



MARK A. WELLS
Fire Chief

Jack Scheidegger
Board President
Division 5

Ted Wood
Board Vice President
Division 4

Jim Barnes
Board Secretary
Division 9

Roger Mitchell
Board Member
Division 1

Grant Gould
Board Member
Division 2

Randy Orzalli
Board Member
Division 3

D'Elman Clark
Board Member
Division 6

Matt Kelly
Board Member
Division 7

Gay Jones
Board Member
Division 8

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING

Thursday, June 23, 2016 – 6:00 p.m.

**Sacramento Metropolitan Fire District
10545 Armstrong Avenue
Board Room – Second Floor
Mather, California**

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

CALL TO ORDER

PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Sunday, June 26, 2016 at 12:00 noon and Monday, June 26, 2016 at 12:00 noon on Channel 14; Webcast at www.sacmetroable.tv.

The open session Meetings are also available for viewing on the District website at www.metrofire.ca.gov.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Policy No. 119.01).*

In accordance with Public Communications Policy No. 119.01, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS

Matters of routine approval including but not limited to board meeting synopses, deposit reports, general ledger expense lists, workers' compensation expense reports, payroll reports, referral of issues to committee, other consent matters, and ratified to committee, other consent matters, and ratification of district claims. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

Serving Sacramento and Placer Counties



Sacramento Metropolitan Fire District

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REGULAR BOARD MEETING AGENDA

THURSDAY, JUNE 23, 2016

CONSENT ITEMS

Page No.

1. **Action Summary Minutes** 5
Recommendation: Approve the Action Summary Minutes for the Board meeting of June 9, 2016.
2. **Chief Deputy Job Description** 11
Recommendation: Adopt the proposed Chief Deputy job description as recommended by the Policy Committee.
3. **Special Service Contract – APCO Worldwide** 17
Recommendation: Authorize the Fire Chief to enter into a one-year contract with APCO Worldwide for professional consulting services.
4. **Contract extension for ARFF services with Metro Fire and the County of Sacramento** 25
Recommendation: Authorize the Board President to execute the contract extension on behalf of the District.

ACTION ITEMS

1. **Resolution Amending Fee Schedule for Fire and Life Safety Inspections** 33
(Fire Marshal Casentini)
Recommendation: Adopt a resolution amending the Fee Schedule based on the applicable CPI increase of 2.6%.
2. **Industrial Disability Retirement – Jeffrey Wells** *
(Deputy Chief Holbrook)
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Firefighter Jeffrey Wells has suffered job related injuries and directing staff to work with Retired Firefighter Wells through his Industrial Disability Retirement process with CalPERS.

REPORTS

1. **PRESIDENT'S REPORT**—*(President Scheidegger)*
2. **FIRE CHIEF'S REPORT**—*(Wells)*
OPERATIONS' REPORT – *(Bridge)*
3. **GENERAL COUNSEL'S REPORT** — *(Lavra)*
4. **SMFD – FIREFIGHTERS LOCAL 522 REPORT**
5. **COMMITTEE AND DELEGATE REPORTS**
All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.



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REGULAR BOARD MEETING AGENDA

THURSDAY, JUNE 23, 2016

- A. **Executive Committee – (Scheidegger)**
Report Out: Thursday, June 23, 2016 at 4:00 P.M.
Next Meeting: TBD
- B. **Communications Center JPA – (Bridge)**
Next Meeting: Tuesday, June 28, 2016 at 9:00 A.M.
- C. **California Fire & Rescue Training JPA – (Kelly)**
Report Out: June 16, 2016 at 4:00 P.M.
Next Meeting: September 15, 2016 at 4:00 P.M.
Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 9655
- D. **Finance Committee – (Wood)**
Next Meeting: Thursday, July 28, 2016 at 5:00 P.M.
- E. **Policy Committee – (Goold)**
Next Meeting: Thursday, July 14, 2016 – 5:00 P.M.

BOARD MEMBER QUESTIONS AND COMMENTS

CLOSED SESSION:

1. **Pursuant to California Government Code Section 54956.9 (a) –one (1) matter of Industrial Disability Retirement.**
 - A. Jeffrey Wells and the Sacramento Metropolitan Fire District
Claim # SMDG - 547514 – Industrial Disability Retirement –
(Deputy Chief Holbrook)
2. **PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT Pursuant to California Government Code Section 54957**
Fire Chief Selection Process

ADJOURNMENT

NEXT BOARD MEETING(S):

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA

- Next Board Meeting – July 14, 2016 at 6:00 P.M.

The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.



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REGULAR BOARD MEETING AGENDA

THURSDAY, JUNE 23, 2016

ANTICIPATED ACTION AND PRESENTATION ITEMS: TBD

Posted on June 20, 2016

A handwritten signature in blue ink that reads "Melissa Penilla".

Melissa Penilla, Clerk of the Board

* No written report

** Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.