



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, January 10, 2019
10545 Armstrong Avenue – Board Room
Mather, California

CALL TO ORDER

The meeting was called to order at 6:04 pm by President Jones. Board members present: Clark, Goold, Jones, Kelly, Saylor, Sheetz, and Wood. Board members absent: Barnes, and Orzalli. Staff present: Fire Chief Harms, Interim Clerk Dehoney, and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT: Representatives from Service Employees International Union-United Service Workers West (SEIU-USWW), Ms. Rosario Ramirez and Ms. Lucila Toral, provided information packets to the Board of Directors and discussed their concerns regarding the recent SMFD Request for Proposals (RFP) for janitorial services. They expressed their request to have the RFP re-opened in order to allow more union companies to apply. They discussed their reasoning behind this request and the opportunities that union companies provide for their employees including healthcare, sick leave and fair wages. Ms. Ramirez also discussed alleged violations that were noted for some of the submitting companies, including sexual harassment and failure to provide accurate pay to their employees, and asked that these violations be considered during the evaluation process.

CONSENT ITEMS

Action: Moved by Wood, seconded by Clark, and carried unanimously to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Board meeting of December 13, 2018.
Action: Approved the Action Summary Minutes.
- 2. Resolution No. 2019-001 – James C. Saunders Station 101 Dedication**
Recommendation: Adopt Resolution dedicating Station 101 in memory of James C. Saunders.
Action: Adopted Resolution No. 2019-001.

ACTION ITEM

- 1. Purchase Approval – Two Pierce Type I Engines (Fleet Manager Shea Pursell)**
Recommendation: Approve the purchase of two Type I Pierce Engines from Golden State Fire Apparatus in the amount of \$1,335,690.36.
Action: Moved by Goold, seconded by Wood, and carried unanimously by members present to approve the purchase in the amount of \$1,335,690.36.

2. **Contract Amendment & Extension– Emergency Medical Services Cost Recovery**
(Battalion Chief Rick Griggs)
Recommendation: Approve the amendment and five-year extension to the contract for EMS cost recovery services with Wittman Enterprises effective January 1, 2019.
Action: Moved by Clark, seconded by Wood, and carried unanimously by members present to approve the amendment and five-year contract extension effective January 1, 2019.

PRESENTATION ITEM

1. **Fiscal Year 2017/18 Annual Reports**
(Amanda Thomas, Chief Financial Officer and Ingrid Sheipline, CPA)
- A. **Comprehensive Annual Financial Report (CAFR)**
Recommendation: Receive Presentation. No action required.
Action: Received presentation, no action taken.
- B. **Compliance Reports**
Recommendation: Receive Presentation. No action required.
Action: Received presentation, no action taken.
- C. **Appropriations Limit Report**
Recommendation: Receive Presentation. No action required.
Action: Received presentation, no action taken.
- D. **Governance Letter**
Recommendation: Receive Presentation. No action required.
Action: Received presentation, no action taken.

REPORTS

1. **PRESIDENT'S REPORT:** No report.

2. **FIRE CHIEF'S REPORT:**

Retirements

Effective 12/8, Captain Curt Wick – 25 years of service

Effective 12/15, Captain Tracey Valentine – 24 years of service

Effective 12/25:

- Battalion Chief Aaron Webster – 26 years of service
- Captain Steven Salvestrin – 28 years of service
- Captain Bart Meyer – 26 years of service
- Engineer John Oakes – 27 years of service
- Engineer Greg Redman – 23 years of service

Effective 12/30, Engineer Jon Hunter – 24 years of service

Effective 12/31, Battalion Chief Mark Repetto – 29 years of service

Promotions

Effective 1/1/19:

- Supervising Investigator Chris Rogers

- Battalion Chief John Graf
- Battalion Chief Jason Vestal

New Hire

Effective 12/20, Office Technician Alla Zablotskiy

Recruitments

Firefighter/Paramedic and Firefighter/EMT, Final Filing Date 1/11, 4 PM

Dozer Operator, Final Filing Date 2/2, 4 PM

Meetings Attended

Continue to meet with Command Staff, day staff, crews and Union reps

1/10, EMS 20/20 meeting: Goals and Objectives, continued standards of coverage discussion to be completed early in 2019.

Congratulations

Fire Chief Brian Marshall, Kern County Fire Department, has been selected to serve as the new California Governor's Office of Emergency Services (CalOES) Fire and Rescue Chief.

OPERATIONS REPORT

Deputy Chief Bridge discussed the power outage incident which occurred at the Sacramento Regional Fire and Emergency Communications Center this past Sunday at approximately 7pm. During the incident, the center lost complete power and were unable to receive calls. He commended the team who immediately jumped into action and started reporting and recording all calls manually in order to continue service to the District. He mentioned that no calls were missed during this incident and that an after action review will be performed soon.

