



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, June 22, 2017
10545 Armstrong Avenue – Board Room
Mather, California

CALL TO ORDER

The meeting was called to order at 6:11 p.m. by President Wood. Board members present: Barnes, Clark, Gayle, Goold, Jones, Kelly, Orzalli, Sheetz, and Wood. Board members absent: None. Staff present: Chief Harms, Board Clerk Penilla, and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Kelly, seconded by Clark, and carried (Aye: Barnes, Clark, Gayle, Goold, Jones, Kelly, Orzalli, and Sheetz; Abstain: Wood) to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Board meeting of June 8, 2017.
Action: Approved the Action Summary Minutes.
- 2. Special Service Contract – Hermocillo-Azevedo Strategic Communications**
Recommendation: Authorize the Fire Chief to enter into a one-year contract not to exceed \$80,000.
Action: Authorized the Fire Chief to enter into the one-year contract.
- 3. Special Services Agreement – General Emergency Medical Service Consulting**
Recommendation: Authorize the Fire Chief to enter into an agreement with AP Triton for consulting services.
Action: Authorized the Fire Chief to enter into the agreement.
- 4. Lease Agreement – Sacramento Regional Fire/EMS Communications Center**
Recommendation: Adopt a Resolution authorizing the approval of the lease agreement and authorizing the Fire Chief enter into the agreement.
Action: Adopted Resolution No. 2017-071 authorizing the lease agreement and authorizing the Fire Chief to enter into the agreement.

- Licensing Agreement – Sacramento Metropolitan Air Quality Management**
Recommendation: Adopt a Resolution authorizing the licensing agreement and authorizing the Fire Chief enter into the agreement.
Action: Adopted Resolution No. 2017-072 authorizing the licensing agreement and authorizing the Fire Chief to enter into the agreement.

ACTION ITEMS

- Election of Representative to SDRMA's Board of Directors (Penilla)**
Recommendation: Select up to four (4) candidates for election to SDRMA's Board of Directors for the 2018 - 2021 term.
Action: Moved by Goold, seconded by Kelly, and carried (Aye: Barnes, Clark, Goold, Jones, Kelly, Orzalli, Sheetz, and Wood; No: Gayle) to adopt Resolution No. 2017-073 selecting Michael Karen for election to SDRMA's Board of Directors.

REPORTS

- PRESIDENT'S REPORT:**
Director Wood thanked Director Barnes for chairing the last Board Meeting during his absence.
- FIRE CHIEF'S REPORT:**
Safety Advisory – Heat Illness & Injury Prevention was sent out to all personnel:
Within a 48 hour period, three members suffered from heat-related injuries while engaged in firefighting activities. All employees were released and are doing well. Extreme heat conditions are forecasted in the Central Valley for the remainder of the week. Local weather reports have the Sacramento region in triple digit temperatures through this Friday.

AMR Units

Effective July 1st AMR units assisting Sacramento City Fire will be reassigned to within Metro Fire's jurisdiction.

Recruitment

Fire Inspector I, Final Filing Date 6/30, 4 PM (internal & external)

Facilities Technician, Final Filing Date 6/30, 4 PM (internal & external)

Firefighter/Paramedic, Final Filing Date 7/16, 10 PM (external)

Promotion

Effective 7/1, Plan Intake Specialist Roman Klets

Meetings Attended

6/19 – 6/20, participated with the International Association of Fire Chiefs in Washington DC to develop a clinical "certification" program for healthcare providers.

6/21, Rancho Cordova 2x2 Meeting

Attended the first 2X2 meeting which included topics of fire camp, EMS, 2015-2016 response stats, community service events, fire prevention service delivery, fire season, and funding redevelopment of Station 61.

Save the Date:

6/29, Promotional Ceremony: 28 honorees

The event location is Rancho Cordova City Hall with social hour beginning at 5:30 PM, and the ceremony beginning at 6:00 PM.

7/11 – 7/14 Fire Camp at Station 21

PIO REPORT

Captain Vestal discussed the target hazards affecting the Fourth of July that ultimately led to the development of an incident action plan. Working with local fire agencies, we will be able to look at everything in totality, and have a plan should something occur. Metro Fire will be participating in six fireworks shoots throughout the jurisdiction, 37 community events, bike medics will be on-duty, multiple PIOs on-duty, staffing of Boat 65, and the arson task force will be up-staffed.

OPERATIONS REPORT

Assistant Chief Quinn reported since the Board Meeting on June 8th there have been 4,170 dispatches, including 16 structure fires, and approximately 2,910 medical dispatches, with a transport rate of 68%. AMR received 367 medical dispatches and transported 64% of the time.

