



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, September 13, 2018 10545 Armstrong Avenue – Board Room Mather, California

CALL TO ORDER

The meeting was called to order at 0602 by President Barnes. Board members present: Barnes, Clark, Gayle, Goold, Kelly, Orzalli, Sheetz, and Wood. Board members absent: Jones. Staff present: Chief Harms, Board Clerk Penilla, and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT:

Mr. Roger Mitchell reminded staff about the fundraiser mentioned at the last board meeting to benefit Rio Linda Fire Truck #2. The dinner will be on Saturday, October 13th at 5:00 pm at the Rio Linda/Elverta Community Center at 810 Oak Lane. Chief Harms will be in attendance to introduce the key note speaker, County Supervisor Sue Frost. He also showed the board three pieces of the apparatus which have been restored, an axe, axe holder and bracket from the rear of the hose bed, to demonstrate how much effort and care go into each piece of the maintenance and restoration of the apparatus.

CONSENT ITEMS

Action: Moved by Goold, seconded by Kelly, and carried unanimously to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Board meeting of August 23, 2018.
Action: Approved the Action Summary Minutes.
- 2. Contract Amendment – Ambulance Transport Services**
Recommendation: Approve the amendment to the agreement for ambulance transport services with American Medical Response for a period of one month.
Action: Approved the amendment to the agreement.
- 3. Purchase Approval – 2019 Ford F-550 Service Truck**
Recommendation: Approve the purchase for a 2019 Ford F-550 Service Truck for an amount not to exceed \$113,783.
Action: Approved the purchase not to exceed \$113,783.

PRESENTATION ITEMS

1. **EMS Division Update** (*Assistant Chief Law*)
Recommendation: Receive presentation. No action required.
Action: Received presentation. No action taken.

ACTION ITEMS

1. **Fiscal Year 2018/19 Final Budget** (*CFO Thomas*)
 - A. Resolution – 2018/19 Final Budget for the General Operating Fund 212A
 - B. Resolution – 2018/19 Final Budget for the Capital Facilities Fund 212D
 - C. Resolution – 2018/19 Final Budget for the Committed Fund Balance for the Pension Obligation Bond 212E
 - D. Resolution – 2018/19 Final Budget for the Pension Obligation Bond Fund 212E
 - E. Resolution – 2018/19 Final Budget for the Grants Fund 212G
 - F. Resolution – 2018/19 Final Budget for the Development Impact Fees Fund 212I
 - G. Resolution – 2018/19 Final Budget for the Leased Properties Fund 212L
 - H. Resolution – 2018/19 Final Budget for the IGT Fund 212M

Recommendation: Receive Presentation/Adopt FY 2018/19 Budget Resolutions.
Action:

 - A. Moved by Wood, seconded by Clark, and carried unanimously by the members present to adopt Resolution No. 2018-082 for the General Operating Fund 212A.
 - B. Moved by Wood, seconded by Clark, and carried unanimously by the members present to adopt Resolution No. 2018-083 for the Capital Facilities Fund 212D.
 - C. Moved by Wood, seconded by Clark, and carried unanimously by the members present to adopt Resolution No. 2018-084 for the Committed Fund Balance for the Pension Obligation Bond 212E.
 - D. Moved by Clark, seconded by Wood, and carried unanimously by the members present to adopt Resolution No. 2018-085 for the Pension Obligation Bond Fund 212E.
 - E. Moved by Clark, seconded by Wood, and carried unanimously by the members present to adopt Resolution No. 2018-086 for the Grants Fund 212G.
 - F. Moved by Clark, seconded by Wood, and carried unanimously by the members present to adopt Resolution No. 2018-087 for the Development Impact Fees Fund 212I.

- G. Moved by Clark, seconded by Wood, and carried unanimously by the members present to adopt Resolution No. 2018-088 for the Leased Properties Fund 212L.
- H. Moved by Clark, seconded by Wood, and carried unanimously by the members present to adopt Resolution No. 2018-089 for the IGT Fund 212M.

REPORTS

1. **PRESIDENT'S REPORT:** No report.

2. **FIRE CHIEF'S REPORT:**

Chief Harms begins his report by thanking the EMS division for their hard work and Chief Law for her presentation.

New Hire

Effective 9/4, Plan Intake Specialist Michael Toney

Effective 9/4, Fire Inspector I Matthew Whitney

Promotions

Effective 9/8, SRP Paramedic Tyler Empey

Effective 9/8, SRP Paramedic Aleksey Shakh

Effective 9/8, SRP Paramedic Lorenzo Wood

Reassignment

Effective 9/6, Captain Brian Benton – EMS Day Captain

Meetings Attended

8/29, Labor Management Collaboration Meeting (LMCM)

8/29, EMS 20/20 attended by Director Sheetz to evaluate the workloads of medics and standards of coverage by looking at statistics to see where we stand as an agency and determine where we would like to be. Working with the Emergency Medical Dispatch (EMD) system, they reviewed 1,800 dispatch codes and found that less than 20% of those calls ended in transport. This evaluation will ensure that we are providing the correct resources to each call based on the type of code utilized during dispatch. We are hoping to keep medics at their first-in station assignments which has elicited a positive response from the crews in the field. Director Gayle suggested utilizing an industrial engineer to help with these studies.

9/9, 9/11 Run to Remember

- Thank you for participation and staff that assisted with event

9/11, 911 Memorial Stair Climb

- Thank you for participation and staff that assisted with event

Save the Date

9/21 – 9/23 Capital Airshow

9/21, SMFAA Retirement Dinner

Misc.