Chief Bridge also relayed a few year-end summary statistics including:

- Busiest Engine = E53 with 4,682 calls
- Busiest Medic = M53 with 4,860 calls
- Busiest Battalion = B7 with 44,272 calls (all units in battalion)

Chief Bridge then introduced Assistant Chief Neville and Pilot Montie Vanlandingham who gave a year-end summary of Air Operations. Included in the presentation were discussions of the Mendocino Fire Complex and Camp Fire deployments. Some of the 2018 mission accomplishments highlighted by Chief Neville were: 120 total fire calls, 493 drops (148,000 gallons of water), 46 rescue requests, 4 hoist rescues, 8 EMS transports, 35 general support requests, 375 total Aircraft hours flown, and 52 total days deployed.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Vice President Jamison relayed his excitement for 2019. He expanded on the comments from the Fire Chief regarding EMS 20/20 and reiterated how important their studies are in improving the service delivery to our citizens as these studies will assist us in better understanding how to best deploy our resources in order to not overwork our members. He asked that even though negotiations can be challenging, we all understand the main goal is to do what is best for the citizens and membership.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

- A. Executive Committee – (Jones)**
Report Out: January 10, 2019 at 5:30 PM
President Jones reported the Executive Committee decided that Director Saylor will replace Director Clark as the alternate on the Finance & Audit Committee and Director Barnes will replace Directors Jones on the Policy Committee.
Next Meeting: TBD
- B. Communications Center JPA – (AC Wagaman)**
Report Out: January 8, 2019 at 8:00 AM
Assistant Chief Wagaman reported that Executive Director Theusen discussed the power outage which occurred at SRFEC and how appreciative he was for the fantastic work his team performed in continuing service delivery. He also mentioned that the finalized contract for Director Thuesen and Deputy Director Soares are anticipated action items at the next meeting.
Next Meeting: January 22, 2019 at 8:00 AM
- C. California Fire & Rescue Training JPA – (DC Shannon)**
Next Meeting: January 17, 2019 at 4:00 PM
Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 95655
- D. Finance and Audit Committee – (Kelly)**
Next Meeting: January 22, 2019 at 5:30 PM
- E. Policy Committee – (Goold)**
Next Meeting: February 14, 2019 at 5:30 PM

BOARD MEMBER QUESTIONS AND COMMENTS

Director Clark commended the Finance Division and Chief Neville on their presentations during the meeting this evening.

Director Wood thanked Ms. Ramirez and Ms. Toral for bringing forward their concerns during the public comment this evening. He also congratulated Ron Empedrad and Amanda Thomas on the excellence award for the 5th consecutive year for the Comprehensive Annual Financial Report (CAFR). He also thanked Assistant Chief Neville and Pilot Montie Vanlandingham for their presentation and Chief Harms for keeping the board apprised of the current events within the District.

Director Saylor thanked everyone for the warm welcome and the apparatus committee for their work with the purchase of the Engines. She congratulated all of the retirees and thanked the Finance Division and Air Operations for their presentations this evening.

Director Goold gave kudos to the Finance division and to Chief Neville on the Air Operations report, especially for the different perspective the included videos provided. He congratulated

the Finance division on their 5th consecutive year in being awarded for the CAFR and wished everyone a Happy New Year.

Director Kelly remarked on his looking forward to a great 2019.

Director Sheetz echoed the comments of the previous Directors in thanking the Finance division and Air Operations for their great presentations and remarked on this being part of the reason she is so proud to be a part of this team. She also congratulated all of the retirees and those who were promoted.

Director Jones echoed the sentiments of Director Wood in thanking Ms. Ramirez and Ms. Toral for their comments during the public comment section of the meeting and thanked the Finance Division and Air Operations for their presentations this evening.

Before recessing to closed session at 7:31 pm, President Jones announced that Item #2 on the closed session agenda would not be discussed this evening and would be tabled to a subsequent meeting.

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to litigation pursuant to California Government Code Section 54956.9 (b): One case

Claim Against Public Entity Pursuant to Government Code Section 910
Briana Johnson v. Sacramento Metropolitan Fire District
Greg Casentini, Deputy Chief Administration

Action: Moved by Wood, seconded by Kelly, and carried unanimously by members present to deny the claim and refer the matter to the District's insurance carrier.

2. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION – Pursuant to California Government Code Section 54956.9 (a): Five (5) cases

A. Griffin v. Sacramento Metropolitan Fire District, et al.
Case No. 34-2017-00214654

B. Dandurand v. Sacramento Metropolitan Fire District, et al.
Case No. 34-2018-00226577-CU-PA-GDS

C. Hanes et al. v. Sacramento Metropolitan Fire District, et al.
Case No. 34-2018-0226783

D. Singh v. Sacramento Metropolitan Fire District, et al.
Case No. 34-2018-00238753

E. Garibay Valdes et al. v. Sacramento Metropolitan Fire District, et al.
Case No. 34-2018-00237038

Action: This item was not discussed and will be tabled to a subsequent meeting.

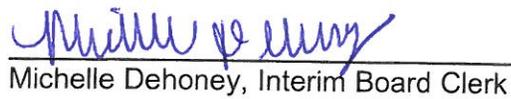
Reconvened to open session at 7:41 pm.

ADJOURNMENT

The meeting was adjourned at 7:43 pm with a moment of silence honoring Cosumnes Firefighter Al Meraz.


Gay Jones, President


Matt Kelly, Secretary


Michelle Dehoney, Interim Board Clerk