



MARK A. WELLS
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ACTION SUMMARY MINUTES – REGULAR MEETING

POLICY COMMITTEE THURSDAY, AUGUST 11, 2016 – 5:30 P.M. SACRAMENTO METROPOLITAN FIRE DISTRICT 10545 Armstrong Avenue Board Room – Second Floor Mather, California

CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Director Goold. Committee members present: Goold, Mitchell and Orzalli. Committee members absent: None. Staff present: Chief Wells and Board Clerk Penilla.

PUBLIC COMMENT: None

CONSENT AGENDA

Action: Moved by Orzalli, seconded by Mitchell, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. **Action Summary Minutes**

Recommendation: Approve the Action Summary Minutes for meeting of June 9, 2016.

Action: Approved the Action Summary Minutes.

ACTION ITEM

1. **Commendation Award and Wallet Badge for Board of Directors** (*Penilla*)

Recommendation: Staff recommends consideration of the edited policy by the Policy Committee and referral to the full Board for consideration.

Director Goold recommended staff remove the word “the” from the last sentence in the Background section, and remove the “wooden” plaque description in the Procedures section.

Action: Moved by Mitchell, seconded by Orzalli, and carried unanimously to approve the edited policy with Director Goold’s recommendations and incorporate into the Board Policies and Procedures and forward to the full Board for consideration.

2. **Public Communications Policy** (*Penilla*)

Recommendation: Staff recommends retraction of the policy by the Policy Committee and referral to the full Board for consideration.

Action: Moved by Mitchell, seconded by Orzalli, and carried unanimously to retract the policy and forward to the full Board for consideration.

3. **Petty Cash Policy (Penilla)**

Recommendation: Staff recommends retraction of the policy by the Policy Committee and referral to the full Board for consideration.

Action: Moved by Orzalli, seconded by Mitchell, and carried unanimously to retract the policy and forward to the full Board for consideration.

ADJOURNMENT

The meeting adjourned at 5:40 p.m.



Grant Goold, Chair

Melissa Penilla
Melissa Penilla, Clerk of the Board