



Mark A. Wells
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, February 11, 2016 10545 Armstrong Avenue – Board Room Mather, California

CALL TO ORDER

The meeting was called to order at 6:02 p.m. by President Scheidegger. Board members present: Barnes, Goold, Jones, Mitchell, Orzalli, Scheidegger, and Wood. Board members absent: Clark and Kelly. Staff present: Chief Wells, Board Clerk Penilla, and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Goold, seconded by Jones, and carried (Ayes – Barnes, Goold, Jones, Mitchell, Scheidegger, Wood; Abstain – Orzalli; Absent – Clark and Kelly) to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Board meeting of January 28, 2016.
Action: Approved the Action Summary Minutes.
- 2. Supplement Deed – 10545 Armstrong Avenue**
Recommendation: Adopt a Resolution authorizing the Fire Chief to sign the certificate of consent and record the Supplement Deed with the County of Sacramento.
Action: Adopted Resolution No. 2016-01 authorizing the Fire Chief to sign the certificate and record the Supplement Deed.

PRESENTATION ITEM

- 1. Life Saving Commendation – Civilian Awards (Wells)**
William Walker
Larry Roberts
Recommendation: Receive presentation. No action required.
Action: Chief Wells presented the life saving commendations to Mr. Walker and Mr. Roberts, no action taken.

PUBLIC HEARING

1. **Appeal Hearing for 6241 Fair Oaks Boulevard – Security Gate**

(District Staff and Appealing Party Mr. Davis)

Recommendation: Conduct a Public Hearing to consider allowing a security gate be installed at Milagro Center 6241 Fair Oaks Boulevard.

Public Hearing: President Scheidegger opened the Public Hearing.

Speakers: Fire Marshal Casentini and Supervising Inspector Barsdale presented Metro Fire's reason for denying Mr. Davis' request to install a roll down gate at 6241 Fair Oaks Boulevard. Staff further explained that allowing the gate under an Assembly or "A" Occupancy is a violation of the fire code and could potentially put lives in danger because the requirement for a minimum of three exits will not be met.

Mr. Davis spoke in opposition to staff's recommendation, stating the ability to roll the gate up during business hours and down when businesses are closed, while having an alternative exit should be acceptable. Additionally, the property manager and architect spoke with Mr. Davis in support of the roll down gate.

Action: No action was taken, this item will be scheduled as an action item at the regular meeting on February 25, 2016.

ACTION ITEMS

1. **Deferred Compensation Committee Vacancy** *(Jim Newcomer)*

Recommendation: Adopt a Resolution appointing Mitch Thomas to fill a vacancy on the Deferred Compensation Committee.

Action: Moved by Goold, seconded by Wood, and carried unanimously by the members present to adopt Resolution No. 2016-02 appointing Mitch Thomas to the Deferred Compensation Committee.

REPORTS

1. **PRESIDENT'S REPORT:**

Director Scheidegger requested Board Members who had not responded with their availability for the Annual Board Workshop or submitted their Board priorities to do so.

Director Scheidegger attended the Mid-Year Budget review on Wednesday, February 10th, he thanked Chief Wells and CFO Thomas for the review.

2. **FIRE CHIEF'S REPORT:**

Chief Wells congratulated the following employees who were named Employee of the Year for 2015:

Firefighter/Paramedic Russ Gardner, Suppression Recipient
Accounting Specialist Matt Davies, Support Recipient
Reserve FF Dennis Berry, Volunteer Recipient

He also congratulated the 17 personnel who were nominated for Employee of the Year and will receive Peer Recognition Awards.

Meetings/Events attended

- 2/10 Mid-Year Budget Review in process, all Budget Officers and Labor Review
 - Thank you to Director Scheidegger for attending
 - The Mid-Year Budget will be presented to the Finance and Audit Committee on February 25th and the full Board on March 10th.
- 2/11 Metro Chamber State Legislative Summit (Wells, Davis and Dupray)

Misc

Chief Wells announced that staffing levels allowed Operations to open Engine 106 for one day on February 10th. We will continue to evaluate staffing levels and spread service to the community whenever possible. He thanked Operations for making that possible.