Healing Our Own: Suicide Prevention, Awareness and Behavioral Health

- There has been an increase in suicides within the fire community in California, because of this, an email was released to the Professional and Operations Staff to provide mental health resources.
- We will continue to monitor and evaluate the statistics on suicides vs. line of duty deaths.

CalJac recruitment was very well attended by our members including the recruitment team.

OPERATIONS REPORT

Deputy Chief Bridge gave the Operations Report letting everyone know that the storm in North Carolina was downgraded to a category 2 storm and we currently have 4 members deployed to that region to assist with swift water rescues.

There are 6 Metro Fire engines deployed to the Delta Fire, additional members at the Curlin Incident and the Dozer was deployed to assist with the Amador/Eldorado County fire. We are happy to be able to deploy our resources to help others in need but always make sure that our areas of coverage are clear before doing so.

Chief Bridge thanks Chief Law for her presentation and expresses his excitement with the new EMS and dispatch changes which will provide additional opportunities for advanced life support protocols for the public.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

VP Jamison praises the presenters and mentions his admiration in regards to the 9/11 stair climb. He also theorizes that in this day and age Metro Fire is doing almost too good of a job, in the sense that the public calls us for any and all types of situations that arise with their families and homes. Providing this high level of service can take a toll on the membership so anything that can enhance our service and create efficiencies is beneficial to everyone. He reiterates the importance of keeping the lines of communication open and appreciates the engagement from Senior Staff and the Board of Directors. He will be traveling to Colorado Springs this weekend for the Fallen Firefighter Memorial. He ended his report by mentioning that the IAFF is looking into a Wellness training program with more information to follow once a plan is in place.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (Barnes)

Next Meeting: TBD

B. Communications Center JPA – (AC Johnson)

Report Out: Tuesday, August 28, 2018 at 9:00 AM

AC Johnson announced that Joe Thuesen was named as the Executive Director and Kylee Soares was named as the Deputy Director. Additionally, they are working on their strategic plan.

Next Meeting: Tuesday, September 25, 2018 at 9:00 AM

- C. California Fire & Rescue Training JPA – (DC Shannon)**
Next Meeting: Thursday, September 20, 2018 at 4:00 PM
Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 95655

- D. Finance and Audit Committee – (Wood)**
Next Meeting: Thursday, September 27, 2018 at 5:00 PM

- E. Policy Committee – (Goold)**
Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

Director Gayle asks that we remember that we serve the public and need to respect their financial interests.

Director Goold thanks Congressman Bera for moving forward and taking action on mental health issues for first responders and hopes to see legislation go all the way to the President's desk. He also reflects on seeing the impact on members who have to deal with not only local issues but also natural disasters worldwide and asks membership to stay safe.

Director Orzalli relays his appreciation for his meeting with representatives from 522 and appreciates the direction we are headed.

Director Kelly thanks CFO Thomas and Chief Law for their presentations and wishes Godspeed to all personnel who are deployed.

Director Clark echoes the sentiments of Director Kelly regarding the presentations from CFO Thomas, Chief Law and VP Jamison.

Director Wood congratulates Chief Law and Chief Griggs and expresses his gratitude to CFO Thomas and wishes safe travels for VP Jamison to Colorado Springs.

Director Sheetz congratulates those promoted and remarks that it is nice to see the SRP's moving up the ranks. She appreciates hearing EMS discuss the Lucas device, especially because she is on the receiving end of working with those who the device has helped. These devices provide high quality effective CPR. She also reiterates how important it is to make members aware of the services available to them regarding mental health and appreciates that we are helping to increase awareness. She congratulates Joe Thuesen and Kylee Soares and is excited to attend the Retirement Dinner and Airshow.

Director Barnes congratulates Joe Thuesen and Kylee Soares and thanks VP Jamison. He shares that the Pig Bowl committee is hosting a fundraiser on September 29th at the Marriott Hotel in Rancho Cordova.

Recessed to Closed Session at 7:17 pm.

Director Gayle left the meeting and did not attend closed session.

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to litigation pursuant to California Government Code Section 54956.9 (b): Two cases

- A. Claim Against Public Entity Pursuant to Government Code Section 910
Olha Kulba v. Sacramento Metropolitan Fire District
Fire Chief Harms

Action: Moved by Goold, seconded by Kelly, and carried unanimously by members present to reject the claim and refer the matter to the District's insurance carrier.

- B. Claim Against Public Entity Pursuant to Government Code Section 910
Khrystyna Voloshchuk v. Sacramento Metropolitan Fire District
Fire Chief Harms

Action: Moved by Kelly, seconded by Wood, and carried unanimously by members present to reject the claim and refer the matter to the District's insurance carrier.

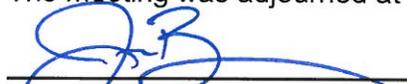
- 2. Public Employee Performance Evaluation: Fire Chief**
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)
Action: No action taken.

- 3. Public Employee Performance Evaluation: Board Clerk**
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)
Action: No action taken.

Reconvened to Open Session at 7:49 pm.

ADJOURNMENT

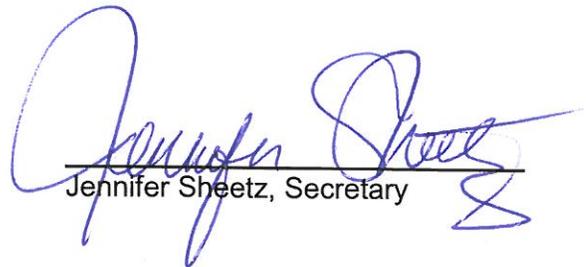
The meeting was adjourned at 7:50 pm.



Jim Barnes, President



Melissa Penilla, Clerk of the Board



Jennifer Sheetz, Secretary