



Mark A. Wells
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, August 25, 2016 10545 Armstrong Avenue – Board Room Mather, California

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by President Scheidegger. Board members present: Barnes, Clark, Goold, Jones, Kelly, Mitchell, Orzalli, Scheidegger, and Wood. Board members absent: None. Staff present: Chief Wells, Board Clerk Penilla, and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Jones, seconded by Mitchell, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. Action Summary Minutes

Recommendation: Approve the Action Summary Minutes for the Board meeting of August 11, 2016.

Action: Approved the Action Summary Minutes.

2. Commendation Award and Wallet Badge for Board of Directors

Recommendation: The Policy Committee recommends the Board incorporate the edited policy in the Board Policies and Procedures and retract stand-alone policy number 102-01.

Action: Approved the edited Commendation Award and Wallet Badge for Directors be incorporated into the Board Policies and Procedures and the stand-alone policy be retracted.

3. Public Communications Policy

Recommendation: The Policy Committee recommends retraction of the stand-alone policy number 119.01.

Action: Approved the retraction of the Public Communications Policy.

4. **Petty Cash Policy**
Recommendation: The Policy Committee recommends retraction of policy number 116.01.
Action: Approved the retraction of the Petty Cash Policy.
5. **Purchase Approval – 2017 Chevrolet Tahoe SUVs**
Recommendation: Approve staff's recommendation to purchase four Chevrolet Tahoe SUVs in the amount of \$166,443.62.
Action: Approved the purchase of four Chevrolet Tahoe SUVs.
6. **Transfer of Deferred Compensation Plan Reserve**
Recommendation: Adopt resolution authorizing payment in the amount of \$73,619.73 to effect the transfer of Deferred Compensation reserve funds.
Action: Adopted Resolution No. 2016-067 authorizing the payment of reserve funds.

REPORTS

1. **PRESIDENT'S REPORT:** No report.

2. **FIRE CHIEF'S REPORT:**

Meetings/Events attended

8/15, All Budget Officers and Local 522 Review of FY 2016/17 Final Budget. Chief Wells thanked President Scheidegger for attending on behalf of the Board

8/20, CERT – Chief Wells attended a training at Station 21 and thanked members for their dedication and contributions to Metro Fire and the communities we serve. A special thanks to Captain Getreu who has volunteered countless hours over the years.

Upcoming Meetings/Events

8/30, Promotion Ceremony, 5 PM, Ranch Cordova City Hall – 34 honorees

Save the Date

9/11 Events:

- 9-11 Stair Climb (Climb begins at 8 AM), Renaissance Tower - 801 K St., register at www.sac911climb.com
- 9-11 Run To Remember 5K Run/Walk (9:11 a.m. start time), register at www.sac911run.com

New Hire

Effective 8/16, Office Technician in CRRD, Giovanna Reed

Promotion

8/5, SRP Paramedic Kurt Steever

Retirement

Effective 8/25, Logistics Technician Janice Lewis – 15 years of service

Recruitment

Accounting Technician – Internal Only, Final Filing Date 8/21 at 4:00 PM

MISC

Our offices will be closed on Monday, September 5th in observance of Labor Day

Operations Report

Deputy Chief Bridge reported out since the Board Meeting on August 11th there have been approximately 3,600 dispatches with 2,600 of those being EMS dispatches with a transport rate of 73%. Additionally, Metro Fire currently has approximately 70 employees deployed throughout the State of California. Chief Bridge shared a story of a crew laying a hose line down a hill ridden with poison oak. Metro Fire crews took on this assignment without hesitation and completed the task one hour ahead of schedule. Additionally, he shared that sometimes crews are called on to show compassion in the community. A family's pets perished in the fire and Metro Fire crews assisted in giving them a proper burial.

Director Goold requested Deputy Chief Bridge further break down the EMS data, specifically he is interested in the number of ALS and BLS calls Metro Fire is having contact with.

3. **GENERAL COUNSEL'S REPORT:** No report.

4. **SMFD – FIREFIGHTERS LOCAL 522 REPORT:** No report.

5. **COMMITTEE AND DELEGATE REPORTS**

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. **Executive Committee – (Scheidegger)**

Next Meeting: TBD

B. **Communications Center JPA – (Bridge)**

Next Meeting: Tuesday, August 30, 2016 at 9:00 A.M.

C. **California Fire & Rescue Training JPA – (Kelly)**

Next Meeting: Thursday, September 15, 2016 at 4:00 P.M.

Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 9655

D. **Finance and Audit Committee – (Wood)**

Report Out: Thursday, August 25, 2016 at 5:00 P.M.