Assistant Chief Quinn also reported out on Copter 2's Emergency Landing due to a failure of hydraulic systems while flying over the Auburn Airport. An experienced flight crew of three personnel including two pilots, one with over 18,000 hours of flight experience, initiated emergency procedures and were able to land the aircraft without suffering any injuries. The helicopter, a Bell UH-1H Huey, incurred damage and pictures were shown.

Personnel assigned to Metro Fire Air Operations Division are trained in emergency procedures and practice them routinely, in the case of an event such as this. Due to this training, Copter 2 was able to land at the Auburn Airport as indicated. Although the aircraft suffered damage our personnel were uninjured as a result of the precision of their actions in initiating the emergency procedures. The FAA and NTSB conducted an investigation which involved reviewing safety program and records, aircraft historical maintenance records, pilot and crew records, and an aircraft inspection, so far the after action investigation deemed this an incident due to aircraft system (hydraulic) malfunction.

AC Quinn thanked the crew from Rescue 21 for coming to the Board Meeting so the new Rescue could be shown to the Directors. He also thanked the team who made purchasing the Rescue Unit possible.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Battalion Chief Law reported out on the Captain's Exam, the retest of Phase 2 and Phase 3 have been rescheduled for August.

Retired Rocklin Fire Chief Timothy Mrozinski passed away on June 6th, she sends condolences to the Mrozinski Family.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (Wood)

Next Meeting: TBD

B. Communications Center JPA – (AC Johnson)

Next Meeting: Tuesday, June 27, 2017 at 9:00 AM

C. California Fire & Rescue Training JPA – (Kelly)

Report Out: Thursday, June 15, 2017 at 4:00 PM

During the meeting they discussed the Training Center and the communications between CalEMA and Metro Fire to meet the requirements of Cal EMA. The mid-year budget was approved.

Next Meeting: Thursday, September 21, 2017 at 4:00 PM

Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 95655

D. Finance and Audit Committee – (Kelly)

Report Out: Thursday, June 22, 2017

The Finance and Audit Committee met earlier and received the financial update through April 30, 2017, District finances seem promising for the remainder of the fiscal year.

Next Meeting: Thursday, July 27, 2017, time is TBD

E. Policy Committee – (Goold)

Next Meeting: Thursday, July 13, 2017, time is TBD

Director Clark exited temporarily at 6:50pm, and returned at 6:55pm for Closed Session.

BOARD MEMBER QUESTIONS AND COMMENTS

Director Gayle has several travel events scheduled for July. He also commented on the effective people working for the Metro Fire organization.

Director Kelly commented that former Fire Chief Martinez would be conducting an administrative review on the Training JPA. He sends condolences to the Mrozinski Family. He wishes everyone a safe Fourth of July.

Director Sheetz echoes the comments of Director Kelly. She attended the graduation ceremony on Friday and wishes everyone the best of luck, and plans to attend Tropical Affair this weekend.

Director Jones attended the graduation ceremony and the Rancho Cordova 2X2, she was happy to see the level of participation from Metro Fire. She thanked Captain Vestal for the Fireworks Taskforce update. She will also be attending the Tropical Affair this weekend.

Director Barnes wishes safety to all personnel, especially during the Fourth of July holiday. Also, well done to the helicopter crew for landing everyone safely.

Director Wood echoed the comments regarding the helicopter. Requested a moment of silence to honor of Fire Chief Timothy Mrozinski to close the meeting.

CLOSED SESSION

The Board recessed to Closed Session at 6:55 p.m.

1. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to litigation pursuant to California Government Code Section 54956.9 (b): Three (3) cases**

- A. Claim Against Public Entity Pursuant to Government Code Section 910
Nancy Green vs. Sacramento Metropolitan Fire District
Fire Chief Todd Harms

Action: Moved by Sheetz, seconded by Barnes, and carried unanimously by members present to accept the claim and begin the reimbursement process and release of liability.

- B. Claim Against Public Entity Pursuant to Government Code Section 910
Ng Soloman vs. Sacramento Metropolitan Fire District
Fire Chief Todd Harms

Action: No action was taken.

- C. Claim Against Public Entity Pursuant to Government Code Section 910
Attorney Thomas Gundlach, on behalf of Tina Gallegos vs. Sacramento Metropolitan Fire District
Fire Chief Todd Harms

Action: Moved by Goold, seconded by Jones, and carried unanimously by members present to deny the claim and refer the matter to the District's insurance carrier.

The Board reconvened to the Open Session at 7:21 p.m.

ADJOURNMENT

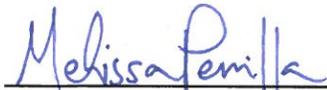
The meeting was adjourned at 7:25 p.m. with a moment of silence honoring Retired Rocklin Chief Mrozinski.



Ted Wood, President



Gay Jones, Secretary



Melissa Penilla, Clerk of the Board