief Wells left a legacy and helped Metro Fire progress in the right direction, and is passing the ball to Chief Harms so he can continue the progression. Director Barnes shared his experience in attending the Firefighter Memorial where 29 previous firefighters were inducted to the memorial wall. He challenges anyone who ever questions the salaries of firefighters to attend the Firefighter Memorial.

Director Wood echoed comments regarding Chief Wells and Chief Harms. He requested a moment of silence in honor of the fallen Modoc County Sheriff Deputy Jack Hopkins who was killed in the line-of-duty.

Director Scheidegger thanked Chief Wells for leading the agency through tough times, and for his many years of service to the community throughout his career.

CLOSED SESSION

The Board recessed to Closed Session at 7:13 p.m.

1. Pursuant to California Government Code Section 54956.9 (a) –three (3) matters of Workers Compensation Settlement Authority.

- A. Harley Don and the Sacramento Metropolitan Fire District
Claim # SMDH-548070 – Workers Compensation Settlement Authority
– Jessica Valenti, Lenahan, Lee, Slater & Pearse, LLC

Action: Moved by Goold, seconded by Wood, and carried unanimously by the members present to give the District's Third Party Administrator settlement authority.

- B. Ryan Pittman and the Sacramento Metropolitan Fire District
Claim # SMDM-548748 – Workers Compensation Settlement Authority
– Assistant Chief Brian Shannon

Action: Moved by Goold, seconded by Wood, and carried unanimously by the members present to give the District's Third Party Administrator settlement authority.

- C. Frank Lima and the Sacramento Metropolitan Fire District
Claim # SMDM-548813 – Workers Compensation Settlement Authority
– Assistant Chief Brian Shannon

Action: Moved by Goold, seconded by Wood, and carried (Ayes: Barnes, Goold, Kelly, Orzalli, Scheidegger, and Wood; Abstain; Mitchell) to give the District's Third Party Administrator settlement authority.

2. Pursuant to California Government Code Section 54956.9 (a) –one (1) matter of Industrial Disability Retirement.

- A. Jeffrey Gibboney and the Sacramento Metropolitan Fire District
Claim # SMDM-548891 – Industrial Disability Retirement
– Assistant Chief Brian Shannon

Action: No action taken.

**3. PERSONNEL MATTER
Pursuant to California Government Code Section 54957(b)(1)
Board Clerk Evaluation**

Action: No action taken.

The Board reconvened to the Open Session at 7:46 p.m.

ADJOURNMENT

The meeting was adjourned at 7:49 p.m.



Jack Scheidegger, President



Jim Barnes, Secretary



Melissa Penilla, Clerk of the Board