Director Wood reported the Finance and Audit Committee received a presentation of the unaudited year end results for FY 15/16. Additionally CFO Thomas presented the Final Budget for FY 16/17 with plans to present it during the regular Board Meeting on September 8th. Presently, staff anticipate Reserves to be at 13% and a \$4.7 million reduction in overtime between FY 15/16 and FY 16/17.

Next Meeting: Thursday, September 22, 2016 at 5:00 P.M.

E. **Policy Committee – (Goold)**

Next Meeting: Thursday, September 8, 2016 – 5:00 P.M.

Director Goold will be out-of-town and unable to chair the Policy Committee on September 8th.

BOARD MEMBER QUESTIONS AND COMMENTS

Director Jones congratulated the new hires and retirees on the beginning and ending of their careers. She emphasized the importance of these transitional phases and wishes everyone the best.

Director Kelly thanked Chief Bridge for his Operations update. It is great to know several of Metro Fire's employees are helping throughout the State of California.

Director Clark thanked the great men and women at Metro Fire for all that they do.

Director Barnes announced new this year to the Guns and Hoses calendar is a baseball game on September 17th at Sacramento City College, all proceeds benefit the local charities.

Director Scheidegger attended the budget review meeting, he was glad to see everyone working together to prepare the Final Budget.

CLOSED SESSION:

The Board recessed to Closed Session at 6:24 p.m.

1. Pursuant to California Government Code Section 54956.9 (a) – four (4) matter of Workers' Compensation Settlement Authority.

- A. Jeffrey Dornbush and the Sacramento Metropolitan Fire District**
Claim # SMDI - 548398 – Workers' Compensation Settlement Authority –
Jessica Valenti, Esq., Lenahan, Lee, Slater & Pearse
Action: Moved by Kelly, seconded by Wood, and carried unanimously by the members present to give the District's Third Party Administrator settlement authority.

- B. Matthew Cole and the Sacramento Metropolitan Fire District**
Claim # SMDH – 548024 – Workers' Compensation Settlement Authority –
Colin Connor, Esq., Lenahan, Lee, Slater & Pearse
Action: Moved by Goold, seconded by Jones, and carried unanimously by the members present to give the District's Third Party Administrator settlement authority.

- C. Larry Savage and the Sacramento Metropolitan Fire District**
Claim # SMDM -548810, SMDM – 548787 – Workers' Compensation Settlement Authority – Jessica Valenti, Esq., Lenahan, Lee, Slater & Pearse
Action: Moved by Jones, seconded by Wood, and carried (Ayes – Barnes, Clark, Goold, Jones, Kelly, Orzalli, Scheidegger, and Wood; Noes – Mitchell; Abstain – None; Absent – None) to give the District's Third Party Administrator settlement authority.

- D. James Novotny and the Sacramento Metropolitan Fire District**
Claim # SMDK – 548684 – Workers' Compensation Settlement Authority –
Brian Shannon, Assistant Chief, Administration
Action: Moved by Jones, seconded by Clark, and carried (Ayes – Barnes, Clark, Goold, Jones, Kelly, Orzalli, Scheidegger, and Wood; Noes – Mitchell; Abstain – None; Absent – None) to give the District's Third Party Administrator settlement authority.

2. **Pursuant to California Government Code Section 54956.9 (a) – two (2) matter of Workers' Compensation Compromise and Release.**

- A. David Sinclair and the Sacramento Metropolitan Fire District**
Claim # SMDF – 548702 – Workers' Compensation Settlement Authority –
Colin Connor, Esq., Lenahan, Lee, Slater & Pearse
Action: Moved by Goold, seconded by Jones, and carried unanimously by the members present to give the District's Third Party Administrator settlement authority.
- B. Christopher Kenton and the Sacramento Metropolitan Fire District**
Claim # SMDI – 548284 – Workers' Compensation Settlement Authority –
Brian Shannon, Assistant Chief, Administration
Action: Moved by Goold, seconded by Jones, and carried unanimously by the members present to give the District's Third Party Administrator settlement authority.

3. **PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT**
Pursuant to California Government Code Section 54957
Fire Chief Employment
Action: No action taken.

The Board reconvened to the Open Session at 7:28 p.m.

ADJOURNMENT

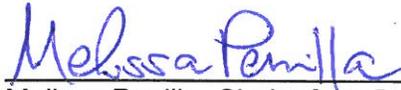
The meeting adjourned at 7:32 p.m.



Jack Scheidegger, President



Jim Barnes, Secretary



Melissa Penilla, Clerk of the Board