



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, January 11, 2018
10545 Armstrong Avenue – Board Room
Mather, California

CALL TO ORDER

The meeting was called to order at 6:00 pm by President Barnes. Board members present: Barnes, Gayle, Goold, Jones, Kelly, Orzalli, and Wood. Board members absent: Clark and Sheetz. Staff present: Chief Harms, Board Clerk Penilla, and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Wood, seconded by Jones, and carried unanimously by the members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Board meeting of December 14, 2017.
Action: Approved the Action Summary Minutes.
- 2. Firefighter Bill of Rights Policy Revision**
Recommendation: Approve the revisions to the Firefighter Bill of Rights Policy.
Action: Approved the revised Firefighter Bill of Rights Policy.
- 3. Revision to Positions and Authorization Document for a Day Assigned Battalion Chief in the EMS Division and Local 522 Vice President**
Recommendation: Authorize the Positions and Authorization Document to reflect staff's recommendation.
Action: Approved the Positions and Authorization Document with staff's changes.
- 4. District Pay Scales Effective January 1, 2018**
Recommendation: Approve the revised pay scale effective January 1, 2018.
Action: Approved the revised pay scale.

PRESENTATION ITEMS

- 1. Peer Recognition Commendation** (*Assistant Chief Hein*)
Recommendation: Receive presentation recognizing the following employee, no action required:
Medic 112: Single Role Paramedics Kevin Steward and Alik Mudrik
Action: Received presentation, no action taken.

ACTION ITEMS

- 1. Emergency Medical Services Consulting – Sacramento County Airports**
(*Jeff Frye, Economic Development Manager*)
Recommendation: Adopt a Resolution authorizing the Fire Chief to execute an agreement with the County of Sacramento.
Action: Moved by Wood, seconded by Jones, and carried unanimously by the members present to adopt Resolution No. 2018-001 authorizing the agreement for emergency medical services consulting with Sacramento County Airports.
- 2. Industrial Disability Retirement – Robert Bruce**
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Captain Robert Bruce has suffered job related injuries and direct staff to work with Captain Bruce through his Industrial Disability Retirement process with CalPERS.
Action: Moved by Wood, seconded by Jones, and carried unanimously by the members present to adopt Resolution No. 2018-002.

REPORTS

- 1. PRESIDENT'S REPORT:** No report.
- 2. FIRE CHIEF'S REPORT:**
Chief Harms reported how much of the focus over the holidays was on Operations and how incredibly busy they were, which included deployments. He recently spoke to OES Director Ghilarducci and Southern California continues to need assistance because the areas that suffered from wildfires are now experiencing mudslides, hopes are for the rain to stop and they can get ahead of the needs in the area.

Retirements

Effective 12/18, Engineer Pat Callahan – 25 years of service

Effective 12/19, Engineer Don Martin – 26 years of service

Effective 12/23, Engineer Robert Judge – 43 years of service

Effective 12/29, Fire Inspector II Michael Magee – 16 years of service
Fire Inspector II Curtis Banks – 16 years of service

Effective 12/30, Captain Robert Bruce – 24 years of service
Captain Genaro Castro – 30 years of service
Engineer Heath Ristau – 23 years of service
Engineer Ron Phillips – 22 years of service
Community Risk Specialist Michelle Cummings – 25 years of service

Effective 12/31, Captain Randy Bowes – 31 years of service
CQI Manager Ric Maloney – 21 years of service

New Hire

Effective 1/2, Fire Mechanic Steven Davison
Office Technician Brandi Freeman in the Communications & IT Divisions

Recruitment

Single Role EMT – Final Filing Date 1/26, 4:00 PM

Promotions

Effective 1/5, SRP Paramedic Miroslav Bubela

Effective 1/15, Captains Christopher Aiello and Daniel Martinez

Meetings Attended

Meetings in January have focused on accomplishments of 2017 and goals for 2018.

Chief Harms welcomes VP Jamison, who is now assigned to days and working from Headquarters.

OPERATIONS REPORT

Deputy Chief Bridge reported since the Board Meeting on December 14th there have been approximately 8,000 total calls, with 24 active building fires.

As for EMS related calls since December 14th, there were approximately 6,000 dispatches, with a transport rate of 66%. AMR received approximately 700 dispatches and transported 61% of the time.