Chief Wells will be participating in the Chief's Challenge for the Fill-The-Boot fundraiser this weekend. Proceeds will be donated to the Burn Center.

Operations Report

Deputy Chief Bridge reported out since January 28th there have been 3,646 calls, with 14 structure fires and 3 wildland fires.

3. **GENERAL COUNSEL'S REPORT:** No report.
4. **SMFD – FIREFIGHTERS LOCAL 522 REPORT:** No report.

5. **COMMITTEE AND DELEGATE REPORTS**

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (Scheidegger)

Report Out: Thursday, February 11, 2016 – 5:00 P.M.

Director Scheidegger announced the Executive Committee has decided to move forward with an internal and external recruitment process for the Fire Chief position, using Teri Black and Company, LLC as a professional consultant. Ms. Black will attend a regular Board Meeting in March to meet with the full Board. Additionally, the Fire Chief's job description will be reviewed.

Next Meeting: TBD

B. Communications Center JPA – (Bridge)

Next Meeting: Tuesday, February 23, 2016 – 9:00 A.M.

C. California Fire & Rescue Training JPA – (Kelly)

Next Meeting: Thursday, February 18, 2016 – 4:00 P.M.

Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 9655

D. Finance Committee – (Wood)

Next Meeting: Thursday, February 25, 2016 – 5:00 P.M.

E. Policy Committee – (Goold)

Next Meeting: Thursday, March 10, 2016 – 5:00 P.M.

BOARD MEMBER QUESTIONS AND COMMENTS

Director Jones congratulated the citizens who received the life saving commendations and the employees of the year. She appreciated the efforts on the Public Appeal and the discussion tonight. She also commended the Operations Division for their staffing efforts and opening Engine 106 for the day.

Director Orzalli appreciated the support from the Community Risk Reduction Division and their efforts in the community.

Director Goold thanked the commendation recipients for their efforts and contribution to the community.

Director Barnes appreciated the efforts of those involved with the Guns and Hoses game. He is planning to attend the Fill the Boot event and Safety Fair this coming weekend. He is looking forward to assisting with the Fire Chief selection process, and thanks Chef Wells for his continued leadership. Lastly, his thoughts go out to the Cosumnes Firefighter who was struck by a vehicle while responding to an incident, he was happy to hear that the firefighter is now home recovering.

Director Wood congratulated those citizens who received the life saving commendations, he also challenges those who find themselves in similar situations to do the same things.

Director Scheidegger congratulated those staff members who were named employees of the year.

CLOSED SESSION:

The Board recessed to Closed Session at 7:25 p.m.

1. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to California Government Code Section 54957.6

- A. District Negotiator: Fire Chief Mark Wells
Employee Organization: Sacramento Area Fire Fighters Local 522

- B. District Negotiator: Fire Chief Mark Wells
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522

- C. District Negotiator: Fire Chief Mark Wells
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522

- D. District Negotiator: Fire Chief Mark Wells
Employee Organization: Safety Senior Management, Management
and Unrepresented Confidential Employees

- E. District Negotiator: Fire Chief Mark Wells
Employee Organization: Non-Safety Senior Management, Management
and Unrepresented Confidential Employees

Action: No action taken.

2. Pursuant to California Government Code Section 54956.9 (a) – one matter of Workers Compensation Settlement Authority.

- A.** Thomas Dunne and the Sacramento Metropolitan Fire District
Claim # SMDH-548018 – Workers Compensation Settlement Authority –
(Deputy Chief Holbrook)

Action: No action was taken, this item was removed from the agenda.

The Board reconvened to the Open Session at 7:56 p.m.

ADJOURNMENT

The meeting adjourned at 7:59 p.m.



Jack Scheidegger, President



Jim Barnes, Secretary



Melissa Penilla, Clerk of the Board