DC Bridge explained details on some recent fires that were in the media. Assistant Chief Wagaman provided a summary for the fire that occurred on December 28th at 1:00am in Lincoln Village. This building was a 2-story non-sprinklered office space. Crews were successful in stopping the fire from spreading to neighboring buildings. Since this was a large three alarm fire Sacramento City Fire Department responded as well, and assisted with dousing the structure for 22 hours. The cause has not yet been determined.

The Mercedes dealership on Howe Avenue and Alta Arden Way caught fire on January 8th at 12:20 am. This was also a non-sprinklered building with no fire alarms. The arson unit is working with the insurance company to determine the cause.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Trevor Jamison, Local 522 Vice President, wished the Board a happy New Year! He is excited to be in the position to represent members day-in and day-out. The Board was recently informed of an employee injured off-duty. He is happy to report the employee has been well taken care of by his Metro Fire family, and will continue to receive support in his long road to recovery.

VP Jamison appreciates the current relationship with day staff, he is looking forward to accomplishing many things while on day assignment.

Lastly, a video about the program with IAFF addressing the Saudi Firefighters has been filmed and will soon be released. BC Greene has impressed IAFF with Metro Fire's level of professionalism and he appreciates the support from the Board for this program.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (Barnes)

Report Out: January 11, 2018 at 5:30 PM

Director Barnes reported the changes to the committee appointments. Director Sheetz has been removed from the Finance and Audit Committee with Director Wood taking her place. Deputy Chief Shannon will serve as the delegate, and Director Kelly as the alternate, for the California Fire and Rescue Training Authority JPA. All other appointments remain the same.

Next Meeting: TBD

B. Communications Center JPA – (AC Johnson)

Assistant Chief Johnson reported that they celebrated Theresa Murray's retirement. Additionally, the center received a record number of calls in 2017.

Next Meeting: January 30, 2018 at 9:00 AM

C. California Fire & Rescue Training JPA – (Kelly)

Next Meeting: Thursday, January 18, 2018 at 4:00 PM

Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 95655

D. Finance and Audit Committee – (Kelly)

Next Meeting: Thursday, January 25, 2018 at 5:30 PM

E. Policy Committee – (Goold)

Next Meeting: Thursday, February 8, 2018 at 5:30 PM

BOARD MEMBER QUESTIONS AND COMMENTS

Director Goold thanked the men and women who recently retired, and reflects on the hundreds of years of knowledge and experience leaving the organization. With that comes promotions and opportunity for great employees.

Director Wood appreciated the communication over the holidays. He echoes comments from Director Goold.

Director Gayle questioned the benefits Metro Fire receives from the program with the Saudis. Chief Harms responded, the connection Metro Fire gains in being an affiliate with the International Association of Fire Chiefs leads to other opportunities, training is offered to Metro Fire, the program is cost neutral, and during the program's duration there will be an additional firefighter on the engine companies.

Director Jones congratulated the retirees and those who received promotions, and echoed comments from Director Wood regarding communication over the holidays. She thanked staff for recognizing the employees who received commendations. She is proud that Metro Fire is associated on an international level, and appreciates every member who is contributing to this program.

Director Barnes is looking forward to the Guns and Hoses Football Game on January 27th at 1:00pm. The game will take place at Sacramento State and will have a special moment to honor the fallen. He encourages everyone to attend and reminds everyone that the money goes to local charities.

CLOSED SESSION

The Board recessed to Closed Session at 6:38 p.m.

- 1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to litigation pursuant to California Government Code Section 54956.9 (b): One case**
Claim Against Public Entity Pursuant to Government Code Section 910
Town & Country West, GP and Janak Mehtani v. Sacramento Metropolitan Fire District
Greg Casentini, Deputy Chief Administration

Action: Moved by Jones, seconded by Wood, and carried unanimously by members present to deny the claim and refer the matter to the District's insurance carrier.

- 2. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION Pursuant to California Government Code Section 54956.9 (a) – One matter of Industrial Disability Retirement**
Robert Bruce and the Sacramento Metropolitan Fire District
Claim # SMDN – 549031 – Industrial Disability Retirement
Greg Casentini, Deputy Chief Administration

Action: No action taken.

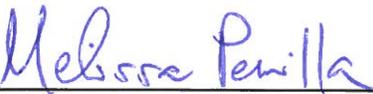
The Board reconvened to Open Session at 6:50 p.m.

ADJOURNMENT

The meeting was adjourned at 6:52 p.m.



Jim Barnes, President



Melissa Penilla, Clerk of the Board



Jennifer Sheetz, Secretary